



**MINUTES  
CITY COUNCIL MEETING  
April 17, 2012**

**CALL TO ORDER**

The meeting was called to order at 6:36 pm.

**Present:** Mayor: Tim Hultmann; Council: Tom Skjaret, Donny Chillstrom, Brian Carpenter, and Liz Olson

**Staff Present:** City Administrator: Terrance Post; Public Works Director: Marv Wurzer; and City Clerk: Jeanette Moeller

**Absent:** None

**PLEDGE OF ALLEGIANCE**

**CITY OF LONG LAKE UPDATE**

Mayor Hultmann received word from Mn/DOT that closing of the Highway 12 bypass for roadway improvements is scheduled to take place either June 15 through June 18, or June 22 through June 25, dependent upon weather conditions. Mayor Hultmann has indicated the City would like to see the bypass closure occur on the June 22 through June 25 dates, increasing traffic through town on SummerFest weekend.

**APPROVE AGENDA**

*A motion was made by Carpenter, seconded by Olson, to approve the Agenda as presented. Ayes: all.*

**CONSENT AGENDA**

Regarding Consent Agenda Item H, Mayor Hultmann noted that the date for the Church of St. George Cinco de Mayo celebration had been changed from May 5 to May 12.

The Consent Agenda consisted of:

- A. Approve Minutes of April 3, 2012 City Council Work Session
- B. Approve Minutes of April 3, 2012 City Council Meeting
- C. Receive Unofficial Draft Minutes of April 10, 2012 Planning Commission Meeting
- D. Approve Vendor Claims and Payroll
- E. Approve the Installation of a Gravel Trail Along the North Side of Holbrook Park
- F. Adopt Resolution No. 2012-08 Establishing City Hall and Fire Department Seasonal Office Hours for 2012
- G. Approve the Use of "Migrate" Goose Deterrent at the Nelson Lakeside Park Beach Area and Authorize the Physical Removal of Geese from Nelson Lakeside Park
- H. Approve Issuance of a 1 to 4 Day Temporary On-Sale Liquor License for the Church of St. George for Their Cinco de Mayo Celebration on Saturday, May 12, 2012

*A motion was made by Chillstrom, seconded by Carpenter, to approve the Consent Agenda as presented. Ayes: all.*

## **OPEN CORRESPONDENCE**

No one appeared to address the City Council during Open Correspondence.

## **BUSINESS ITEMS**

### **Receive 2011 Financial Audit Report**

Post reported that the City had contracted with the Abdo Eick & Meyers (AEM) CPA firm to conduct an external audit of 2011 financial activities, assist in the preparation of the financial statements in a GASB format, render an opinion on the audit results, and prepare an assessment of the system of internal controls. He noted the completed AEM audit report includes a "clean opinion". The end of the year General Fund balance was at an appropriate level of about 54% compared to budgeted expenditures.

Matt Vos, Abdo Eick & Meyers, commented briefly on the City's limitations pertaining to internal controls and segregation of duties relative to the handling of financial transactions; provided the City Council with a detailed overview of the audit management letter; and responded to staff and Council member questions regarding items within the audit.

*A motion was made by Carpenter, seconded by Chillstrom, to receive and accept the Management Letter annual City Financial Report for the year ended December 31, 2011. Ayes: all.*

### **Update on Draft Ordinance Regulating Interim Uses in the PUD and I-1 Zoning Districts**

Post indicated he had requested planning consultant Ann Perry prepare a memo summarizing the discussion at the April 10 Planning Commission meeting regarding the draft ordinance regulating interim uses. In reviewing the memo, it appears the Planning Commission is generally supportive of an ordinance regulating interim uses; however, extensive discussion took place regarding how specific or general ordinance language should be.

Council member Olson questioned why the draft ordinance focused on two zoning districts, as opposed to taking a more general city-wide approach. She noted she had reviewed interim use permit ordinances in other cities and highlighted the City of Wayzata's ordinance as an example that could be of use.

Council and staff discussed the matter at length. It was the consensus Council members that further discussion at a work session would be warranted in order for the Council to give direction to the Planning Commission.

## **OTHER BUSINESS**

**Rowing Club Floating Dock** – Mayor Hultmann had been informed the Long Lake Rowing Club had temporarily attached a floating dock to the public dock in Nelson Lakeside Park. Post responded that they had indeed placed a floating dock out without informing staff to test whether the dock would work. Public Works Director Wurzer spoke to a representative of the Mn/DNR and learned that due to ADA issues, a floating dock may not be attached to the public dock. Additionally, the current public dock is the property of the Mn/DNR, not a City-owned dock.

**Recycling in Parks** – Council member Olson suggested staff look into providing recycling containers for City parks, either on a regular basis or for special events.

**Lift Station Maintenance Issue** – Post noted he had been advised by both Public Works and the Metropolitan Council that there has been a recent increase in clogging of lift station facilities and maintenance issues as a result of improper disposal of adult diapers. Post reminded the viewing

audience that adult diapers must be properly disposed of, and should not be flushed down toilets thereby negatively impacting sewer systems.

**ADJOURN**

*A motion was made by Chillstrom, seconded by Skjaret to adjourn the meeting. Ayes: all. The meeting was adjourned at 7:36 pm.*

Respectfully submitted,

Jeanette Moeller  
City Clerk