



**CITY OF LONG LAKE  
PLANNING COMMISSION MEETING MINUTES  
May 29, 2012**

**CALL TO ORDER**

The meeting was called to order at 6:35 p.m. by Chair Crump.

Present: Committee Members Crump, Hughes, Kelley, Erickson, and Stephenson; City Administrator, Terry Post; Planning Consultant, Ann Perry, and City Councilmember Skjaret.

Absent: None.

**APPROVE AGENDA**

*Commissioner Kelley moved to approve the agenda as presented. Commissioner Hughes seconded. Ayes: all.*

**CONSENT AGENDA**

**A. Minutes of the May 8, 2012 Planning Commission Meeting**

*Commissioner Stephenson moved to approve the Consent Agenda as presented. Commissioner Erickson seconded. Ayes: all.*

**OPEN CORRESPONDENCE**

None.

**OLD BUSINESS**

**A. Planning Case No. 2012-03 and Public Hearings to Consider Zoning Ordinance Amendments to Permit Rowing Club Facilities as an Interim Use; and an Interim Use Permit for Rowing Club Facilities for the Long Lake Rowing Club at 1310 West Wayzata Boulevard**

City Administrator Post explained that this planning case is a result of an Ordinance amendment, which had been approved by the Council at their last meeting. He explained that following that Council action, the applicant has submitted a land use application requesting an Interim Use Permit (IUP). He explained the process that needs to be followed.

City Planning Consultant Perry explained that the first action would be to amend the Zoning Ordinance to allow rowing club facilities within the PUD District, as that use is currently not allowed by Ordinance. She explained that currently there is no principal use of the Billy's Lighthouse property, and suggested that rowing club facilities be allowed as an interim use

within the PUD District. She noted that currently the Ordinance does not allow for temporary structures and reviewed the amendments that are suggested in order to allow for a temporary structure. She stated that she had spoken with the applicant earlier in the day and was unsure why the applicant was not in attendance. She explained that the applicant is requesting a temporary building to be placed in the western portion of the site on the gravel, which will be dark green in color and used to store boats and equipment. She advised that the applicant is also proposing a pathway that would lead to a dock, but would not be removing any soil, other than what is necessary to construct a small staggering staircase. She stated that the applicant does plan to clean up the site to some extent. She noted that a professionally done site plan would need to be submitted prior to a building permit being issued. She advised that a portable toilet would be located on the north side of the temporary structure and would be serviced on the same schedule as the City uses for Nelson/Lakeside Park. She advised that the staff report includes the findings and believed that the application meets the necessary standards.

Commissioner Hughes questioned if this permit would be good only for one season.

City Planning Consultant Perry noted that the applicant is requesting the permit to run through December 2013. She explained that a temporary structure is only allowed for six months and noted that the structure could be taken down during the winter months.

Chair Crump confirmed that any built structure would meet the required codes.

Chair Crump opened the public hearing at 6:45 p.m.

Marty Schneider, 1176 West Wayzata Boulevard, stated that he spoke with the applicant previously but was a little shocked that the applicant was not present at the meeting, especially since the City has moved this item through with this special meeting. He referenced the Billy's Lighthouse building, which has been condemned by the Fire Marshall, and believed that a permit condition should be listed specifying that the building cannot be used. He questioned how many events would take place on the lake per year and whether the rowing club members could simply use the facility for rowing or at their convenience. He questioned if the property would be classified as commercial or as a private club.

City Planning Consultant Perry noted that staff has not seen any articles of incorporation or by-laws.

Marty Schneider stated that he would have preferred for the applicant to be present to provide additional information. He did not believe that the City should proceed without obtaining those answers from the applicant.

Commissioner Stephenson agreed that he did not think it would be right to consider the item without hearing from the applicant.

Chair Crump stated that at this time, the public hearing would be continued and he would entertain a motion to table the planning case discussion until the June 12, 2012 Planning Commission meeting.

*Commissioner Hughes moved to table the request. Commissioner Stephenson seconded.  
Ayes: all.*

## **OTHER BUSINESS**

### **Council Liaison Report**

Councilmember Skjaret thanked the Planning Commission, on behalf of the Council, for their work on the Interim Use Permit policy. He stated that the City did approve a contractor quote to conduct repair work on the sanitary sewer system in the downtown area. He also provided an update on the future county Wayzata Boulevard turnback project.

### **Commission Member Business**

Commissioner Erickson stated that he would like to see more specifics on the clean up of the rowing club facility site be a condition of an interim use permit.

### **Staff Business**

City Administrator Post briefly reviewed the items, which would be discussed at the next meeting of the Planning Commission including the item tabled tonight and a review of outstanding Conditional Use Permits.

## **ADJOURN**

*Commissioner Stephenson moved to adjourn the meeting at 7:03 p.m. Commissioner Hughes seconded. Ayes: all.*

Respectfully submitted,

Terry Post  
City Administrator