



MINUTES
Economic Development Authority
June 21, 2016

CALL TO ORDER

Economic Development Authority meeting was called to order at 5:00 pm.

Present: Chair: Marty Schneider; Board: Donny Chillstrom, Liz Olson, Jahn Dyvik, and Lori Goodsell

Staff Present: City Administrator: Scott Weske

Absent: Board: Carrie Clemens, and Kurt Kaminski (with prior notice)

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

A motion was made by Chillstrom, seconded by Olson, to approve the agenda as presented. Ayes: all.

CONSENT AGENDA

A motion was made by Dyvik, seconded by Chillstrom, to approve minutes of May 17, 2016 EDA-Planning Commission Joint meeting removing Jerde from attendance role and removing a sentence that Dyvik felt did not reflect his comments. Ayes: all.

OPEN CORRESPONDENCE

None

BUSINESS ITEMS

Review Final Rough Draft of RFP for City Owned Property - Virginia Avenue

Staff presented a draft with changes from the last EDA meeting. Staff outlined changes by the City Attorney addressing insurance requirements and also comments that were emailed in by board members.

Page by page staff worked with the board to clarify expectations and add anything that wasn't uniform through the draft. A new draft will be available at the next meeting to be reviewed along with the City Attorney to answer any questions.

OTHER BUSINESS

BP Gas Station Site

Board member Goodsell mentioned she wanted the EDA to focus on pushing the BP site to be cleaned up or look into a way to condemn it. Staff explained the condemnation process isn't simple anymore and is extremely costly. Everyone expressed the concern for the property and the issues it has but it would be difficult for the EDA to be involved at this time.

ADJOURN

Hearing no objection, Chairperson Schneider adjourned the meeting by general consent at 6:18 pm

Respectfully submitted,

Scott Weske, Executive Director