



**MINUTES
CITY COUNCIL MEETING
March 19, 2013**

CALL TO ORDER

The meeting was called to order at 6:28 pm.

Present: Mayor: Tim Hultmann; Council: Kurt Kaminski, Tom Skjaret, Donny Chillstrom, and Liz Olson

Staff Present: City Administrator: Terrance Post; Fire Chief: James Van Eyll; Public Works Director: Marv Wurzer; and City Clerk: Jeanette Moeller

Absent: None

PLEDGE OF ALLEGIANCE

LONG LAKE NEWS UPDATE

Mayor Hultmann reflected on the extended winter weather season and expressed appreciation to Public Works staff for their continued snow removal efforts.

He also indicated that the commercial carp harvester fishing Long Lake had been able to conduct a second carp removal. In total, between 34,000 and 40,000 pounds of carp were removed from both removal processes. The harvester conducted sonar scanning of the lake and estimates there may be as many as 200,000 pounds of carp still in the lake, and hopes to return and continue carp harvesting activities in either the coming spawning season or next winter.

Mayor Hultmann concluded opening his opening statements by reminding the audience to continue to shop local as often as possible.

APPROVE AGENDA

The meeting agenda was amended to move Consent Agenda Item D for discussion as Agenda Item No. 9.

A motion was made by Chillstrom, seconded by Skjaret, to approve the Agenda as amended. Ayes: all.

CONSENT AGENDA

The Consent Agenda was amended adding an Item J to adopt a resolution of support for LMCC representation in cable TV franchise negotiations.

The Consent Agenda consisted of:

- A. Approve Minutes of March 5, 2013 City Council Work Session
- B. Approve Minutes of March 5, 2013 City Council Meeting
- C. Approve Vendor Claims and Payroll
- ~~D. Accept Proposal by MFR Valuation for Appraisal Services Related to MnDOT Reconveyance No. 2010-0059 (Property Behind 2145/2165 Daniels Street)~~

- E. Accept the Resignation Letter from City Assessor Partners (Mike Schachterle and Mike Sheplee) Dated March 5, 2013 Effective on April 30, 2013
- F. Adopt Resolution No. 2013-07 Accepting a \$100 Donation to the Long Lake Fire Department from Alerus Financial and Mitchell and Michelle Jerde
- G. Adopt Resolution No. 2013-08 Accepting a \$100 Donation to the Long Lake Fire Department from Alerus Financial and Barry and Karen Shaul
- H. Adopt Resolution No. 2013-09 Appointing Roger Adams to the Position of Planning Commissioner
- I. Adopt Resolution No. 2013-10 Appointing Angela Adams to the Position of Park Board Member
- J. *Adopt Resolution No. 2013-11 in Support of Exclusive Representation by the Lake Minnetonka Communications Commission (LMCC) in Cable TV Franchise Negotiations*

A motion was made by Chillstrom, seconded by Kamiski, to approve the Consent Agenda as amended. Ayes: all.

OPEN CORRESPONDENCE

No one appeared to address the City Council during Open Correspondence.

BUSINESS ITEMS

Long Lake Fire Department Year in Review

Fire Chief Van Eyll made a presentation to the Council which summarized Fire Department operations during the year 2012, discussed trends in fire service calls, reviewed Fire Department staffing levels, and included goals from both personnel and equipment perspectives for the coming year. During his presentation, Van Eyll responded to Council member questions regarding recent live burn training at a property on County Road 6, future member retirements, and staffing levels at both stations.

Van Eyll also noted that the annual Long Lake Fire Relief Association all you can eat pancake and french toast breakfast would be held at Station 1 on April 14 from 8:00 am to 1:00 pm.

Approve Visu-Sewer, Inc. Downtown I & I Project Invoice

Post stated that work on the downtown I & I project was initiated in 2012 and hoped to be completed in 2012 as well. Due to contractor Visu-Sewer, Inc. delays, the project will not be completed until 2013. The request for payment under consideration is for project work completed during December 2012 and January 2013. Public Works Director Wurzer has reviewed the work completed thus far, and staff recommends approval of payment to Visu-Sewer, Inc. as invoiced in the amount of \$29,053.

Public Works Director Wurzer described the I & I work taking place, discussed project delays and the contractor's timeframe for completion, and responded to Council member questions regarding the life expectancy of the work.

A motion was made by Skjaret, seconded by Chillstrom, to authorize payment of Invoice No. 23708 (Pay Draw No. 1) to Visu-Sewer, Inc. in the amount of \$29,053.00 for work performed in conjunction with the Downtown (District No. 3) I&I Project. Ayes: all.

Accept Proposal by MFR Valuation for Appraisal Services Related to MnDOT Reconveyance No. 2010-0059 (Property Behind 2145/2165 Daniels Street)

Post reported that the City had initiated a request to MnDOT in 2009 to consider reconveying property behind 2145 (behind the Public Works Department shop facility) and 2165 Daniels Street to "square off" the property southern lot lines similar to those to the west. MnDOT assigned a Reconveyance number and reviewed the request.

On February 21, 2013, email correspondence from a staff member in the MnDOT Right of Way Department presented two acquisition options for the City to consider – a 60' wide strip or a 90' wide strip. In a phone conversation with the Right of Way specialist, the 90' option may have to be revised because of the existence of a Metropolitan Council Environmental Services Division sanitary sewer interceptor easement that runs to the south of the property.

The purpose in seeking an appraisal for this possible property acquisition is to be able to logically react to any purchase offer that may be forthcoming from MnDOT on the reconveyance parcel. This strategy was effective in the earlier City acquisition of the Virginia Avenue reconveyance parcel.

A motion was made by Chillstrom, seconded by Kaminski, to approve a bid proposal by MFR Valuation for appraisal services related to MnDOT Reconveyance No. 2010-0059 at a fee not to exceed \$4,000 and authorize the City Administrator to execute the contract to proceed. Ayes: all.

OTHER BUSINESS

Park Board – Council member Chillstrom indicated he was pleased to see the Park Board now has a full complement of members and he looks forward to the Board meeting again to continue work on signage for Nelson Lakeside Park and other parks and trails. Post later noted staff would be working to schedule a Park Board meeting for Tuesday, March 26 or as soon as possible.

Urban Coyotes – Council member Skjaret commented on his personal experience with a coyote in the backyard of his home, and reminded residents that it is the time of year when urban coyotes are especially active. He encouraged those with small pets to be aware coyotes are present.

Carp Harvest – Council member Kaminski questioned whether carp harvest activities were complete for the winter. Mayor Hultmann confirmed that harvesting is complete for winter, but the harvester may be back for a harvest during spawning season or may harvest again next winter.

CSAH 112 Project Open House – Post advised that there will be an open house on Wednesday, March 20 in the Lake Community Bank Community Room from 4:30 pm to 7:00 pm to review preliminary design plans for the CSAH 112 turnback project.

Request to Stockpile Sand for Street Improvement Project – Bob Perry was in attendance at the meeting to request that he be allowed to stockpile 2,400 yards of sand on property in the Brimhall/Tamarack Avenues Street Improvement Project area across from the old Abra Auto Body shop, for use by the contractor who receives the bid award for the project. Council and staff clarified the Kuechle Underground, Inc. was the apparent low bidder for the project, but the two lowest bids were extremely tight and the bid award is not set to be approved for another 30 days. Post stated Mr. Perry should contact the general contractor who bid the project to determine the contractor's interest in utilizing Mr. Perry's product and services, as it is up to the contractor to decide whose services they will employ.

ADJOURN

A motion was made by Chillstrom, seconded by Skjaret, to adjourn the meeting. Ayes: all. The meeting was adjourned at 7:26 pm.

Respectfully submitted,

Jeanette Moeller
City Clerk