



**MINUTES
CITY COUNCIL MEETING
February 21, 2017**

CALL TO ORDER

The meeting was called to order at 6:30 pm.

Present: Mayor: Marty Schneider; Council: Tom Skjaret, Jahn Dyvik, Michelle Jerde, and Kurt Kaminski

Staff Present: City Administrator: Scott Weske; Public Works Director: Jason Goehring; and City Clerk: Jeanette Moeller

Absent: None

PLEDGE OF ALLEGIANCE

MAYOR'S COMMENTS - LONG LAKE NEWS, MEETING REVIEW AND UPDATES

Mayor Schneider offered the following comments and updates:

Mayor Schneider had attended the February 11 Orono Rotary Club sponsored Ice Madness event and reported good attendance. Prizes for the Medallion Hunt were divided and shared amongst participants, as finding the medallion appeared to be a collective effort this year. In addition to the Medallion Hunt, highlights included demonstrations by the Long Lake Fire Department and Hennepin County Sherriff's Water Patrol unit, fun and games, and music afterwards at the Red Rooster. The Long Lake Waters Association also had a tent at the event to reach out to the community about their upcoming programs.

The February 15 meeting at City Hall to share information for those interested in preparing for the County Road 112 project, hosted by the Chamber of Commerce and BDI group, was very well attended by the public. Council members were also present to help answer questions and be a part of the process. Mayor Schneider encouraged the viewing audience to consider signing up for the City Listserv email subscriber list, as staff will be sending out construction updates via the Listserv. He also encouraged viewers to visit the County Road 112 construction project website, linked on the City web site's home page through a button on the left, to learn more about the historical development of the project in preparing for construction to begin.

Mayor Schneider reported that the Long Lake Waters Association (LLWA) will be hosting a meeting tomorrow on February 22 in the Lake Community Bank community room. The LLWA is a citizen-based, community-inclusive group looking to advocate for water quality in Long Lake and the subwatershed. Council member Dyvik added that the meeting will begin at 6:00 pm and agenda items will include discussing an upcoming Long Lake Subwatershed grant opportunity and associated carp management project; electing LLWA board members; viewing the new LLWA website under construction; and reviewing the LLWA organizational mission looking ahead. He noted that he is pretty impressed with how the group is moving forward.

ADMINISTER OATH OF OFFICE TO NEW CITY COUNCIL MEMBER, KURT KAMINSKI

City Clerk Moeller administered the Oath of Office to City Council appointee Kurt Kaminski. Upon affirming the oath, Council member Kaminski took his seat on the Council dais.

APPROVE AGENDA

A motion was made by Jerde, seconded by Skjaret, to approve the Agenda as presented. Ayes: all.

CONSENT AGENDA

The Consent Agenda consisted of:

- A. Approve Minutes of February 7, 2017 City Council Work Session
- B. Approve Minutes of February 7, 2017 City Council Meeting
- C. Receive Minutes of January 17, 2017 EDA Meeting
- D. Approve Vendor Claims and Payroll
- E. Approve Amendment to Section X of the Lake Minnetonka Communications Commission (LMCC) Joint Powers Agreement
- F. Approve 12-Month Contract Renewal with Popp Communications for Phone Service
- G. Accept the Resignation of Firefighter Matt Carroll From the Long Lake Fire Department

A motion was made by Skjaret, seconded by Jerde, to approve the Consent Agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

No one appeared to address the City Council during Open Correspondence.

BUSINESS ITEMS

County Road 112 (CSAH 112) Improvements Project – Phase 1: Authorize the Construction of Monument Signs Alternate

Administrator Weske reported that the County Road 112 (CSAH 112) Improvements Project – Phase 1 construction bid package includes landscape and streetscape elements through the corridor. This includes two Long Lake monument signs, one proposed on the SE corner of Brown Road and Wayzata Boulevard and the second south of Wayzata Boulevard and west of the Wurzer Trail connection. During project advisory committee meetings it was recommended that the signs be bid as an alternate to provide the City an option not to install the signs should the costs come in higher than budgeted. The City budgeted \$82,000 for the two signs based on the engineer's estimated costs. The as-bid cost for the two signs is \$52,740, which is within the budget set forth for the improvements. Weske displayed monument sign examples for the Council's review, and indicated staff is recommending the Council consider authorizing the construction of the two monument signs based on the bid results received.

Mayor, Council and staff discussed anticipated lighting for the monument signs, as well as monument sign locations as currently proposed.

Council member Skjaret shared that he personally is not in favor of using "Village" to describe Long Lake in the sign wording, reflecting that "village" implies smaller than "town". He also was not keen on the sign including "Hennepin County" on the monument, but understood that this may be a requirement of installing the signs in County right-of-way. He raised the idea of including the City's year established on the sign.

Dan MacDonald, 335 Russell Lane, asked to be recognized and stated that it was previously true that "village" was a legally defined term denoting a political entity differing from a city, and suggested that if so, use of "village" may be in conflict with the City of Long Lake's entity type.

Following further review of how landscape had ultimately dictated the proposed signage locations, Council member Skjaret stated he would be prepared to make a motion to authorize the signage construction with opportunity to revisit final sign wording before construction.

Mayor Schneider suggested that it might be worth noting accepting the bid at the dollar amount defined as part of a motion to approve and authorize.

A motion was made by Skjaret, seconded by Dyvik, to authorize the construction of two monument signs in conjunction with the County Road 112 (CSAH 112) Improvements Project - Phase 1 with opportunity to revisit final sign wording prior to sign construction; and to approve the as-bid cost for the two signs at a total of \$52,740. Ayes: all.

Purchase of Alarm Dialers

Public Works Director Goehring stated that at the Council's last meeting, staff informed the Council that the Microtel CellStat remote monitoring systems located at Lindawood lift station, Watertown Road lift station, and the water interconnect valve are no longer in operation. After January 1, 2017 the 2G cellular network required to run these devices is no longer being supported by AT&T. Remote monitoring of these facilities is necessary to inform the Public Works Department in the event of emergencies at lift stations and the water interconnect valve. Emergencies at these facilities require immediate attention to prevent losses to property and equipment.

Staff is recommending the Council consider the purchase of three Sensaphone Sentinel remote monitoring systems as a direct replacement for the out-of-service Microtel CellStat devices. Sensaphone released a 4G cellular model of their Sentinel remote monitoring system in February 2017. The 4G network these devices utilize is consistent with the latest advances in cellular technology available to the public.

Goehring had reviewed quotes submitted by two companies with the Council at their last meeting, but had not recommended approval of a quote at that time in order for staff to obtain a quote from a third vendor, In Control. Staff worked with In Control previously for installation of the Apple Glen lift station monitoring system. In Control's quote did come in as the low quote of the three obtained. Goehring stated that pricing proposed would be as follows:

Hardware: Three 4G Sensaphone Sentinel Devices	\$5,118.00
Installation: Estimated 18 hours at \$135/hour	\$2,430.00
Total Estimated Costs:	\$7,548.00

Each Sentinel device also would require a subscription of \$25/month or \$300/year for cellular service through AT&T or Verizon Wireless.

Responding to Council member questions, Goehring confirmed that the purchase would include a one-year warranty for the hardware involved; and noted that the purchase would include access to the online interface easily viewed by smartphones.

Mayor Schneider sought clarification that a one-year wireless subscription would not commit the City to a longer subscription, as there may be opportunity to negotiate the wireless subscription rate as part of cell tower lease renegotiations soon to be underway. Goehring affirmed that the one-year subscription would not create an obligation for further subscription with the carrier.

A motion was made by Dyvik, seconded by Kaminski, to approve the purchase and installation of three Sensaphone Sentinel monitoring systems through In Control for \$7,548.00. Ayes: all.

Review of 2017 Appointments

City Clerk Moeller indicated that at the January 3, 2017 organizational meeting, the City Council reviewed the list of varying committees and positions and took action approving appointments for 2017. At the time appointments were made, vacancies remained to be filled in the Planning Commission Liaison position, as well as one Highway 12 Safety Coalition position. It was the consensus of the Council that these vacancies for appointment could be revisited upon seating the fifth Council member.

In addition to revisiting 2017 appointments for the purpose of filling the two vacancies, as the Long Lake Waters Association has continued their organizational efforts, this may also be an opportune time to create a Council "Long Lake Waters Association" liaison position for appointment if of interest to the Council.

Council members discussed their interest and availability for filling the remaining positions. Mayor Schneider also suggested that Council member Dyvik be considered for appointment to a Long Lake Waters Association Liaison position, noting that as the LLWA's meetings are posted for a quorum to possibly be in attendance at any meeting, other Council members would remain welcome to participate.

A motion was made by Skjaret, seconded by Jerde, to appoint:

- *Council member Kaminski as the Planning Commission Liaison, with Council member Skjaret serving as alternate;*
- *Mayor Schneider to the Highway 12 Safety Coalition; and*
- *Council member Dyvik as the Long Lake Waters Association Liaison.*

Ayes: all.

Discuss Format for City Goal Setting Meeting and/or Joint Board/Commission Brainstorming Session

Mayor and Council discussed their schedules and availability for a special work session to discuss City Council goals. It was the consensus of the Council that Thursday, March 2 would be a preferred date, with a meeting start time of 5:00 pm. Mayor and Council further discussed inviting the Park Board, Economic Development Authority, and Planning Commission to share their goals and thoughts with the Council during half-hour time slots allotted during the goal setting work session; and inviting other board members to feel encouraged and welcome to be present for the entire meeting. Mayor and Council were also in favor of emphasizing that goal ideas should be specific in nature.

Mayor Schneider added that when the meeting agenda is posted on the Listserv, he would ask the public be offered an opportunity to send their comments on goal ideas to staff ahead of the meeting.

A motion was made by Dyvik, seconded by Jerde, to establish Thursday, March 2, 2017 at 5:00 pm as the date and time for a joint City Council and Boards/Commissions special work session meeting to discuss goal setting. Ayes: all.

OTHER BUSINESS

Public Works Hiring Seasonal Position – Moeller noted that the Public Works Department is now hiring for a seasonal full-time employee, with application materials available on the City's website. Goehring described the hours and duties of the position.

Spring Cleanup Day – Weske reported that he was in receipt of a first draft of the annual Orono, Long Lake and Minnetonka Beach spring cleanup day event flier. Once details are finalized, a revised flier will be circulated.

Welcome to Council Member Kaminski – Mayor and Council members each in turn welcomed Council member Kurt Kaminski back to the City Council, sharing that they look forward to working together as a Council. Council member Kaminski extended his appreciation to the Council for their welcome wishes, and added that he too looks forward to working together over the next two years ahead.

Ice Advisory – Council member Dyvik encouraged everyone to stay off the ice on Long Lake for the remainder of the season.

Water Issue Prevention – Council member Skjaret reflected upon the recent water issues experienced by the City of Blaine, and encouraged staff to put together some information for the public on preventative measures Long Lake has in place to protect against a similar issue occurring in the City.

LMCC Liaison Report – Council member Skjaret, along with new LMCC resident representative Cary Bacall, had attended the February 9 LMCC meeting. A training session was also held for new Commission members the same evening. During the meeting, the LMCC received a presentation by Frontier phone company who wish to expand their services. He explained further that telephone providers are able to provide cable services in the areas they serve. Currently, Frontier provides service in Delano, Loretto, and others in the area. Also, at the end of 2017, Century Link may be expanding facilities to allow more services in the area. Ultimately, it is likely that at some point in the foreseeable future that Long Lake will have competitive cable access options. He also added that for those residents who have not been able to view local public access cable channels, the LMCC has been guaranteed access will be restored to those channels by the end of March.

Fire Advisory Report – Council member Skjaret and Council member Dyvik had recently attended a Fire Advisory committee meeting. During the meeting, the City of Orono reported that they are looking for the Long Lake Fire Department to expand their fire service coverage to include the area over by Tamarack Road, currently being covered by Wayzata Fire. Council member Skjaret and Dyvik noted that there may be opportunity to negotiate this further, if the proposal has the support of the Fire Chief, and if adding the area would not put an extra burden on current LLFD resources.

Snowball Open – Council member Kaminski expressed his thanks to local businesses for their support of the Snowball Open, with hole sponsorship making the event a great success. This year's Snowball Open fundraiser was the most successful one to date, and as a member of the Orono Lions Club, he is looking forward to future Lions Club meetings to explore ideas for fund donations in addition to the RED Lions program.

Developer Interest in Virginia Avenue Property – Council member Kaminski referenced the presentations by developers interested in the Virginia Avenue property made during the EDA meeting prior to the Council meeting, and questioned whether there was knowledge of whether past presenters continue to be interested. Mayor Schneider responded that developers who had

presented before were welcome to come back before the EDA for their proposals to continue being considered. He observed that the quality of presentations made to the EDA earlier in the evening was very high, but that does not preclude anybody with an interest in developing the parcel from reaching out to the EDA for review and consideration.

Chamber of Commerce/BDI Liaison Report – Mayor Schneider reported that the BDI group has indicated a desire to have a community event surrounding the 2018 Superbowl. Other winter activities such as the Snowball Open, Ice Madness, and business specials could play a role in Long Lake having a lot to showcase around Superbowl 2018.

CR 112 (CSAH 112) Project Update – Mayor Schneider stated that he will be attending a meeting the morning of Thursday, February 23 at the Hennepin County Transportation building office near Arrowhead/Highway 55. He is anticipating learning more about the contractor being selected for the project, as well as who the dedicated communication liaison is anticipated to be; and to discuss preparations for a productive community meeting likely to held later in March.

Wayzata Crime Prevention Coalition Report – Mayor Schneider will be meeting with Police Chief Risvold on February 28 to discuss establishing more communication between Police and the Council, anticipated to include more Police updates as well as reports at Council meetings.

ADJOURN

A motion was made by Skjaret, seconded by Jerde, to adjourn the meeting. Ayes: all. Mayor Schneider adjourned the meeting at 7:40 pm.

Respectfully submitted,

Jeanette Moeller
City Clerk