



**MINUTES
CITY COUNCIL WORK SESSION
September 6, 2016**

CALL TO ORDER

The work session meeting was called to order at 5:04 pm.

Present: Mayor: Donny Chillstrom; Council: Kurt Kaminski, Marty Schneider, and Liz Olson

Staff Present: City Administrator: Scott Weske, Public Works Director: Jason Goehring, Clerk: Jeanette Moeller

Absent: Council: Jahn Dyvik

APPROVE AGENDA

A motion was made by Schneider, seconded by Olson, to approve the agenda as presented. Ayes: all.

BUSINESS ITEMS

Discuss 2017 Preliminary Levy and Operating Budget

Staff presented a PowerPoint highlighting the preliminary budget along with a spreadsheet breaking down expenses by departments.

There are a few basic factors that were looked at.

Local Government Aid

2016-\$4,905 and 2017-\$5,085 results in \$180 increase received

Police Contract

2016-\$285,000 and 2017- \$285,000 results in \$0 increase

Health Insurance

2016-73,680 and 2017- \$76,832 results in \$3,152 increase or 5-6%

Tax Capacity (budgeted)

2016-\$2,660,682 and 2017-\$2,909,771 which results in a \$249,089 growth.

Reflects a 2% salary increase for staff, current police contract price (\$285k), and estimated fire budget.

Council will look at rate increases for water and sewer

Staff is hoping to maintain same tax rate as the previous year but it would result in around 9.3% increase to the levy.

Update Regarding El Parian City Issued Licenses

Staff and City Attorney updated the Council about the process needed to correctly manage the liquor licenses at El Parian. The current license holder is a fugitive from justice following a federal indictment. New applicants have applied for the liquor licenses and the required background investigation of the applicants is underway. In the meantime, notice was sent to the current license holder that the City Council will be reviewing the status of the licenses for consideration of action at their October 4 meeting. The ownership transfer to the new applicants is pending approval of liquor licenses and was not effective immediately as hoped.

OTHER BUSINESS

Clerk Moeller mentioned to the Council that there has been inquiries about what kind of animals can be allowed in town. Staff mentioned a possible moratorium to not allow certain animals until staff has time research and see what other cities do. Council didn't think it was necessary for the moratorium but continue to research and bring findings back sometime next quarter.

ADJOURN

Hearing no objection, Mayor Chillstrom adjourned the work session at 5:50 pm by general consent.

Respectfully submitted,

Scott Weske, City Administrator