



**MINUTES  
CITY COUNCIL WORK SESSION  
December 16, 2014**

**CALL TO ORDER**

The work session meeting was called to order at 5:31 pm.

**Present:** Mayor: Tim Hultmann; Council: Donny Chillstrom, Tom Skjaret Kurt Kaminski and Liz Olson

**Staff Present:** City Administrator: Scott Weske

**Absent:**

**APPROVE AGENDA**

*A motion was made by Skjaret, seconded by Chillstrom, to approve the Agenda as presented. Ayes: all.*

**BUSINESS ITEMS**

**Financial Update from Jack Fay - Ehlers Investment Partners LLC**

Jack Fay represented to the Council the performance of Long Lake's portfolio. It continues to earn lower percentages but is safe because it is in CDs. In December there will be 5 CDs coming due and this will be held as cash. Once the new council is seated it will be discussed how to invest these funds with the current rates.

It was asked of Jack to price local banks to see what rates are and see if they are competitive.

**Public Works Security System Revisited**

Wurzer presented some estimates for a few security systems in the area. Due to building construction and the value of equipment in the public works building Wurzer felt having a basic security system would help prevent and unwanted entry to the building. Council agreed and gave permission to move forward with the idea.

**City Administrator's Employee Review - 1 Year**

Mr. Weske was appointed City Administrator effective January 6th, 2014. Per Weske's employment agreement it allowed for a performance review in the month of July, which council approved removing probation and changing his status to regular employee, and annually during the month of December thereafter. An adjustment in annual salary for the City Administrator shall be considered at the time performance reviews are given by the Council provided a satisfactory performance evaluation is received.

Council didn't have any concerns and agreed to a satisfactory performance.

**Discuss Purchase of Reconveyance Property Behind Public Works Building**

Weske explained that the City Attorney is working on a quick claim deed, legal description, extension, if there is any past due taxes and possible re-evaluation of the property as it seems to be overpriced.

**Discuss EDA Bylaws and the EDA in 2015**

Last 3 years the EDA hasn't been active in the community. The EDA is an entity the City of Long Lake needs to task with projects to improve the economics of the City. Functioning EDA's do such things as own property to resell, create revolving loan funds for gap financing, and build relationships with business owners.

Council agreed that members need to be appointed and from that point forward look at amending the by-laws to better assist the City of Long Lakes economy.

**OTHER BUSINESS**

No other business was discussed.

**ADJOURN**

*A motion was made by Chillstrom, seconded by Kaminski, to adjourn the meeting. Ayes: all. The meeting was adjourned at 6:30pm.*

Respectfully submitted,

Scott Weske, City Administrator