



**MINUTES
CITY COUNCIL WORK SESSION
May 2, 2017**

CALL TO ORDER

The meeting was called to order at 5:00 pm.

Present: Mayor: Marty Schneider; Council: Tom Skjaret, Jahn Dyvik, and Michelle Jerde

Staff Present: City Administrator: Scott Weske; Ehlers: Stacie Kvilvang and James Lehnhoff

Absent: Kurt Kaminski

APPROVE AGENDA

A motion was made by Jerde, seconded by Dyvik, to approve the agenda as presented. Ayes: all.

BUSINESS ITEMS

Discuss Bonding for County Road 112 / Wayzata Blvd W Reconstruction Project Costs (City Share)

Staff indicates the financing plan for the County Road 112 Reconstruction Project Phase 1 and 2 relies upon both internal and external funding sources, including a bond issuance.

Phase 1 Costs

Street	Water	Sewer	Storm	Private
\$706,109	\$636,857	\$133,514	\$16,749	\$3,845

Phase 2 Costs

Street	Water	Sewer	Storm
\$52,345.23	\$537,515.19	\$328,680.84	\$36,149.84

Phase 3 Costs

Street	Water	Sewer	Storm
\$43,995.00			

Total	Street	Water	Sewer	Storm	Private
	\$802,448.29	\$1,174,372.20	\$462,194.87	\$52,899.32	\$3,845

Total Project Costs
\$2,491,915

Fund Balance (est 2016)

CSAH 112	Water	Sewer	Storm
\$988,990	\$839,864	\$172,102	\$234,058

Water, Sewer, and Storm Funds will pay their own debt service with revenues generated by utility rates. Rates will need to be increased to properly pay for debt service and operations.

The CSAH Fund will pay the debt service from its reserves. The tower rent received annually goes into this account currently and would replenish the account. By doing this, the bond payments will not need to be levied for on a yearly basis. The goal is to maintain reserves for future projects in 2018-2022 per the Pavement Management Plan.

Stacie Kvilvang, Ehlers & Associates, presented an estimated bond proposal showing the bonding amount of \$2,430,494. It reflected a 15 year and 20 year scenario. The 15 year term had a reduction of \$154,000 in interest and had a 2.66% interest rate.

The Council understands that bonding makes sense but the dollar amount needs to be determined. The City has a few funds with reserves and one of them is from when MnDOT constructed Highway 12. The city was reimbursed for land and other structures that were taken during the construction.

The Council agreed that paying some of the construction with reserves is the right thing and determined a good starting place would be \$150,000 out of fund 406, \$75,000 out of fund 401, and \$75,000 out of fund 416.

The Council will learn more at the regular meeting May 16.

OTHER BUSINESS

The Council had brief updates on:

A draft of the Long Lake Fire contract is being worked on by the advisory board.
The status of discussions with WSB on inspection of CR 112 construction work for the City.

Planning Commission Applicant Interviews

6:00 pm – 6:15 pm / Deirdre Kvale - Applying for Planning Commission

Deirdre Kvale, 58 Creekside Drive – Ms. Kvale has been a Long Lake resident since 2001, though her husband has been largely a lifelong resident, noting his parents also live in Long Lake. She described her background as an intellectual property attorney with degrees in law and chemical engineering. Recently she had learned of a proposal by a developer to develop a plot of land in close proximity to her family's home. She had not been in favor of that proposal, and speaking with neighbors and City of Orono planning staff had been an eye opening experience as she had not previously realized all that was involved in the development application process. As it turned out, the proposal submitted did not meet with Orono's Comprehensive Plan nor with Metropolitan Council's infrastructure plans. Her experience with that proposal inspired her interest in getting involved in planning for her local community. She expressed interest in the Comprehensive Plan process, understanding Long Lake will be required to update its plan over the next year. She reflected that Long Lake is a mature community, and that development is more likely to be redevelopment moving forward. She appreciates that Long lake is an eclectic community and would hope that future redevelopment would keep the small town character of Long Lake in mind. When prompted during her interview to describe skills she would bring to the Commission, she emphasized that for a living she regularly reviews long documents including contract terms and statutes, and that she also writes them well. She would be comfortable reviewing materials that span many pages such as the Comprehensive Plan.

Mayor and Council thanked Ms. Kvale for her interest and application. City Clerk Moeller added that should Ms. Kvale not be appointed at this time, position openings on the Planning Commission will be posted again at year's end and staff would be happy to keep her application on file for use at that time, if of interest to Ms. Kvale.

6:15 pm – 6:30 pm / Charles (Charlie) Miner - Applying for Planning Commission

Charlie Miner, 59 Apple Glen Road – Mr. Miner has lived in Long Lake for almost 30 years, and as he now has more free time available, he is seeking to try and become more active in the community. During his time in Long Lake, he has seen the town come a long way. He reflected that Long Lake is uniquely comprised of an interesting mix of property types that is rare to find in this part of the metropolitan area, and he would like to be involved in planning for the community's future. He commented that the County Road 112 construction project represents an exciting opportunity for Long Lake, and he anticipates that the improvements resulting from the project will spur development and redevelopment interest in the area. As demands on Long Lake may grow in the future, he would be interested in being a part of that process. He discussed his employment background with the University of Minnesota Police field for 20+ years, noting he has always been interested in municipal government. When prompted during his interview to describe the skillset he would bring to the Commission, Mr. Miner responded that he is analytical in his approach to problem solving and seeks long-term solutions. He also indicated he has strong people skills and works well in group settings. As he works in the IT field, he is comfortable with working through technical issues involving substantial documents.

Recognizing that Mr. Miner had applied for position openings previously, Mayor and Council expressed their appreciation to him for his reapplication and continued interest. City Clerk Moeller added that should Mr. Miner not be appointed at this time, position openings on the Planning Commission will be posted again at year's end and staff would be happy to retain his application on file for use at that time as well.

ADJOURN

A motion was made by Skjaret, seconded by Jerde, to adjourn the work session meeting at 6:20 pm.

Respectfully submitted,

Scott Weske
City Administrator