



**MINUTES  
CITY COUNCIL MEETING  
October 1, 2019**

**CALL TO ORDER**

The meeting was called to order at 6:30 pm.

**Present:** Mayor: Charlie Miner; Council: Deirdre Kvale, Michelle Jerde, Jahn Dyvik, and Tom Skjaret

**Staff Present:** City Administrator: Scott Weske; Public Works Director: Sean Diercks; and City Clerk: Jeanette Moeller (arrived late to the meeting due to grand opening celebration cleanup)

**Absent:** None

**PLEDGE OF ALLEGIANCE**

**MAYOR'S COMMENTS - LONG LAKE NEWS, MEETING REVIEW AND UPDATES**

Mayor Miner offered the following comments and updates:

The Council just came from a ribbon cutting ceremony for the grand opening of County Road 112 / Wayzata Boulevard W held down at the Pioneer Museum. Mayor Miner thanked the Museum for hosting the event, which had a good turnout including project representatives from Hennepin County, District 6 Commissioner Jan Callison, and the community, with cake provided by April Wysocki. The celebration was a great way to mark the end of construction as Long Lake moves on with a brand new County Road.

October is Fire Prevention Month, and the Long Lake Fire Department will be hosting a Fire Prevention Open House on Monday, October 7 at Fire Station 1. More information may be found on the Department's Facebook page.

The Council's next meeting will be held on a different date than the typical schedule.

**APPROVE AGENDA**

*A motion was made by Jerde, seconded by Dyvik, to approve the Agenda as presented. Ayes: all.*

**CONSENT AGENDA**

The Consent Agenda consisted of:

- A. Approve Minutes of September 17, 2019 City Council Meeting
- B. Approve Vendor Claims and Payroll
- C. Adopt Resolution No. 2019-43 Conditionally Appointing the Following Candidate to the Position of Paid On-Call Firefighter for the City of Long Lake Fire Department: Kennedy Wright
- D. Adopt Resolution No. 2019-42 Approving Issuance of Special Event Permit #S2019-10 for the Gear Western Country Half Marathon and 5K Event to be Held October 12, 2019;

- Approve Issuance of a Noise Variance Permit Authorizing the Use of Sound Amplification Equipment During the Gear Western Country Half Marathon and 5K Race Party
- E. Approve an Application for Exempt Permit for the Church of St. George to Conduct Gambling Activities During the November 2, 2019 'Day of the Dead' Celebration Dinner and the Saturday, November 23, 2019 'Annual Holiday Boutique'

*A motion was made by Skjaret, seconded by Jerde, to approve the Consent Agenda as presented.*

Council member Skjaret thanked Gear West for posting notification signs about their upcoming run event along the City and Luce Line trails.

Council member Dyvik mentioned his nephew from Norway would be running in the half marathon.

*Ayes: all.*

### **OPEN CORRESPONDENCE**

No one appeared to address the City Council during Open Correspondence.

### **BUSINESS ITEMS**

#### **Review and Comment on CSAH 112 Phases 1 and 2 Final Construction Punch Lists**

Diercks displayed the most recent updated final construction punch lists for CSAH 112 Phases 1 and 2. With the deadline for adding punch list items being the following day, Diercks thought it would be timely to hold discussion of the punch lists should Council have any additional observations.

Diercks reviewed items completed since Council members had received their packet materials, and responded to Council questions regarding particular line items and repairs included on the Phase 1 and Phase 2 lists.

Council member Dyvik observed he had noticed rust already along railings located in the Phase 1 project area. Diercks confirmed there were locations within both the Phase 1 and Phase 2 areas where rust on railing needs to be better addressed.

Council and staff discussed seeding or sodding in areas where weeds continue to prevail in the vicinity of Martha Lane, and the east monument sign as well as the area by John James' property.

Council member Skjaret pointed out that the speed limit notification sign has to be returned to operation as the issue of people not obeying new speed limits continues. Diercks explained that there had been some confusion about who was responsible to maintain the sign, however, it has been concluded that the sign is the County's responsibility. When the sign had been removed for construction, upon reinstallation, the battery was no longer effective but the key to the battery box could not be located. Staff anticipates the County will return the sign to operation.

Diercks responded to Council questions regarding tall weeds in the vicinity of the new home constructed at 1090 Old Long Lake Road. He noted that the developer for the subdivision is working on some erosion control issues to correct deficiencies per the MCWD. Additionally, staff advised that a tree had been planted on a manhole, and it will need to be removed. Diercks noted that east of the stormwater pond at the corner of Old Long Lake Road, the weeds are horrible and the area will be reseeded potentially with a low grow fescue mix.

Council member Skjaret indicated he was pleased at how water is flowing along the bike trail, noting that there has been very little puddling and standing water on the trail.

Other items noted as potentially being able to be addressed through punch list work discussed included:

Sawing out and redoing panels of a resident's driveway;  
Installing a guardrail barrier in the area of Lindawood Lane;  
Repairing plow damage to the concrete island at the Wurzer Trail crossing; and  
Installing advisory signage prior to where the 30 mph zone starts on the west side of the corridor, perhaps in the area of the strip mall where Caribou Coffee is located, to warn of the 30 mph speed limit as it begins near Brown Road N.

Council member Dyvik questioned when Long Lake would be invoicing the County and Orono for their share of the landscaping project. Weske explained how the contract terms were set through the cooperative agreement, and stated that he has been working with City Engineer Miller to achieve a better invoicing timeframe. With Engineer Miller's assistance, the County has now been invoiced for their share of work performed to date. The County was amenable to being invoiced at this time. Weske will continue to work with Engineer Miller to invoice Orono as well.

Diercks advised that Orono staff had informed him that their Phase 2 landscaping project bids had come in insanely high, and Orono is intending to wait and rebid the project in the spring. He confirmed that Otten Bros. had opportunity to bid the project, but the only company to submit a bid had been Hoffman McNamara.

Council member Dyvik expressed his disappointment that it seemed there may be a lot of dead trees within the City's landscaping project area, and it was unfortunate that their replacement may set the timeline for tree growth back.

### **Reschedule November 5, 2019 City Council Meeting**

City Clerk Moeller indicated the 2019 Orono School Board election will take place on Tuesday, November 5. Although Long Lake does not have an election this year, public meetings may not be held on election dates, and the Council's first meeting in November must be rescheduled.

Council members discussed their availability for rescheduling the Tuesday, November 5 meeting to either Monday, November 4 or Wednesday, November 6.

*A motion was made by Dyvik, seconded by Jerde, to reschedule the Tuesday, November 5, 2019 meeting to be held on Monday, November 4. Ayes: all.*

Mayor Miner noted that the Council's next meeting will be on Tuesday, October 22, and Orono School Board member Mike Bash will be making a presentation at the meeting.

Council member Skjaret clarified that there will be three School Board positions and a referendum on the School District's ballot.

### **Update on Finance/Utility Officer Candidate Interviews**

Weske provided an update on the status of the Finance/Utility Officer position candidate interviews, indicating that four candidates had been contacted for interview. One candidate withdrew, and three were interviewed by the interviewing subcommittee. The subcommittee will be selecting two candidates for interview by the full Council, likely at the Council's first meeting in November. Weske will be reviewing the process for interviews versus negotiation of offer terms, but he believes Council negotiations of potential employment offer details may be conducted in closed session.

## **OTHER BUSINESS**

**County Road 112 Ribbon Cutting Celebration** – Council member Jerde reflected that she had enjoyed the ribbon cutting ceremony held prior to the Council meeting, noting that she thought it was good to see everyone come together. Council member Dyvik echoed her comments, adding that it had been a nice event in spite of the rain. He thanked all who hosted and participated in the event, as well as those who made it happen.

**Preparing for Budget Discussion** – Council member Dyvik asked that an up-to-date income statement for the year thus far be made available to Council members as Council approaches making a final budget decision. Weske replied that he would be providing up to date financials and forecasts, and commented on how market value trends will impact forecasting over the next few years.

**Holbrook Park Warming House Staffing** – Council member Skjaret recalled the challenges experienced in staffing the Holbrook Park warming house over the past few years, and encouraged staff to begin giving thought to the staffing process. Moeller noted that she would reach back out to the Orono Youth Hockey Association to see if they continue to have interest in a potential partnership opportunity.

**Charles Cudd Permitting Status** – Moeller reported that she expects to be issuing permits for demolition at the Charles Cudd owned lots in the nearby future. The Tree Preservation Plan has been approved and they have applied for their MCWD permits for the demolition. Once the MCWD has issued their permitting, the City will be able to permit the demolition and tree removals per the Tree Preservation Plan.

**Appreciation to Pioneer Museum and Museum Board** – Moeller extended her sincere appreciation to the Pioneer Museum and Museum Board for being a wonderful host and partner to work with in preparing for the County Road 112 grand opening event. She enthusiastically encouraged support of the Museum, commenting on what a gem of a resource it is to have within the community. Mayor Miner indicated that one of the Board members had spoken to him about perhaps making a presentation at an upcoming meeting.

**On-Lake Ice Rink** – Council member Dyvik questioned whether Public Works would be maintaining a rink on Long Lake this year. Diercks noted that adding an on-lake rink had been briefly discussed, but no decision had yet been made.

## **ADJOURN**

*Hearing no objection, Mayor Miner adjourned the meeting by general consent at 7:13 pm.*

Respectfully submitted,

Jeanette Moeller  
City Clerk