



**MINUTES
CITY COUNCIL MEETING
May 17, 2016**

CALL TO ORDER

The meeting was called to order at 6:34 pm.

Present: Mayor: Donny Chillstrom; Council: Jahn Dyvik, Marty Schneider, and Liz Olson

Staff Present: City Administrator: Scott Weske; Planning Consultant: Addison Lewis; Public Works Directors: Marv Wurzer and Jason Goehring; Fire Chief: James VanEyll; and City Clerk: Jeanette Moeller

Absent: Council: Kurt Kaminski (with prior notice)

PLEDGE OF ALLEGIANCE

LONG LAKE NEWS UPDATE AND WORK SESSION MEETING REVIEW

Mayor Chillstrom offered the following updates:

- In a joint EDA and Planning Commission meeting prior to the regular meeting, the EDA and Planning Commission continued discussion of future uses for the Virginia Avenue property and reviewed a draft request for development proposals for the site.
- Many thanks to Suzanne Caswell for the plantings and beautiful gardens in Hardin Park.

Lastly, Mayor Chillstrom encouraged shopping local as often as possible.

APPROVE AGENDA

A motion was made by Schneider, seconded by Dyvik, to approve the Agenda as presented. Ayes: all.

CONSENT AGENDA

The Consent Agenda consisted of:

- A. Approve Minutes of May 3, 2016 City Council Work Session
- B. Approve Minutes of May 3, 2016 City Council Meeting
- C. Receive Minutes of April 19, 2016 EDA Meeting
- D. Receive Unofficial Draft Minutes of May 10, 2016 Planning Commission Meeting
- E. Approve Vendor Claims and Payroll

A motion was made by Olson, seconded by Dyvik, to approve the Consent Agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

No one appeared to address the City Council during Open Correspondence.

BUSINESS ITEMS

Appointment of New Firefighter to the Long Lake Fire Department

Fire Chief VanEyll stated that after the successful completion of an application and interview process, staff recommends that a conditional job offer for the position of paid on call firefighter be made to applicant Ryan Hoster. The conditions of the offer are that each new firefighter passes a physical exam, physiological exam, agility test and probationary period. The interview panel consisted of Fire Lieutenants, District Captain and Assistant Chief. Ryan will be a responder to Station 1.

VanEyll noted that Mr. Hoster and his family were in attendance at the meeting, and that Mr. Hoster had an excellent reference made on his behalf by long time City employee and Fire Department member Don "Bean" Gaspar. Mr. Hoster's wife is related to Mr. Gaspar, and it was nice to have the recommendation of a 41-year member of the department supporting Mr. Hoster's application.

A motion was made by Schneider, seconded by Olson, to adopt Resolution No. 2016-17 appointing candidate Ryan Hoster to the position of paid on-call Firefighter for the City of Long Lake, subject to conditions contained in the resolution. Ayes: all.

Planning Case #2016-05 (Michael and Amanda Straka) / Request for a Variance From the Side Yard Setback to Allow for a Home Addition at 114 Lakeview Avenue

Planning Consultant Lewis reported that applicants Michael and Amanda Straka are seeking to construct an addition to their existing single family home at 114 Lakeview Avenue, which is located in the R-3 zoning district. The required setback for interior side yards in the R-3 district is 10 feet. The existing home is located 15.2 feet from the north side lot line. The applicant is looking to construct an 8 foot addition, which would be located 7.2 feet from the side lot line. Therefore a variance of 2.8 feet is required.

The applicant states that the home was originally constructed in 1956 and that the kitchen is significantly undersized. The kitchen is located on the north side of the house so any expansion would encroach the side or front setback. The applicant has room for a 5.2 foot expansion on the north side of the house that would not require a variance; however, the applicant states that this would not provide them a reasonably sized kitchen and mud room. The applicant is seeking the variance to allow for an 8 foot addition.

A variance may be granted by the City Council on a 4/5 vote of the entire council when the applicant for the variance establishes that there are practical difficulties in complying with the provisions of this Ordinance. Economic considerations alone do not constitute practical difficulties. Lewis reviewed the ordinance requirements for a finding for "practical difficulties" provided commentary finding that all criteria were reasonably met by the application.

At the May 10, 2016 Planning Commission meeting, the Planning Commission reviewed the request, held the public hearing, and voted 4-0 to recommend the City Council approve the requested variance.

Council member Schneider asked whether any public comment was received during the Planning Commission's hearing on the application.

Lewis replied that he had been contacted by a neighbor directly abutting the subject property who had some questions regarding the applicant's proposed addition. After the neighbor had spoken with the applicant, she contacted Lewis and left a message saying she would not be opposed to the addition and application.

Mike Straka, 114 Lakeview Avenue, stated that the intent of the addition is to make the home more comfortable as their family has grown.

A motion was made by Schneider, seconded by Dyvik, to adopt Resolution No. 2016-16 approving the requested side yard setback variance with the findings of fact outlined in the May 17, 2016 staff report. Ayes: all.

Award Contract for the Watertown Road Improvement Project to Valley Paving, Inc.

Administrator Weske stated that plans and specifications for the Watertown Road Improvement Project were previously accepted by the City Council, and the City Engineer was directed to advertise the project for bids. Bids were solicited and were opened on Tuesday, March 29, 2016. Three bids were received and the lowest responsible bidder is Valley Paving, Inc. out of Shakopee, Minnesota

The project included an Alternate Bid for Water Improvements (Alternate Bid 1). This alternate comprised of additional private utility service work and restoration on the west end of Watertown Road. Based on conversations with property owners it is believed all owners are accepting of the proposed alternate, thus staff is recommending award of the Base Bid + Alternate 1.

No objections were heard or received at the assessment hearing; therefore the City should receive the full assessment amount which would be specially assessed over a 10-year assessment period. In addition, the City received reimbursement for portions of the project from a grant from the Metropolitan Council for the sanitary sewer improvements on this project and the City of Orono per the Joint Powers Agreement between the two cities. The remainder of the cost will be paid from a combination of City funds and bonds.

A preconstruction meeting will be scheduled in the upcoming weeks.

Staff is recommending that the City Council adopt Resolution No. 2016-18 awarding the contract to Valley Paving, Inc. in the amount of \$750,567.80 for the Watertown Road Improvement Project.

Council member Schneider questioned whether right of entry agreements had been returned by those property owners still withholding signature.

Weske responded that all right of entry agreements for those properties in the "Alternate 1" scope of work had been signed and returned to staff.

A motion was made by Schneider, seconded by Olson, to adopt Resolution No. 2016-18 awarding the construction contract for the Watertown Road Improvement Project to Valley Paving, Inc. and to authorize the Mayor and City Administrator to enter into a contract for said services. Ayes: all.

Special Event Applications for Gear West Events – Twilight 5K and Kids Adventure 1K, Gear West SupAthlon and SupTour

City Clerk Moeller indicated that for the past few years, Gear West has sponsored a "Twilight 5K and Kids Adventure 1K" on the Friday night during SummerFest weekend in June. Though SummerFest will not be held in June this year, Gear West has submitted an application to hold their annual "Twilight 5K and Kids Adventure 1K" on Friday, June 24, 2016 from 6:00 pm to 8:30 pm, based at Nelson Lakeside Park.

Registration for both events would take place in the park from 6:00 pm to 7:00 pm. The Kids Adventure 1K, entirely located in the park, would begin at 7:00 pm. The Twilight 5K would leave

the park at 7:30 pm, cross Wayzata Boulevard W at Lake Street with the help of Police, then follow City trails out to the Luce Line Trail and back again to the park. Approximately 150 participants are anticipated to join in the event. A site map depicting the Twilight 5K run route and Kids Adventure 1K was submitted along with the Special Event Application for the Council's consideration.

Gear West has also submitted a Special Event Application requesting a permit to sponsor a new event, the "SupAthlon and SupTour", on Saturday, July 23, 2016 from 8:30 am to 10:00 am based at Nelson Lakeside Park, with brunch to follow at Birch's on the Lake. The SupAthlon, beginning at 8:30 am, would be a 5K turnaround run following the same route and traffic management plan as the Twilight 5K. After the run, SupAthlon participants would transition to stand up paddleboards ("Sup"), paddle to the Birch's on the Lake site, pull the board up and around a water stop, then get back on the board to paddle to the finish at Nelson Lakeside Park.

The SupTour would begin at 9:00 am and would be a more leisurely paddleboard only event following the same paddleboard course as the SupAthlon.

Both the SupAthlon and SupTour are anticipated to end near 10:00 am, with participants invited to eat at Birch's on the Lake for a discounted brunch following the event. Between the two events, approximately 50-75 participants are anticipated.

City staff and Wayzata Police Chief Risvold met with applicant Jan Guenther on Monday, May 9 to review the event plans for both events and prepare lists of conditions that would apply to permit issuance. Staff is requesting the Council consider adoption of resolutions approving issuance of Special Event Permit #S2016-02 for the Gear West Twilight 5K/Kids Adventure 1K; and #S2016-03 for the Gear West SupAthlon and SupTour, subject to the conditions recommended in the prepared permit approval letters.

Mayor Chillstrom questioned whether any issues remain outstanding with Gear West permanent signage and permit applications.

Lewis confirmed that Gear West had resolved their sign permit application issues and moved signage to the locations consistent with both their variance and permit approval.

A motion was made by Schneider, seconded by Dyvik, to adopt Resolution No. 2016-19 approving issuance of Special Event Permit #S2016-02 for the Gear West Twilight 5K and Kids Adventure 1K to be held June 24, 2016, subject to conditions contained in the Special Event Permit approval letter. Ayes: all.

A motion was made by Schneider, seconded by Dyvik, to adopt Resolution No. 2016-20 approving issuance of Special Event Permit #S2016-03 for the Gear West SupAthlon and SupTour to be held July 23, 2016, subject to conditions contained in the Special Event Permit approval letter. Ayes: all.

OTHER BUSINESS

Vacant Buildings Ordinance – Moeller noted that staff will soon be working on preparing vacant building registration notices to those properties known to meet the provisions of the vacant buildings ordinance.

Sign Ordinance Update – Lewis advised that the Planning Commission will be holding a public hearing for a new sign ordinance at their June meeting.

Meeting with MCWD Regarding Union Cemetery – Council member Olson stated that Union Cemetery representatives had met with Minnehaha Creek Watershed District (MCWD) staff earlier in the day, and in reviewing the shoreline, the MCWD had ideas for shoreline stabilization including plantings and pocket areas for rip-rap installation. There may also be options for donating land to a public entity to help defray costs of stabilization projects. Weske indicated there will be an upcoming discussion on whether an area of cemetery shoreline improvements could be tied in as part of the County Road 112 Project.

Refuse Hauler Customer Pricing – Council member Schneider noted that he had observed he is being charged different rates by the same hauler for service at two properties, one in Long Lake and one in a neighboring community. The rates imposed by the carrier for service to Long Lake are higher than what he is paying for his second property. He intends to learn more about the billing differences.

Welcome Public Works Director Goehring – Mayor Chillstrom welcomed new Public Works Director Jason Goehring to Long Lake, and noted he has already seen him around and about in town.

Park Board Updates – Public Works Director Wurzer reported that the Park Board will be conducting a brainstorming session for Long Lake parks and trails long range planning, and encouraged anyone with ideas they would like to share to contact staff. He also indicated that after a review of the condition of other refurbished playground equipment, the Board was in agreement that they would like to see the equipment sold at public bid rather than reused at a Long Lake park facility. Regarding the new equipment for Nelson Lakeside Park, no firm delivery date is known yet; however, staff will follow up with a timeline and report back to the Council.

ADJOURN

Hearing no objection, Mayor Chillstrom adjourned the meeting by general consent at 7:10 pm.

Respectfully submitted,

Jeanette Moeller
City Clerk