



MINUTES
CITY COUNCIL MEETING
January 19, 2010

CALL TO ORDER

The meeting was called to order at 6:38 pm.

Present: Mayor: Randy Gilbert; Council: Sam Rettinger, Sharon Henderson, and Liz Olson

Staff Present: City Administrator: Terrance Post; and Fire Chief: James Van Eyll

Absent: Council: Brian Carpenter (with prior notice)

PLEDGE OF ALLEGIANCE

Mayor Gilbert invited the firefighters in attendance to lead the Pledge of Allegiance.

APPROVE AGENDA

Council member Olson suggested that Agenda Item 6 be moved down to Item No. 10 following the Fire Department related agenda items.

*A motion was made by Henderson, seconded by Rettinger, to approve the Agenda as amended.
Ayes: all.*

CONSENT AGENDA

The Consent Agenda consisted of:

- A. Approve Minutes of January 5, 2010 City Council Work Session
- B. Approve Minutes of January 5, 2010 City Council Meeting
- C. Approve Vendor Claims and Payroll
- D. Adopt Resolution No. 2010-02 Authorizing Signatories for City Checking Account at Lake Community Bank
- E. Authorize Amendments to the City of Long Lake 2009 Budget
- F. Schedule a Special City Council Meeting on January 23, 2010 to Discuss City Council Goals

*A motion was made by Olson, seconded by Rettinger, to approve the Consent Agenda as presented.
Ayes: all.*

OPEN CORRESPONDENCE

No one was in attendance to address the City Council during Open Correspondence.

BUSINESS ITEMS

Recognition and Certificate Presentation for Retired Firefighters

Fire Chief Van Eyll stated that the Long Lake Fire Department would like to recognize the firefighters that retired in 2009 and are vested members in the Long Lake Fire Department Relief Association. The five retirees have a total of 158 years with the Long Lake Fire Department. They were firefighters, past chiefs, assistant chiefs, lieutenants and training officers. Their knowledge and experience will be missed. A moment of silence was observed for members Mike Brown and Tony

Roe who passed away in 2009. The following individuals were recognized, though not all were in attendance:

- Jim Cox – 45 years on the Department, he was a past assistant chief and was instrumental with the acquisition of the new tanker.
- Mike Ernhart – 23 years on the Department, he was past lieutenant and treasurer for the Second Call Fund.
- Mike Brown (deceased) – 45 years on the Department, he was a past chief, assistant chief and helped however he could on an ongoing basis.
- Hank Hansen (unable to attend) – 25 years on the Department, he was a past lieutenant, a good pump operator and took great care of the Scott Air-packs.
- Tony Roe (deceased) – 20 years on the Department, he was a past assistant chief, lieutenant and administrative officer.

Appointment of New Probationary Firefighters

Van Eyll reported that after an application and interview process, it is the recommendation of staff that conditional job offers for the position of paid on call firefighter be made to the following individuals: Kristi Becker and Taya Kaufenberg. The conditions of the offer are that each new firefighter passes a physical exam and agility test. The physical exam is performed through North Memorial and the agility test is administered by the Long Lake Fire Department. The interview panel consisted of a Station Captain and Assistant Chiefs. The split between the stations is one hire for Station 1 and one hire for Station 2. Van Eyll introduced the two position candidates.

A motion was made by Henderson, seconded by Olson, to adopt Resolution No. 2010-04 appointing candidates Kristi Becker and Taya Kaufenberg to the position of paid on call firefighter, subject to conditions. Ayes: all.

LLFD Station Captain and Fire Lieutenant Officer Appointments

Van Eyll indicated staff recommends that Fire Chief and Assistant Fire Chiefs that the following individuals be appointed to the following offices - Dave Nalls, Station Captain 11; Nathan Spring, Fire Lieutenant 11; Shane Gardner, Fire Lieutenant 22; Jesse Chappell, Fire Lieutenant 12; and Jim Elder, Fire Lieutenant 13. The interview panel consisted of the Fire Chief, Assistant Chiefs and Station Captains.

David Nalls has been with the Long Lake Fire Department for four years. He was Fire Lieutenant 12 for the past year. He is Firefighter II, Hazmat Ops and First Responder certified.

Nathan Spring has been with the Long Lake Fire Department for nine years. He was a Fire Lieutenant for the past year. He is Firefighter II, Hazmat Ops and EMT certified. This is a reappointment to the same position he held the previous year.

Shane Gardner has been with the Long Lake Fire Department for two years. He was the SCBA Coordinator for the past year. He is Firefighter II, Hazmat Ops and First Responder certified.

Jim Elder has been with the Long Lake Fire Department for two years. He has been the Relief Association President for the past few months. He is Firefighter II, Hazmat Ops and First Responder certified.

Jesse Chappell has been with the Long Lake Fire Department for nine years. He was Fire Lieutenant 13 for the past year. He is Firefighter II, Hazmat Ops and First Responder. This is a reappointment to the same position he held the previous year.

The position that Dave Nalls vacated with his appointment to Station Captain 11 left a one year term left for a Fire Lieutenant. Jim Elder will be filling this one year term. All other Fire Lieutenant terms are two years and the Station Captain position is a three year term.

A motion was made by Henderson, seconded by Rettinger, to appoint Dave Nalls, Station Captain 11; Shane Gardner, Fire Lieutenant 22; Nathan Spring, Fire Lieutenant 11; Jesse Chappell, Fire Lieutenant 12; and Jim Elder, Fire Lieutenant 13. Ayes: all.

The motion was followed by introductions to the officers, a Badge and Collar Pin presentation for the newly appointed officers, and then administering of the Officer's Oath facilitated by the Fire Chief.

Presentation of Badges for Non-Probationary Firefighters

Van Eyll formally presented the Fire Department's newest non-probationary firefighters to the Council – Randy Bass, Andy Hatori, and Doug Johnson. Each has fulfilled the requirements of their probationary period.

The Council previously approved the three individuals mentioned to become Probationary Firefighters for the Long Lake Fire Department. Since that time, they have completed Firefighter 1 and Hazmat training; and either a First Responder or EMT class.

The Fire Department Assistant Chief of Operations and Mayor Gilbert assisted in presenting Randy Bass, Andy Hatori, and Doug Johnson with their badges.

Following the badge presentation, Chief Van Eyll administered the Confirmed Member's Oath to the firefighters.

Mayor Gilbert stated that Long Lake has arguably one of the best Fire Departments in the state, and thanked the Chief, past and present Department members for their service.

Chief Van Eyll read the "what it is to be a professional firefighter" statement aloud.

Planning Case No. 2010-01 / Subdivision (Lot Division) of the Property Located at 1990 Kennedy Lane, Tract B, Registered Land Survey No. 353

Post reported that the applicant, Jeff Martineau, proposes to subdivide the property located at 1990 Kennedy Lane into two lots. The property currently contains approximately 49,245 sq. ft. (1.13 acres) and is the site of an older single family home and detached garage. Access to the property is provided from Kennedy Lane, a cul de sac that aligns the south property line and serves four additional single family homes in the neighborhood.

The property is zoned R-1A Single Family Residential and guided for low density residential uses according to the 2030 Land Use Plan map. A delineated wetland occupies in a triangular shaped area on the west side of the property and original vegetation appears to have been disturbed by mowing in the past.

The existing home sits at the high point of the property and the property slopes towards the western wetland and to the southeast. Mature trees are scattered throughout the property with the largest concentrations located to the east of the existing home.

The Planning Commission held a public hearing on January 12, 2010 to consider the proposed subdivision. The applicant was present and no one spoke at the public hearing.

The Commission considered the report, information submitted by the applicant and reviewing agencies, and subsequently, voted unanimously to recommend that the City Council approve the subdivision and preliminary plat. A change was made to one of the conditions recommending that the park dedication fee be paid at the time of final plat rather than the time of issuance of a building permit for the future home on Lot 1. This change is reflected in the resolution proposed for the Council's consideration.

Post noted that Planning Commission Chair Crump had commented that when the lot is developed he would encourage the developer to slope the driveway away from the wetland.

Council and staff discussed how consultant costs were being paid for the application; how the parcel would have access to Brown Road; and the individual lot sizes.

A motion was made by Olson, seconded by Henderson, to adopt Resolution No. 2010-03 approving the preliminary plat (subdivision) without variances for the Tract B, Registered land Survey No. 353 located at 1990 Kennedy Lane with the findings of fact and conditions noted in the attached resolution. Ayes: all.

Agreement with OYHA for Use of Holbrook Park Hockey Rink

Post stated staff had met with Tony Cleveland from the OYHA on to discuss terms of a rental agreement as well as exchanged several emails on various agreement discussion points. Staff had developed some guideline for an agreement with the OYHA. Proposed agreement elements:

- Defined hours of usage and an hourly reservation fee of \$40/hour;
- Clarified that clearing of the rink is a secondary priority for the Public Works Department when inclement weather conditions occur, therefore, snow may impact the OYHA's ability to use the rink at times;
- The OYHA will be responsible to issue a \$750 damage deposit check to the City consistent with the standard damage deposit requested for seasonal reservations;
- The OYHA will provide the City with a Certificate of Insurance naming the City as an additional insured, and until such time as this condition has been met, the OYHA will execute a hold harmless agreement for their use of Holbrook Park facilities;
- The OYHA agrees to prepare a written assessment after their use of the facilities and present it to the Park Board at their March meeting; and
- A City rink attendant will be on site during open skate hours consistent with their work schedule, and the OYHA will not be responsible for public skaters during those hours where OYHA rental of the hockey rink coincide with open skate.

Post reported that he and City Clerk Moeller had only received one comment from the same resident, Mr. Stark, regarding the OYHA's usage of Holbrook Park. It was the resident's opinion open skate should not be negatively impacted by the hockey association. Staff noted that open skate is still available consistent with the regular open skate hours on the pleasure skating rink on those nights the OYHA begins skating at 6:00 pm.

Tony Cleveland, Orono Youth Hockey Association (OYHA), stated that there was a lot of positive excitement about the association's use of the Holbrook Park facilities. They'd received some great feedback from their group. They were slow to start using the facility due to scheduling challenges, but in the future they intend to use the facility for younger skaters, girls teams, and continuing to work the older groups in the schedule. The OYHA recognizes that indoor rinks create an

atmosphere of structure, and they're hoping to conduct more outdoor pond-hockey type practices at Holbrook Park and create an atmosphere of fun as well. The OYHA desires to begin building a relationship with the City this year, work out any kinks regarding facility use, and hopefully begin preparing for next season's use in mid to late summer. The OYHA is interested in investing money in the park facilities and creating a long term relationship with the City that both parties will benefit from.

Mayor Gilbert shared his enthusiasm for the OYHA's usage of the park.

A motion was made by Henderson, seconded by Rettinger, to approve the Agreement between the City of Long Lake and the Orono Youth Hockey Association (OYHA) for the OYHA January and February, 2010 usage of the Holbrook Park hockey rink facility and authorize the City Administrator to execute the Agreement on behalf of the City of Long Lake. Ayes: all.

Reschedule Tuesday, February 2 City Council Meeting

A motion was made by Rettinger, seconded by Henderson, to reschedule the February 2 Council meeting to Wednesday, February 3, 2010 beginning at 6:30 pm due to precinct caucuses being held on February 2. Ayes: all.

OTHER BUSINESS

League of Cities Meeting – Council member Henderson had recently attended an association meeting. She reported that the Hennepin County Sheriff provided an excellent presentation. Council member Henderson noted that he reported on average crime in the County had dropped 20% during his tenure. A second speaker, the Mayor of Rogers, discussed a planning exercise they'd gone through for 200 acres of Hassan Township land. In partnership with builders and an engineering firm, they planned how a green-friendly development could be undertaken with the intent of collaborating and using the planning exercise as a learning experience for participants over the course of a year's time. Council member Henderson complimented the work that had been done by the group and was enthusiastic about the plan's use of green technologies, greenways, and home orientation taking advantage of solar benefits.

Snowball Open – Mayor Gilbert advised that the Snowball Open will be held Saturday, January 30 from 10:00 am to 2:00 pm. To sign up for tee times or get involved, contact the Orono Lions Club.

Meeting with Commissioner Jeff Johnson – Mayor Gilbert had met with Hennepin County Commissioner Jeff Johnson (District 7) the previous Friday, and had some discussions of the funds available to the County and the County's CIP for the turnback of old Highway 12. Mayor Gilbert asked for more information about how the County is intending to spend the funds allocated for the turnback of the roadway. He expressed concern about the amount in the CIP budgeted for "planning" being excessive.

Long Lake-Orono Sign – Council member Henderson reported she had seen Mn/DOT installing a new large "Long Lake-Orono" green directional sign over Highway 12.

ADJOURN

Hearing no objection, Mayor Gilbert adjourned the meeting by general consent at 7:29 pm.

Respectfully submitted,

Jeanette Moeller
City Clerk