



**MINUTES
CITY COUNCIL MEETING
January 3, 2012**

CALL TO ORDER

The meeting was called to order at 6:38 pm.

Present: Mayor: Tim Hultmann; Council: Tom Skjaret, Donny Chillstrom, Brian Carpenter and Liz Olson

Staff Present: City Clerk: Jeanette Moeller

Absent: City Administrator: Terrance Post (with prior notice)

PLEDGE OF ALLEGIANCE

CITY OF LONG LAKE UPDATE

Mayor Hultmann noted that:

- Due to unseasonably warm weather, Holbrook Park skating rinks are not yet ready for use; however, hopefully colder weather will arrive and allow the rinks to be opened soon.
- The annual Snowball Open sponsored by the Orono Lions Club will be held January 28.

APPROVE AGENDA

A motion was made by Skjaret, seconded by Chillstrom, to approve the Agenda as presented. Ayes: all.

CONSENT AGENDA

The Consent Agenda consisted of:

- A. Approve Minutes of December 20, 2011 City Council Work Session
- B. Approve Minutes of December 20, 2011 City Council Meeting
- C. Receive Unofficial Draft Minutes of December 13, 2011 Park Board Meeting
- D. Approve Vendor Claims and Payroll
- E. Adopt Ordinance No. 2012-01 Adopting the 2012 City Fee Schedule
- F. Adopt Resolution No. 2012-01 Approving the Joint Powers Agreement Between the State of Minnesota and the City of Long Lake on Behalf of Agencies Providing Services for Police Protection and Prosecution Services

A motion was made by Olson, seconded by Chillstrom, to approve the Consent Agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

No one appeared to address the City Council during Open Correspondence.

BUSINESS ITEMS

2012 City Appointments

Mayor Hultmann indicated that in a work session prior to the regular meeting, City Council members had discussed the 2012 appointments to the City's various positions and subcommittees. Other than a change appointing Donny Chillstrom to the position of LMCC representative, it was agreed that all other appointments remain unchanged from the previous year. Appointments would be made as follows:

- Council member Brian Carpenter to the position of Mayor Pro-Tempore;
- Council members Brian Carpenter and Donny Chillstrom to the Fire Advisory Committee, and Mayor Tim Hultmann as alternate;
- Council member Donny Chillstrom as the Park Board Liaison;
- Council member Tom Skjaret as the Planning Commission Liaison;
- Council member Donny Chillstrom to the Lake Minnetonka Communications Commission; and
- Council member Liz Olson as the County CSAH 112 Turnback Planning Group Liaison, and Mayor Tim Hultmann as alternate.

A motion was made by Carpenter, seconded by Chillstrom, to adopt the City of Long Lake 2012 Appointments Worksheet, including the aforementioned appointments. Ayes: all.

Approval of Cooperative Construction Agreement with Mn/DOT

Mayor Hultmann reported that the City of Long Lake initiated project funding for a TH12 Emergency Access gate improvement last fall. Wayzata Police Chief Mike Risvold was a key player in this undertaking both from publicizing of the public safety need for the improvement, as well as investigating various funding sources. Aside from the City of Long Lake, other funding sources were identified as Minnesota Department of Public Safety through its Homeland Security and Emergency Management (HSEM) county grant program, as well as the Minnesota Department of Transportation (MnDOT).

Staff has been working with Mn/DOT Engineering Services on providing the necessary documentation to allow Mn/DOT to reimburse the City of Long Lake for one-third of the project costs, or \$7,011.11, for the electronic access gate and electrical power installation. This resulted in the development of Cooperative Construction Agreement No. 00352 with that agency.

The City of Long Lake has also been asked to complete a Mn/DOT Access Permit Application form as the improvement was constructed on MnDOT property. This application will be completed and mailed in with the executed Construction Agreement and signed Resolution copies to complete Mn/DOT's documentation requirements.

Council members discussed whether the new gate had been used for emergency purposes yet, the need for regular testing of the gate, and whether any other benefiting neighbor cities or agencies had agreed to partially reimburse Long Lake for taking on the expense of the improvements.

A motion was made by Chillstrom, seconded by Skjaret, to adopt Resolution No. 2012-02 approving entering into Cooperative Construction Agreement No. 00352 with the Minnesota

Department of Transportation, and direct the Mayor and City Administrator to execute the Agreement on behalf of the City of Long Lake. Ayes: all.

Appointment of Park Board and Planning Commission Members

Mayor Hultmann reported that due to expired terms, the City currently has two openings on the Park Board for a term effective January 1, 2012 through December 31, 2014; and one opening on the Planning Commission for either a Long Lake business or resident representative to serve a term effective January 1, 2012 through December 31, 2015. City staff posted a press release dated November 28, 2011 announcing the position opportunities and soliciting applications for the open seats. Applications were accepted through December 12, 2011 and the City received applications from the following individuals, listed in interview order:

- Bob Erickson – Applying to serve on the Planning Commission
- Michelle Jerde – Applying to serve on Park Board or Planning Commission

The candidates were interviewed in a work session held prior to the December 20, 2011 City Council meeting.

The two Park Board seats up for reappointment were those held by Michelle Jerde and Bob Hardin. Although Mr. Hardin did not submit a written application, staff contacted Mr. Hardin following the December 20 Council work session and learned that Mr. Hardin is actively interested in reappointment to another term on the Board.

Staff recommends adoption of a resolution appointing Michelle Jerde and Bob Hardin to service for another term on the Park Board; and appointing Bob Erickson (Long Lake business owner) to fill the Planning Commission vacancy.

A motion was made by Skjaret, seconded by Chillstrom, to adopt Resolution No. 2012-03 appointing:

Michelle Jerde and Bob Hardin to the positions of Park Board member serving a term effective January 1, 2012 through December 31, 2014.

Bob Erickson to the position of Planning Commissioner serving a term effective January 1, 2012 through December 31, 2015.

Ayes: all.

OTHER BUSINESS

Plowing and On Street Parking Reminder – Council member Skjaret reminded viewers that on street overnight parking is not allowed on Long Lake streets, and in the event of a snowfall, snow plows will plow you in. He asked that residents remember to remove vehicles from street parking in a timely manner.

Snowball Open – Council member Chillstrom noted that the Orono Lions Snowball Open will be held January 28.

Date for Strategic Planning Session – Council member Olson asked what date had been established for the Council's strategic planning session. The strategic planning session will be held January 21.

Water/Sewer Agreement Joint Meeting – Council member Skjaret questioned the status of joint meeting efforts with the City of Orono to review water/sewer agreements. Mayor Hultmann indicated he would put together some information for Administrator Post to forward on. Council member Olson suggested that perhaps Post, Public Works Director Wurzer, Mayor Hultmann, Council member Skjaret and herself could meet prior to the first joint meeting.

Holbrook Park Skating Update – City Clerk Moeller provided an update on the status of skating rinks at Holbrook Park. Warm temperatures have resulted in poor ice, with melting taking place both on the surface, and from the ground up creating pockets underneath the ice sheet. Ice has been pulling away from the boards in places. Public Works staff will continue to flood rinks in the hope of establishing ice as weather permits, but at this time, winter skating facilities remain closed. Council member Chillstrom also asked that people not try to clear a spot on the rinks to skate before the rinks are ready to be opened.

ADJOURN

A motion was made by Carpenter, seconded by Chillstrom, to adjourn the meeting. Ayes: all. The meeting was adjourned at 6:54 pm.

Respectfully submitted,

Jeanette Moeller
City Clerk