



**MINUTES
CITY COUNCIL EMERGENCY MEETING
June 24, 2013**

CALL TO ORDER

The meeting was called to order at 12:06 pm.

Present: Mayor: Tim Hultmann; Council: Tom Skjaret, Donny Chillstrom, and Liz Olson

Staff Present: City Administrator: Terrance Post; Fire Chief: James Van Eyll; Police Chief: Mike Risvold; Public Works Director: Marv Wurzer; and City Clerk: Jeanette Moeller

Absent: Council: Kurt Kaminski (with prior notice)

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

A motion was made by Chillstrom, seconded by Skjaret, to approve the Agenda as presented. Ayes: all.

BUSINESS ITEMS

Storm Emergency Services and Damage Update

(a) Proclamation Declaring a Local Emergency

(b) Resolution Authorizing Contracting for Storm Debris Removal During a Local Emergency

Post advised that a staff meeting had been held earlier in the morning to discuss damages incurred as a result of severe thunderstorm activity on Friday, June 21 and Saturday, June 22.

Wurzer indicated that while damage to park trees and facilities was minimal, homeowners in Long Lake experienced far more extensive damage to trees and property. In the aftermath of storm activity, Public Works staff were out providing assistance to homeowners, and neighbors were working together to clear tree debris. While many residents were hauling tree debris to the Plymouth yard waste site, many more have piled their tree debris at the curb. Staff is seeking guidance from the Council as to what level of assistance can be provided to residential property owners, specifically whether a curbside tree debris collection program is an option.

To further discussion of storm damage and provision of relief services, Administrator Post recommended Mayor Hultmann declare a local state of emergency.

Mayor Hultmann issued the following Proclamation:

**MAYOR'S PROCLAMATION DECLARING A LOCAL EMERGENCY
Pursuant to Minn. Stat. Sections 12.29 and 12.37, and Long Lake City Code Chapter 14**

WHEREAS, the Mayor of the City of Long Lake ("City") finds that the following situation exists:

A disaster resulting from extreme wind and rainstorms occurred in the City on June 21, 2013 and June 22, 2013 resulting in major loss to property and creating an immediate and serious impairment to the health and safety of Long Lake residents; and

WHEREAS, the Mayor finds that the situation is a sudden and unforeseen Local Emergency which could not have been anticipated; and

WHEREAS, the Mayor finds that this situation has resulted in catastrophic loss to City property and the City environment and will cause and continue such loss if not immediately addressed; and

WHEREAS, the Mayor finds that traditional sources of relief are not able to repair or prevent this injury or loss; and

WHEREAS, the Mayor finds that conditions in the City have worsened considerably as a result of the situation; and

WHEREAS, this situation is an extremely unusual circumstance whereby parts of the storm debris from private property in Long Lake may/will be collected by the City or by contractors available to the City and disposed of in a manner appropriate to this situation and debris material.

NOW, THEREFORE, BE IT RESOLVED, the Mayor declares this situation to be a Local Emergency effective at 6:00 pm on June 21, 2013. This Declaration of a Local Emergency will invoke the City's disaster plan. The portions that are necessary for response to and recovery from the Local Emergency must be used.

Proclaimed by the Mayor of the City of Long Lake this 24th day of June 2013.

Following the Mayor's Proclamation, Police Chief Risvold provided information regarding measures taken by the City of Wayzata to assist residents under the unusual circumstances, including setting up curbside collection of storm related tree debris.

Council and staff discussed the costs associated with funding a curbside tree debris collection, and placing limits on the size of any tree debris material that may be collected. It was noted that any curbside collection would be intended for residential storm related tree debris only, and would not include collection of tree debris recently cut by private contractor Asplundh as part of their routine trimming work conducted on behalf of Xcel Energy.

A motion was made by Skjaret to adopt:

**City Council
Resolution No. 2013-28**

**A RESOLUTION AUTHORIZING CONTRACTING DURING A DECLARED LOCAL EMERGENCY
AND EMPLOYMENT OF CONTINGENCY FUNDS**

Pursuant to Minn. Stat. Sections 12.29 and 12.37, and Long Lake City Code Chapter 14

WHEREAS, the Mayor of the City of Long Lake has declared that a Local Emergency is in effect; and

WHEREAS, the Long Lake City Council finds that immediate action to respond to the situation is needed in order to protect the health, safety and welfare of the community; and

WHEREAS, the immediate storm debris removal by the City and contractors available to the City is required to respond to the Local Emergency; and

WHEREAS, Long Lake City Code Chapter 14 and Minn. Stat. Sections 12.29 and 12.37 provide that an emergency contract is not subject to the normal purchasing and competitive-bidding requirements because of the emergency.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Long Lake hereby resolves to conduct debris removal in the City of Long Lake, including through retention of contractors available to the City; and

BE IT FURTHER RESOLVED that the Mayor, City Administrator, and/or City Clerk are directed to contract on behalf of the City for this debris removal and to employ City contingency funds to pay for said debris removal as is necessary and appropriate; and

BE IT FURTHER RESOLVED that the Mayor's June 24, 2013 Proclamation Declaring a Local Emergency is approved and incorporated herein, and is further continued and shall remain in effect through July 16, 2013.

Adopted by the City Council of the City of Long Lake this 24th day of June 2013.

The motion was seconded by Chillstrom. Ayes: all.

Wurzer also reported on the following storm damage related issues:

- A landslide had occurred behind the Wolf Pointe Woods neighborhood, and the hill is continuing to move to the Trail B area. Staff has some concern about the impact to a sewer line in the area, and access to a gate valve has been covered by dirt.
- A culvert on private property in the Wolf Pointe Woods neighborhood has been collapsing and rusting through over time. Heavy rains and drainage from a larger culvert in the bypass area contributed to the wetland backing up, and the poor condition of the collapsing culvert does not allow for proper drainage to take place. Staff is seeking Council consent to research who would be responsible for replacement of the damaged culvert. Council was in favor of staff seeking information regarding responsibility for the culvert.
- The Watertown Road lift station is slated for reconditioning this year. The pumps at that lift station experienced significant difficulty keeping up with the level of inflow and infiltration resulting from storm rains. Wurzer requested the Council consider authorizing staff to research cost associated with upsizing pumps. Council members voiced no objection to staff exploring increasing the capacity of pump equipment.
- Many flags were damaged in the storms, as were flag poles. Wurzer estimated the cost to replace flags and repair poles at approximately \$1,000.
- Wurzer has been in contact with a street sweeping service to sweep streets and remove storm debris, preventing it from clogging storm sewers.

Unrelated to the weekend's storm activity, Wurzer noted that only one application had been received for the seasonal Public Works employee position thus far.

Fire Chief Van Eyll reported on calls received following storm activity and complimented firefighters for doing a fantastic job. No injuries were reported.

Police Chief Risvold indicated he will be following up on the Brown Road closure due to a fallen CenturyLink fiberline and will update staff on the work in progress.

Council and staff also discussed areas of the City still without electric service, and a possible timeline for restoration of power.

ADJOURN

Mayor Hultmann adjourned the meeting by general consent at 1:02 pm.

Respectfully submitted,

Jeanette Moeller
City Clerk