



Permanent Sign Permit Application

CITY OF LONG LAKE
 450 Virginia Avenue, PO Box 606
 Long Lake, MN 55356
 Phone / 952.473.6961

PERMIT # _____

FOR OFFICE USE ONLY

Amount Due: \$ _____

Date Paid: _____

[] Check # _____

[] Cash Receipt # _____

Staff Initials: _____

Site Information

Site Address: _____ Suite/Unit#: _____

Zoning District: _____

Applicant / Contractor Information

Name: _____ Daytime Phone: _____

Address: _____

City, State, Zip: _____

Owner Information

Name: _____ Daytime Phone: _____

Address: _____

City, State, Zip: _____

Applicant Signature

The applicant hereby agrees to comply with the Sign Ordinance and ruling of the City of Long Lake.

SIGNATURE

DATE

Sign Information

ATTACH DRAWINGS OF PROPOSED SIGNS: Application will not be considered complete unless it is submitted with a detailed drawing showing the design, dimensions, and location proposed for each sign being applied for.

Type of Signage Proposed:

# of Signs	# of Sides	Type	Length IN FEET	Width IN FEET	Area ** IN SQUARE FEET**	Lighting Proposed EXTERNAL, INTERNAL, BACKLIT, NONE
_____	_____	Wall	_____	x _____	= _____ sf	_____
_____	_____	Projecting	_____	x _____	= _____ sf	_____
_____	_____	Freestanding	_____	x _____	= _____ sf	_____
_____	_____	Auxiliary	_____	x _____	= _____ sf	_____
_____	_____	_____	_____	x _____	= _____ sf	_____

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Review by Planning & Zoning:

Variance required? [] YES [] NO

If YES, approved by City Council – Planning Case # _____

Additional comments regarding approval/denial of sign request:

PERMIT FEES

Please Note: Permits for signage installed without prior permit approval will be charged double.

Up to 16 sf \$35
 17 to 32 sf \$60
 32 sf and greater \$85