



**MINUTES  
CITY COUNCIL MEETING  
April 1, 2014**

**CALL TO ORDER**

The meeting was called to order at 6:40 pm.

**Present:** Mayor: Tim Hultmann; Council: Kurt Kaminski, Tom Skjaret, Donny Chillstrom, and Liz Olson

**Staff Present:** City Administrator: Scott Weske; City Attorney: Jeff Carson; Planning Consultant: Addison Lewis; and City Clerk: Jeanette Moeller

**Absent:** None

**PLEDGE OF ALLEGIANCE**

**LONG LAKE NEWS UPDATE**

Mayor Hultmann thanked Public Works for their continued efforts in keeping streets clear of snow during winter weather, noting that more snow is anticipated in the forecast during the coming week.

Mayor Hultmann also reminded everyone to please shop local and support local businesses as often as possible.

**APPROVE AGENDA**

*A motion was made by Chillstrom, seconded by Kaminski, to approve the Agenda as presented. Ayes: all.*

**CONSENT AGENDA**

The Consent Agenda consisted of:

- A. Approve Minutes of March 18, 2014 City Council Work Session
- B. Approve Minutes of March 18, 2014 City Council Meeting
- C. Receive Unofficial Draft Minutes of March 25, 2014 Park Board Meeting
- D. Approve Vendor Claims and Payroll

*A motion was made by Chillstrom, seconded by Skjaret, to approve the Consent Agenda as presented. Ayes: all.*

**OPEN CORRESPONDENCE**

No one appeared to address the City Council during Open Correspondence.

**BUSINESS ITEMS**

**Receive 2013 Annual Audit Report**

Weske reported that the City contracted with the Abdo, Eick & Meyers LLP (AEM) CPA firm to conduct an external audit of 2013 financial activities, assist in the preparation of the financial statements in a GASB format, render an opinion on the audit results, and prepare an assessment of the system of internal controls.

AEM completed the audit fieldwork in March with an opinion letter dated March 18, 2014. Observations from the audit report included a "clean opinion" and also an end of the year the General Fund balance of \$764,603 (an increase of \$35,557 from 2012). Sewer and water had decreases in cash of \$66,186 and \$94,739, respectively.

Aside from the general annual recurring small staff / segregation of duties point, the management letter specifically comments that bank statement reconciliation and financial procedures be modified to involve more than one person.

Weske noted that although a representative of Abdo, Eick, and Meyers LLP had intended to be present to provide the City Council with a more detailed overview of the audit report, the representative was not in attendance at the meeting as expected.

Council and staff discussed the CSAH 112 funds, and the negative trends in the recyclable materials market impacting recycling fees paid by the city for implementation of the curbside recycling program.

*A motion was made by Olson, seconded by Kaminski, to receive and accept the Management Letter and annual City Financial Report for the year ended December 31, 2013 issued by City external auditors Abdo, Eick & Meyers LLP. Ayes: all.*

#### **Number of Votes Required for Approval of an Interim Use Permit as it Relates to the Long Lake Rowing Crew**

Planning Consultant Lewis stated that at the March 18, 2014 regular meeting, the City Council voted to adopt a resolution approving an Interim Use Permit for the Long Lake Rowing Crew by a 3:2 vote. In reviewing the decision, staff later determined that approval of an Interim Use Permit requires a 4/5 vote. The purpose of this agenda item is to provide the Council with an opportunity to revisit the Interim Use Permit decision if it chooses.

City Attorney Carson noted that the Council would need to vote whether to bring the approving resolution back for consideration.

*A motion was made by Chillstrom, seconded by Kaminski, to re-open discussion of Resolution No. 2014-05 approving an Interim Use Permit for consideration. Ayes: all.*

*A motion was made by Chillstrom to adopt Resolution No. 2014-05 approving an Interim Use Permit with findings and conditions for the Long Lake Rowing Crew to operate a rowing club facility on property located at 1310 West Wayzata Boulevard, with the Interim Use Permit to expire November 30, 2014.*

Council member Olson stated that she is willing to change her vote to aye, not because she supports the activities at the site, but rather because she has concern about the clarity and intent of the interim use ordinance as written. She truly hopes the lake will be well used and maintained as a respectful environment this year.

Council member Skjaret indicated that he remains opposed to the Interim Use Permit, as the intent of an interim use is to be interim with an end goal in mind, and the application fails to address their ultimate plans for a permanent site.

*Motion seconded by Kaminski. Ayes: Kaminski, Chillstrom, Hultmann, Olson. Nay: Skjaret. Motion carried.*

## **OTHER BUSINESS**

**Sale of Shopping Center** – Council member Kaminski stated that the shopping center his office is located in on CSAH 112 has been sold, and the new owners have many plans for changes. He hopes the coming improvements bring business back to the center and the area.

**Urban Coyotes** – Council member Skjaret reported that he has observed increasing numbers of urban coyotes out and about, and advised residents to take precautions with their pets. Information about urban coyotes is available on the City's website.

## **ADJOURN**

*A motion was made by Kaminski, seconded by Chillstrom, to adjourn the meeting. Ayes: all. The meeting was adjourned at 6:55 pm.*

Respectfully submitted,

Jeanette Moeller  
City Clerk