



**MINUTES
CITY COUNCIL MEETING
April 16, 2013**

CALL TO ORDER

The meeting was called to order at 6:40 pm.

Present: Mayor: Tim Hultmann; Council: Kurt Kaminski, Tom Skjaret, Donny Chillstrom, and Liz Olson

Staff Present: City Administrator: Terrance Post; Public Works Director: Marv Wurzer; Fire Chief: James Van Eyll; and City Clerk: Jeanette Moeller

Absent: None

PLEDGE OF ALLEGIANCE

LONG LAKE NEWS UPDATE

Mayor Hultmann provided the following updates:

- On behalf of the City Council, staff and other City officials, Mayor Hultmann expressed condolences to Bob Hardin and his family. Mr. Hardin's wife Janet recently passed away.
- Mayor Hultmann thanked the City of Orono for committing to participate in the costs of the carp removal conducted on Long Lake, and reported the Minnehaha Creek Watershed District will also be contributing financially.

Lastly, Mayor Hultmann reminded the viewing audience to continue to shop local as often as possible to support the community's businesses.

APPROVE AGENDA

A motion was made by Chillstrom, seconded by Skjaret, to approve the Agenda as presented. Ayes: all.

CONSENT AGENDA

The Consent Agenda consisted of:

- A. Approve Minutes of April 2, 2013 City Council Work Session
- B. Approve Minutes of April 2, 2013 City Council Meeting
- C. Receive Unofficial Draft Minutes of April 9, 2013 Planning Commission Meeting
- D. Approve Vendor Claims and Payroll
- E. Adopt Post-Issuance Debt Compliance Policy and Related Post-Issuance Debt Compliance Procedures
- F. Ratify Recommendations by Park Board to Appoint Angela Hanson to the Position of Chairperson; and Sally Skjaret to the Position of Secretary
- G. Suspend Firefighter Dustin Nelson from the Long Lake Fire Department for a 30-Day Period

A motion was made by Olson, seconded by Chillstrom, to approve the Consent Agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

No one appeared to address the City Council during Open Correspondence.

BUSINESS ITEMS

Provide for the Sale of G.O. Improvement Bonds Series 2013A

Post indicated the financing plan for the Brimhall and Tamarack Avenue Street Improvement Project relies upon both internal and external funding sources, including a \$525,000 bond issuance. Formal Council approval is necessary in order to initiate the bond sale process. Council should note that the actual amount of bonds that will be issued may be reduced based upon the level of any prepaid special assessments. A Pre-Sale projection from Ehlers & Associates was distributed to the Council as a bench handout. Staff would anticipate requesting the Council take action to accept the sale of bonds at an early June City Council meeting.

A motion was made by Chillstrom, seconded by Skjaret, to adopt Resolution No. 2013-12, "Providing for the Sale of \$525,000 General Obligation Improvement Bonds Series 2013A". Ayes: all.

Consider Proposal for City Assessor Services from Rolf Erickson, Southwest Assessing

Post reported that Rolf Erickson, Southwest Assessing, has submitted a proposal for City Assessor services for the Council's consideration. He advised that Hennepin County Assessor Jim Atchison has informed staff that the County will be requiring that 100% of properties City-wide be reviewed and assessed in 2013 for the 2014 assessing year. Mr. Atchison also indicated it would be advisable to have the assessments wrapped up by September 2013. Mr. Erickson was recommended to staff by resigning City Assessor Schachterle. Mr. Erickson's proposal includes contracting for services from May 1, 2013 to June 30, 2014, lists pro-rated expenses, and represents about a six percent increase over the terms of the City's current contract with Mr. Schachterle. Staff recommends approval of the proposal.

Mr. Erickson addressed Council member questions regarding additional charges noted in his proposal for items such as aerial maps, and discussed the process for conducting the City-wide review.

A motion was made by Skjaret, seconded by Kaminski, to approve the proposal from Southwest Assessing for City Assessor services from May 1, 2013 through June 30, 2014, and to authorize staff to execute the contract for services. Ayes: all.

OTHER BUSINESS

Motion to Accept 2012 Audit – Mayor Hultmann noted that following the Council's review of the 2012 audit at the April 2 meeting, a motion needed to be made to formally receive the audit and management letter.

A motion was made by Kaminski, seconded by Skjaret, to receive and accept the Management Letter and annual City Financial Report for the year ended December 31, 2012 issued by City external auditors Abdo, Eick & Meyers LLP. Ayes: all.

SummerFest – Council member Kaminski recognized local businesses for their support of SummerFest, and commented on the Orono Lions Club's involvement in activities as well.

Golf Cart Business on Willow Drive – Council member Kaminski was made aware there are some concerns about a new business tenant on Willow Drive displaying golf carts for sale outside his business, and questioned what the issues are. Post stated that at the time the business owner stopped in to City Hall to apply for a sign permit, he was informed by staff that zoning regulations do not allow for unlimited outdoor storage of vehicles and materials for sale. Post advised the business owner of the interim use permit process and other mechanisms that could assist him, and encouraged him to come to a Planning Commission meeting for an informal discussion.

Long Lake Rowing Club – Council member Kaminski questioned whether there was any new news regarding the Long Lake Rowing Club. Post reported that there had been recent changes in the leadership of the organization, and their new spokesperson has contacted staff to request a meeting with Administrator Post and Mayor Hultmann. Post further noted the spokesperson was unaware of the terms of the Interim Use Permit issued for the Club's usage of the former Billy's Lighthouse site, but is now in receipt of a copy of the permit. The LLRC will be submitting a special event application for their annual rowing regatta, and has already reserved the park for their intended event dates.

Recognition of Don Gaspar – Council member Skjaret stated that he had received a very nice letter from a resident informing the Council that fireman and City employee Don Gaspar had played a critical role in helping her son at the site of an accident.

Downed Trees and Plantings – Council member Skjaret had been questioned by residents regarding downed trees on the path between the Wayzata Boulevard berm and the Luce Line, noting that tree debris is starting to clog the drainage ditch. Public Works Director Wurzer indicated he had not been advised of the downed trees previously and will be following up to clean up the ditch area. Council member Skjaret also asked about the maintenance of dead trees and bushes along the bypass sound wall. Post advised that those plantings are in MnDOT right of way, and replacement would be MnDOT's responsibility.

Planning Commission Liaison Report – Council member Skjaret reported that at their last meeting, the Planning Commission had formed a subcommittee to study the Religious Land Use and Institutionalized Persons Act (RLUIPA) in relationship to City Code to determine whether and where changes may be warranted.

Park Board Liaison Report – Council member Chillstrom noted that the Park Board had their first full membership meeting of the year recently, made their selections for a new Chair and Secretary, and will begin moving forward on items the Board was working on previously.

Old Charlie's Auto Body – Council member Chillstrom stated he had recently attended a car show at the Minnesota State Fairgrounds and noted that one of the top notch, magazine cover quality cars at the show had been built at the old Charlie's Auto Body right in Long Lake.

Lions Club Crappie Contest – Council member Chillstrom advised that the Lions Club crappie contest scheduled for Lake Minnetonka has been rescheduled for Saturday, April 27 due to ice conditions on the lake, and discussed some of the prizes that will be given away.

Update on Lake Access Signage – Council member Chillstrom indicated that the Park Board has largely completed work on new draft park and trail signage and will begin focusing on signage for the Nelson Lakeside Park public access area. Signage would incorporate both local and State regulations. Council member Chillstrom is hoping to discuss signage ideas with the Orono Council at one of their upcoming work sessions, with a goal of achieving consistency in lake rules signage.

Shared Services Discussions – Council member Olson was recently asked why Long Lake is working with Wayzata to discuss shared services opportunities. She stated a meeting needs to be scheduled with the Orono City Council as well to explore opportunities to work together. Council and staff also commented on other areas of discussion for a joint meeting with Orono, including burying of utility lines, and future reconstruction of a portion of Watertown Road.

Spring Cleanup Opportunities – City Clerk Moeller reported that spring leaf pickup will take place on Tuesday, April 30 and Tuesday, May 7. She also noted that the annual Spring Cleanup Day at Orono Public Works will be held Saturday, April 27.

ADJOURN

A motion was made by Chillstrom, seconded by Skjaret, to adjourn the meeting. Ayes: all. The meeting was adjourned at 7:21 pm.

Respectfully submitted,

Jeanette Moeller
City Clerk