



**MINUTES  
CITY COUNCIL MEETING  
January 6, 2015**

**ADMINISTER OATH OF OFFICE**

City Clerk Moeller administered the Oath of Office to Mayor Donny Chillstrom, Council member Marty Schneider, and Council member Jahn Dyvik. Upon completing their oath, each official took their seat on the Council dais.

**CALL TO ORDER**

The meeting was called to order at 6:35 pm.

**Present:** Mayor: Donny Chillstrom; Council: Kurt Kaminski, Jahn Dyvik, Marty Schneider, and Liz Olson

**Staff Present:** City Administrator: Scott Weske; and City Clerk: Jeanette Moeller

**Absent:** None

**PLEDGE OF ALLEGIANCE**

**LONG LAKE NEWS UPDATE AND WORK SESSION REVIEW**

Mayor Chillstrom noted that no work session had been held prior to the regular meeting, and thanked everyone for their support and for his election to the office of Mayor. He stated he will do his best and work hard in his new position. Lastly, in the tradition of Mayor Hultmann, he reminded everyone to shop local.

**APPROVE AGENDA**

*A motion was made by Kaminski, seconded by Olson, to approve the Agenda as presented. Ayes: all.*

**CONSENT AGENDA**

The Consent Agenda consisted of:

- A. Approve Minutes of December 16, 2014 City Council Work Session
- B. Approve Minutes of December 16, 2014 City Council Meeting
- C. Approve Vendor Claims and Payroll
- D. Adopt Resolution No. 2015-01 Approving a Salary Step Increase for the City Administrator
- E. Adopt Ordinance No. 2015-01 Adopting the 2015 Fee Schedule for the City of Long Lake
- F. Approve Addendum to Recording Secretary Service Agreement for 2015 Recording Secretary Services with TimeSaver Off Site Secretarial, Inc.

*A motion was made by Kaminski, seconded by Dyvik, to approve the Consent Agenda as presented. Ayes: all.*

**OPEN CORRESPONDENCE**

**Dan MacDonald, 335 Russell Lane** – Mr. MacDonald appeared to state that the solar speed monitoring sign on Wayzata Boulevard W at the east end of town continues to be inaccurate in his

experience. He has been corresponding with Gary Gartner at Hennepin County, but did not receive a reply to his most recent inquiry asking what the manufacturer recommends as a repair option when standard repairs are ineffective. He indicated he will be emailing Mr. Gartner again and copying City representatives. Discussion was held as to how the radar cone operates in these types of units to detect vehicle speeds. Mayor Chillstrom stated he will continue to be in contact with the Police Chief about this issue.

**Brian Carpenter and Kaitlyn Carpenter, 1776 Martha Lane** – Mr. Carpenter introduced his daughter, Kaitlyn, who wrote a letter to the City about an issue that is important to her. Kaitlyn and her dad read the letter aloud together, which asked that something be done about the speed of traffic on Martha Lane. Kaitlyn is concerned about the safety of her siblings and other kids in the neighborhood as vehicles are driving too fast for the narrow road.

## **BUSINESS ITEMS**

### **Recognizing Mayor Tim Hultmann and Council Member Tom Skjaret for Service to Community**

Mayor Chillstrom noted that former Council member Tom Skjaret was unable to attend the meeting but that his award would be delivered to him. He presented Mayor Tim Hultmann with a Community Service Award celebrating his service as Honorable Mayor for the City from January 2011 through December 2014, and stated that Mayor Hultmann's name and years of service have been added to the plaque celebrating the City's Mayors that will continue to hang in the Council Chambers.

Mayor Hultmann thanked the citizens of Long Lake for their support during his time as Mayor, as a City Council member, and as a Planning Commissioner. He looks forward to seeing the new Council work together on the things ahead of them, including a possible Watertown Road reconstruction project, the CSAH 112 turnback project, implementing new water meter technology, and working with Metropolitan Council. He thanked City staff for their work during his tenure as well.

### **2015 City Appointments**

Administrator Weske provided an overview of the list of appointments to be made for the coming year.

Mayor and Council members discussed the positions to be filled, and agreed upon the following appointments:

- Council member Olson to the position of Mayor Pro-Tempore;
- Mayor Chillstrom, Council members Schneider and Kaminski to the Economic Development Authority;
- Council members Schneider and Dyvik to the Fire Advisory Committee, with Mayor Chillstrom as alternate;
- Mayor Chillstrom as the Park Board Liaison;
- Council member Dyvik as the Planning Commission Liaison;
- Council members Kaminski and Schneider to the Highway 12 Safety Coalition.
- Council members Olson and Chillstrom to the CSAH 112 Project Advisory Committee, with Council member Dyvik as alternate.

It was agreed that since the majority of Council members have an interest in attending CSAH 112 Project Advisory Committee meetings, a notice should be posted that a quorum of the Council may be in attendance at any of these meetings throughout the year. Council members were also in agreement that another CSAH 112 open house should be offered before the February Planning Commission meeting.

*A motion was made by Kaminski, seconded by Dyvik, to adopt the City of Long Lake 2015 Appointments Worksheet, including the appointments previously stated. Ayes: all.*

## **OTHER BUSINESS**

**New Council in Office** – Council member Kaminski noted the Council's next two years will be interesting, with a new Mayor and two new members in office sharing their ideas. Both Council members Dyvik and Schneider commented on their excitement to serve their terms in the coming years.

**Planning Commission and Park Board Openings** – Council member Schneider sought clarification as to the process for filling Planning Commission and Park Board expired and vacant terms. City Clerk Moeller indicated staff is preparing a press release for publication and for posting both online and via the City Listserv.

**Birch's Brewhouse** – Administrator Weske stated that the Planning Commission will be reviewing the first land use applications for Birch's Brewhouse at the former Billy's Lighthouse site at their January 13 meeting.

**New Businesses** – City Clerk Moeller reported that the Thai Pho Bistro thai food restaurant should be opening soon, and that she's been in contact with an individual pursuing locating a CrossFit exercise facility in town. The CrossFit is hoping to locate in the Lakeside Wine and Spirits strip mall. On that note, Council member Chillstrom encouraged anyone with ideas of opening a business in Long Lake to come to the City.

**Snowball Open** – Council member Chillstrom stated that the annual Snowball Open has been scheduled for Saturday, January 31. Christmas trees may be dropped off at Nelson Lakeside Park for use at the event.

## **ADJOURN**

*A motion was made by Kaminski, seconded by Dyvik, to adjourn the meeting. Ayes: all. The meeting was adjourned at 7:05 pm.*

Respectfully submitted,

Jeanette Moeller  
City Clerk