



**MINUTES
CITY COUNCIL WORK SESSION
March 2, 2016**

CALL TO ORDER

The work session meeting was called to order at 5:35 pm.

Present: Mayor: Donny Chillstrom; Council: Jahn Dyvik, Marty Schneider, Kurt Kaminski and Liz Olson

Staff Present: City Administrator: Scott Weske

Absent: None

APPROVE AGENDA

A motion was made by Olson, seconded by Dyvik, to approve the agenda as presented. Ayes: all.

BUSINESS ITEMS

Discuss Fee Schedule for Vacant Buildings Registration

At the last regular council meeting the council approved an ordinance for properties to register their vacant buildings. Staff provided 3 different options for fees that would need to be paid to continue having a vacant building.

Option 1

VACANT BUILDING REGISTRATION	
Single Family/Two Family Property	\$100.00
All Other Properties, Less Than 20,000 sf Building Size AND Less Than 1 Acre Lot Size	\$500.00
All Other Properties, Greater Than 20,000 sf Building Size OR Lot Size 1 Acre+	\$2,000.00
Administrative Registration Penalty	\$100.00

Option 2

VACANT BUILDING REGISTRATION	
Residential Property	
<i>Vacant Less Than 1 Year</i>	\$100.00 / Unit
<i>Vacant 1+ Years</i>	\$200.00 / Unit
Commercial, Industrial, Non-Residential Property	
<i>Vacant Less Than 1 Year</i>	\$1,000.00
<i>Vacant 1+ Years</i>	\$2,000.00
Administrative Registration Penalty	\$100.00

Option 3

VACANT BUILDING REGISTRATION

Residential Property – Single/Two Family	\$100.00
Residential Property – Other Multi-Family	\$100.00 / Unit
Commercial, Industrial, Non-Residential Property	
<i>Vacant Less Than 1 Year</i>	\$1,000.00
<i>Vacant 1+ Years</i>	\$2,500.00
Administrative Registration Penalty	\$100.00

The Council agreed option 2 better fits the City of Long Lake.

Discuss Security Camera System Proposal for Holbrook Park

Staff is recommending the purchase of the four camera package at \$1,550.00, plus one additional camera at \$275.00 to cover the perimeter of the warming house and the play structure area. In addition to the above cameras, staff would recommend the installation of a “License Plate Camera” at \$950.00 that would focus on the circle drive and the refuse structure. The total cost for the above equipment would be about \$2,775.00. Installation costs are proposed at \$75.00 per hour, anticipating two hours per camera or approximately \$900.00 if all 6 cameras are installed. Total project cost for equipment and installation is estimated at \$3,675.00. Funding is proposed as a Capital Outlay (General) park expense

Over the years the park has experienced multiple incidences of vandalism that has included spray painting buildings and play equipment, play structure disassembly and bolt removal, broken windows and doors, minor theft from the buildings, burnt table tops, etc. Most past vandalism was minor and could be cleaned up with minimal cost to the City. Unfortunately a recent vandalism event caused significant damage to the park buildings. Hate message painting was done on all four sides of the warming house and on an adjacent refuse container building. During freezing temperatures the Public Works crew power washed some of the paint off the buildings. Because the buildings are built with non-painted “porous block” some paint cannot be removed. In some areas the power washing itself would etch the block further imprinting the messages in the blocks.

The Council agreed that this should be monitored more and try and get the building painted soon as its warm out.

Staff will be working with the company to get the cameras installed.

OTHER BUSINESS

Staff did a quick update to the Council on the results of the prices for meterhead replacement. Council suggested testing Badger and Neptune meterheads as the surrounding communities use those. Staff will preliminary test those to brands and report back to the council the findings.

ADJOURN

Hearing no objection, Mayor Chillstrom adjourned the work session at 6:35 pm by general consent.

Respectfully submitted,

Scott Weske, City Administrator