



**MINUTES
CITY COUNCIL MEETING
August 18, 2020**

CALL TO ORDER

The meeting was called to order at 6:33 pm.

Present: Mayor: Charlie Miner; Council: Deirdre Kvale, Michelle Jerde, Jahn Dyvik, and Tom Skjaret

Due to the COVID-19 health pandemic, the Long Lake City Council attended this meeting telephonically pursuant to Minn. Stat. 13D.021.

Staff Present: City Administrator: Scott Weske (in person); Public Works Director: Sean Diercks (telephonic); Fire Chief: James Van Eyll (telephonic); Wayzata Police Chief: Mike Risvold (telephonic); City Attorney: John Thames (telephonic); and City Clerk: Jeanette Moeller (in person)

Absent: None

PLEDGE OF ALLEGIANCE

MAYOR'S COMMENTS - LONG LAKE NEWS, MEETING REVIEW AND UPDATES

Mayor Miner offered the following comments and updates:

The EDA met prior to the regular Council meeting took action approving a 'First Amendment to Purchase Agreement' extending the purchase agreement between the City and Lifestyle Communities for the purchase of the Virginia Avenue property. Doing so offers a little more time for the developer to meet the terms of the Purchase Agreement.

Also, the City Council met in a work session following the EDA meeting to continue discussion of the 2021 budget and levy. The City is faced with a few increased expenditures for 2021, including addressing utility fund deficits, trying to figure out how to fund the City's 10 year Pavement Management Plan, and increases in the Police contract and insurance costs. Notice was sent out today regarding a virtual open house meeting the City's engineering consultants will be hosting on Wednesday, August 26 regarding potential franchise fee implementation, which will be followed by a City Council public hearing on Tuesday, September 1. He encouraged residents to participate in the open house and/or hearing as the Council does want feedback regarding the franchise fees proposal.

Mayor Miner thanked City Clerk Moeller and the City's election judges for their work during the August 11 Primary election.

Lastly, Mayor Miner thanked the Long Lake Fire Department for their response to a boat fire on Smith Bay on Lake Minnetonka Sunday night. The LLFD, along with other first responders, did a great job.

APPROVE AGENDA

A motion was made by Jerde, seconded by Dyvik, to approve the Agenda as presented. Ayes: all by roll call.

CONSENT AGENDA

The Consent Agenda consisted of:

- A. Approve Minutes of August 4, 2020 City Council Work Session
- B. Approve Minutes of August 4, 2020 City Council Meeting
- C. Receive Minutes of July 13, 2020 Park Board Meeting
- D. Receive Minutes of July 21, 2020 Economic Development Authority Meeting
- E. Approve Vendor Claims and Payroll
- F. Approve First Amendment to Purchase Agreement with Lifestyle Communities, LLC

A motion was made by Jerde, seconded by Skjaret, to approve the Consent Agenda. Ayes: all by roll call.

OPEN CORRESPONDENCE

Matt Anderson, 325 Glenmoor Lane – Mr. Anderson described his experiences with overflow parking by Birch’s restaurant patrons on Glenmoor Lane, mentioned a history of turf damages to his property, discussed neighborhood safety issues created by restaurant customer parking on both sides of the street, and stated his concern about restaurant customers walking across Wayzata Boulevard as they travel to and from Birch’s. He noted that he has zero issues with Birch’s as a restaurant and wants them to continue to be wildly successful, but he does not want it to be at the compromise of residents on Glenmoor Lane. He reflected that over the past number of years there has been talk of the ongoing parking issue with no resolution, and indicated he and his fellow Glenmoor Lane residents would like to see a solution arrived at sooner rather than later.

Mayor Miner thanked Mr. Anderson for his comments and welcomed him to remain logged onto the meeting for further Council discussion on the matter later in the agenda.

BUSINESS ITEMS

Wayzata Police Activity Update – Police Chief Risvold

Police Chief Risvold introduced Wayzata Police Deputy Chief Marc Schultz.

Deputy Chief Schultz introduced himself and described his background in Policing, beginning with patrol, working on the Roseville SWAT team tactical unit through its growth into an east metro SWAT division, working with the SWAT team as both a trainer and use of force trainer, working as a school resource officer, and working on investigations both as a detective and a sergeant.

Chief Risvold mentioned that one of the things his department had thought was important in bringing on a deputy chief was for that person to be able to spend time in a squad car working the streets, as it is the best way to really learn the cities. He mentioned that he had not done so at the start of his employment as Chief, and in retrospect that was something he regretted. He noted Deputy Chief Schultz is working a patrol shift right now with other officers along with all his other duties in his position. He thanked Deputy Chief Schultz for attending the meeting on his day off.

Chief Risvold provided a presentation detailing a review of Police activity statistics comparing year-to-date 2019 with year-to-date 2020 calls, reports and incidents. He pointed out particularly that thefts are up, particularly from motor vehicles, though he noted that the keys had been inside pretty much every vehicle that had been involved in thefts. He described WPD personnel changes that

have occurred and hiring that will take place, taking into account a need for succession planning for upcoming retirements anticipated over the next year.

Chief Risvold commented on the incredible amount of work COVID-19 had added for public safety personnel including himself, Fire Chief Van Eyll, and Deputy Police Chief Schultz in the first three months of the pandemic.

He mentioned that civil unrest outbreaks had been tough on law enforcement morale, and the support his department has received over the past few months from both communities they serve has been really uplifting.

He also added that prior to March, he had not heard of Zoom, and now he was attending multiple Zoom meetings daily. He noted Zoom was a new marvel in the world of daily business.

Chief Risvold closed in encouraging people to look out for one another and use 911. He mentioned that Night to Unite would not be held in August, but is scheduled for October.

Mayor Miner thanked Chief Risvold for his presentation and congratulated him on having achieved new hires without having to come to Long Lake asking for additional funds. He asked Chief Risvold whether Wayzata PD owns a speed monitoring trailer.

Chief Risvold replied that his department does not own a speed monitoring trailer, but has access to one through Orono PD. He confirmed that if Long Lake has an area where there is a need, he can make a request and obtain use of a trailer.

Council member Kvale stated that in the event she may not see Chief Risvold, she wished him good luck in his retirement.

Regarding the postponement of Night to Unite until October, Fire Chief Van Eyll asked if the plan would follow what Police and Fire have done in previous years. Chief Risvold confirmed that sticking with the previous plan is the current tentative plan dependent upon any COVID-19 changes.

Accept Award of Assistance to Firefighters Grant Supplemental

Fire Chief Van Eyll explained that the 2020 Assistance to Firefighters Grant Supplemental program is an additional funding opportunity under the Assistance to Firefighters Grant with a funding objective of providing resources for public health emergency response. Assistant Chief Hall was instrumental in developing line items and estimates for PPE supplies including standard PPE items, booties, decon tape kids, isolation wear, etc in preparation of a grant request. Chief Van Eyll was just informed that the grant application had been successful. The total grant awarded was \$7,334.48, with a City match required in the amount of \$366.72. If approved tonight, the LLFD will need to utilize grant funds by the end of August 2021. He noted that the grant award offers a great opportunity to stockpile supplies.

A motion was made by Dyvik, seconded by Jerde, to adopt Resolution No. 2020-26 accepting the Assistance to Firefighters Grant Supplemental (AFG-S). Ayes: all by roll call.

Discuss Parking Issue on Glenmoor Lane, Direction Re: Preparation of Letter to Glenmoor Lane Residents

City Clerk Moeller recalled that back in 2016, though staff had recommended denial of a parking variance request by Birch's, ultimately the Planning Commission and City Council had found in favor of issuing a parking variance to Birch's based upon a parking plan that relied upon use of valet parking to more densely park vehicles on the site.

Since that time, patrons of Birch's have continued to park along Glenmoor Lane, and it has often been observed that they were doing so when spaces were available to park in the Birch's lot.

Taking into account the ongoing feedback from some neighborhood residents, staff has prepared a letter to be sent to residents of Glenmoor Lane to survey and seeking their input on the following options:

[] Option 1 – No action, leave "as is". It will continue to be a condition of Special Event Permits issued for events at the restaurant, when applicable, that *no event parking* signage be posted in the Glenmoor Lane neighborhood. This would allow residents and/or their guests to continue "as is" to park on street on Glenmoor Lane during allowed parking hours.

[] Option 2 – No parking from "here to this point". Under this scenario, no on street parking would be permitted on a portion of Glenmoor Lane at any time. Residents along the "no parking" posted area would be able to request temporary permission to park on street following the same procedures as requesting on street overnight parking by contacting City staff at least two business days in advance of the temporary on street parking request. Any vehicle parked on street without prior authorization of the City would be subject to Police enforcement.

[] Option 3 – Permit parking only. No on street parking would be permitted on a portion of Glenmoor Lane at any time, and Glenmoor Lane residents in this section of road would need to acquire permits for any on street parking. A reasonable permit fee on a per permit issued basis would apply. Only Glenmoor Lane residents would be eligible to purchase a parking permit, and the number of permits issued per household would be limited. Any vehicle parked on street without the required City permit being visible would be subject to Police enforcement. Please note that a parking permit would only authorize parking on street during allowed on street parking hours, and overnight on street parking remains prohibited City wide.

Moeller noted that the draft letter sent to Council earlier in the day had been reviewed by Police Chief Risvold and the City Attorney as well. She confirmed that staff's intent would be to send the letter to residences and owners of properties on Glenmoor Lane between Wayzata Boulevard W and Heather Lane, as the restaurant customers have been parking primarily in that section of the road.

Mayor Miner thanked Moeller for preparing the draft letter. He pointed out that in the future Glenmoor Lane would be reconstructed to include curbing, but recognized that with the absence of curb property owners were experiencing damages to their turf.

Council member Dyvik questioned whether a fourth option could be that parking would simply be prohibited on grass. Police Chief Risvold explained that it would be pretty difficult to deal with and enforce that idea, as technically the grass being impacted is within City right-of-way. Moeller confirmed that public right of way does extend a number of feet into the grassy areas on either side of the road.

Council member Kvale questioned whether there were any suggestions in terms of where Birch's patrons could park, and sought input from the neighborhood resident who'd spoken during Open Correspondence.

Mr. Anderson noted that Birch's is utilizing cemetery parking as well as his neighborhood. He indicated that his focus was that his neighborhood is paying the price for the bigger prevailing issue of restaurant patrons looking for alternative parking.

Council discussed former restaurant Billy's Lighthouse and whether it had experienced parking challenges.

Council member Jerde asked where restaurant patrons who have been using Glenmoor Lane would park if unable to do so in future.

Moeller explained that the goal would be to turn restaurant customers back to Birch's. She noted that past parking complaints received had often mentioned that parking spaces were actually available in the Birch's lot at the time customers were choosing to park in the neighborhood. She mentioned that in addition to their on site valet parking, for past special events, Birch's has made use of an off-site valet parking location in the area. It is possible Birch's could utilize that off-site location; however, that would be for them to decide.

Council member Dyvik noted that if there were a curb along the road he would be less concerned, but without curb he understood that the residents would not want to put up with lawn damages.

Moeller emphasized that at this time staff is not recommending any one solution, but is rather preparing a letter to obtain resident input on available options in order to take resident feedback into account for future decision making.

Council member Kvale asked whether the restaurant was loud at night. Resident Mr. Anderson indicated the noise issue is not relevant to him though he appreciated the question.

Moeller confirmed that for those properties that are rentals, letters could be sent to both the tenants and owners.

Park Board Request for Joint Park Board/City Council Meeting to Discuss Bandshell Concept

Public Works Director Diercks stated that at the Park Board's last meeting, the Board had received a concept for a multi-use stage less than 500 square feet in size to be constructed in Nelson Lakeside Park. The concept included highlighting two potential locations in the park that may be a good fit as sites for a stage. The Board requested that the Council consider meeting with them in a joint Park Board/City Council work session on Monday, August 24 at 5:30 pm.

Council member Dyvik mentioned that one thing that will need to be considered is residential development in the area of the park.

Park Board members Gina and Thomas Joyce, who were in attendance at the Council meeting, spoke up and offered to share exhibits for Council to see on screen.

Diercks confirmed that the proposal was being made by the Chamber of Commerce and the Orono Lions Club.

Mr. Joyce stated that the Park Board had anticipated the joint work session would be held in Nelson Lakeside Park while observing social distancing.

Council members were open to meeting with the Board as requested.

OTHER BUSINESS

Boat Fire Response – Mayor Miner asked Fire Chief Van Eyll if he had anything he would like to add about the story of the boat fire. Chief Van Eyll noted that some of the biggest things that can

save your life are things like lifejackets, which should be readily accessible. He indicated that the fire had occurred fairly close to nearby boat club docks and the individuals on the boat had been able to swim to safety, got out, and had called 911. He confirmed the boat was privately owned, and not the property of the boat club.

Orchard/Meadow Drainage Project – Public Works Director Diercks informed Council he had received notification the Orchard/Meadow drainage project would be starting the following day if all goes as planned.

Primary Election – Moeller shared that 182 voters had voted in the polling place on Primary Election day, and the day had been successful. She expressed sincere gratitude to Election Judges Sherrill Michel, Tim Szeliga, Nicole Fierce, Jim Gulbranson, and Donny Chillstrom for their work; and gave thanks to Public Works staff for constructing shields that were used on election day to help protect Pollbook election judges who have the closest contact with voters. She thanked all her fellow co-workers for their support heading into election day.

Franchise Fee Open House and Calendar Updates – Mayor Miner reminded everyone that the franchise fees virtual open house would be Wednesday, August 26. He asked City Clerk Moeller to make calendar updates including adding the Monday, August 24 joint Park Board/City Council work session, and adding the franchise fees open house to the calendar.

ADJOURN

Hearing no objection, Mayor Miner adjourned the meeting by general consent at 7:54 pm.

Respectfully submitted,

Jeanette Moeller
City Clerk