



**CITY OF LONG LAKE
PLANNING COMMISSION MEETING MINUTES
JUNE 8, 2010**

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chair Crump.

Present: Committee Members Crump, Skjaret, Hughes and Loosen; and City Planning Consultant Ann Perry

Absent: Committee Member Hultmann, City Administrator Post, and City Councilmember Carpenter.

APPROVE AGENDA

Chair Crump requested to remove the Old Business items, Updated Discussion of “Green Technology” and Sign Ordinance Revision, and City-Owned Property at 305 Lindawood Lane, from the agenda for this meeting and instead add the items onto the agenda for the July meeting, when City Administrator Post would be present.

Commissioner Loosen moved to approve the agenda as amended. Commissioner Hughes seconded. Ayes: all.

CONSENT AGENDA

A. Minutes of the May 11, 2010 Planning Commission Meeting

It was noted on page one, under Call to Order, Committee Member Hughes should be listed as absent, rather than present. Also the comment made by Commissioner Hughes in the minutes should actually be listed to Commissioner Hultmann.

Commissioner Skjaret moved to approve the Consent Agenda as amended. Commissioner Hughes seconded. Ayes: all.

OPEN CORRESPONDENCE

None.

OLD BUSINESS

A. Updated Discussion of “Green Technology” and Sign Ordinance Revisions

B. City Owned Property at 305 Lindawood Lane Update

NEW BUSINESS

A. Planning Case #10-01 1990 Kennedy Lane Final Plat

City Planning Consultant Perry reviewed the staff report for the Planning Commission. She reported that the preliminary plat was approved by both the Planning Commission and City Council and noted that the final plat was now ready for approval. She explained that the final plat needs to match the approved preliminary plat and conditions. She noted that while some items do indeed match the preliminary plat approval conditions, some of the more administrative type items have not yet been completed, such as payment of park dedication fees. She noted that the final plat would be released once the items have been completed, so the split could be recorded by Hennepin County. She recommended that the Planning Commission recommend approval of the final plat, contingent upon the remaining preliminary plat conditions being met.

Chair Crump noted that it appeared that the only changes made to the final plat were those recommended by the Planning Commission.

Commissioner Skjaret moved to recommend approval of the final plat of the property at 1990 Kennedy Lane based on the findings in the staff report and the conditions noted in the staff report. Commissioner Hughes seconded. Ayes: all.

OTHER BUSINESS

Council Liaison Report

Councilmember Carpenter was not present.

Commission Member Business

Commissioner Skjaret advised that the previous week he had attended the City Council Worksession to gain input from the Council on the subjects of green technology and the sign ordinance review. He reported that the Council would like the Planning Commission to continue to review green technology but would not like the Commission to continue on the discussion regarding the sign ordinance at this time. He stated that Councilmember Carpenter, as the designated Council Liaison, suggested that a member from the Planning Commission instead attend the Council meeting rather than he attend the meeting of the Commission, since his schedule regularly prevents his attendance. He noted that the Mayor was not in favor of that suggestion and felt that the Council Liaison should be attending the Planning Commission meeting. He was unsure if another member of the Council would be designated as Council Liaison to the Planning Commission. He also briefly updated the Board of the strategy being discussed by the EDA.

Councilmember Loosen explained that the Council Liaison position for the Planning Commission is meant for members of the Council to attend the meeting of the Commission to view the process and better learn the policies. He suggested that it may be easier for the members of the City Council to rotate the position of Council Liaison to the Planning Commission. He advised that another reason for the Council Liaison position was created was to better open communication between the two groups, as the Liaison can update the Council at the following meeting, rather than waiting one month.

Staff Business

None.

ADJOURN

Commissioner Loosen moved to adjourn the meeting at 6:47 p.m. Commissioner Skjaret seconded. Ayes: all.

Respectfully submitted,

Ann Perry
City Planning Consultant