



**MINUTES
CITY COUNCIL MEETING
February 16, 2016**

CALL TO ORDER

The meeting was called to order at 6:37 pm.

Present: Mayor: Donny Chillstrom; Council: Kurt Kaminski, Jahn Dyvik, Marty Schneider, and Liz Olson

Staff Present: City Administrator: Scott Weske; City Engineer: Chris LaBounty; Public Works Director: Marv Wurzer; Fire Chief: James Van Eyll; Police Chief: Mike Risvold; and City Clerk: Jeanette Moeller

Absent: None

PLEDGE OF ALLEGIANCE

LONG LAKE NEWS UPDATE AND WORK SESSION REVIEW

Mayor Chillstrom offered the following updates:

- In an EDA meeting prior to the regular City Council meeting, the EDA discussed the vacant Virginia Avenue property and ideas for the future of the site.
- In a work session prior to the regular meeting, the Council received an update from City Engineer LaBounty regarding work on the city's Pavement Management Plan.

Lastly, Mayor Chillstrom encouraged shopping local as often as possible.

APPROVE AGENDA

A motion was made by Dyvik, seconded by Olson, to approve the Agenda as presented. Ayes: all.

CONSENT AGENDA

The Consent Agenda consisted of:

- A. Approve Minutes of February 2, 2016 City Council Work Session
- B. Approve Minutes of February 2, 2016 City Council Meeting
- C. Receive Unofficial Draft Minutes of February 9, 2016 Planning Commission Meeting
- D. Receive Minutes of January 19, 2016 EDA Meeting
- E. Approve Vendor Claims and Payroll

A motion was made by Kaminski, seconded by Olson, to approve the Consent Agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

No one appeared to address the City Council during Open Correspondence.

BUSINESS ITEMS

Presentation of “Lifesaving Awards” to Civilians Jack Peltier and Mike Wrobel, Wayzata Police Officer Bob Vanderheiden, and Orono Police Chief Correy Farniok

Police Chief Risvold introduced Police Officer Andy Sharatt to the City Council. Officer Sharatt is new to the Department and is training to become familiar with the Wayzata Police Department’s coverage area.

Chief Risvold described a recent incident where an employee of Scharber & Sons in Long Lake went into cardiac arrest. The individual was first assisted on scene by his co-workers, Jack Peltier and Mike Wrobel. The first responder to the call was Orono Police Chief Correy Farniok, followed by Wayzata Police Officer Bob Vanderheiden and paramedics. Chief Risvold recognized the lifesaving efforts of Jack Peltier, Mike Wrobel, Police Chief Farniok, and Wayzata Officer Vanderheiden, and presented all four individuals with “lifesaving awards” in recognition of their actions and assistance.

Public Hearing: Consider Adoption of Ordinance Amending Chapter 8 of City Code Regarding Hazardous Real Property and Adding Article VIII, “Securing and Registration of Vacant Buildings”

Moeller stated that the City Council previously expressed a desire to implement an ordinance that would allow for the regulation and registration of vacant buildings, recognizing that such an ordinance could create enforcement tools that would assure vacant properties are properly maintained, and could encourage the owners of vacant properties to plan for actively restoring tenancy to their buildings and sites.

Staff has prepared Ordinance No. 2016-02 for the Council’s consideration that would amend the City Code of Ordinances, Chapter 8 to add a new Article VIII, “Securing and Registration of Vacant Buildings”. The proposed ordinance would also make changes to Chapter 8, Article IV, Hazardous Real Property to remove conflicting references to vacant buildings, and to better focus the language on addressing deteriorated or hazardous structures and/or real property.

Highlights of the proposed ordinance include:

- In Article IV, Hazardous Real Property, simplifying language regarding the enforcement and abatement of deteriorated or hazardous structures and/or real property by referencing the State Statute that governs the abatement of those property conditions.
- Adding new Article VIII, Securing and Registration of Vacant Buildings, which defines what constitutes a vacant building; establishes a registration process including an application and annual fee for vacant buildings as defined in the ordinance; allows for administrative registration and collection of costs should a vacant building owner not comply with the ordinance; includes exemptions for those buildings damaged by fire/severe weather or for buildings owned by “snowbirds”; and provides for inspection of vacant buildings upon request.

Earlier drafts of the attached ordinance were presented to the Council during both their January 19 and February 2 regular meetings for early review and feedback. The current draft has been reviewed by the City Attorney and his recommendations have been incorporated into Ordinance No. 2016-02. Pending the outcome of input received at the public hearing, staff is recommending the Council consider adoption of Ordinance No. 2016-02 as proposed.

Mayor Chillstrom opened the public hearing at 6:48 pm.

Dan MacDonald, 335 Russell Lane, questioned whether the ordinance would apply to sheds and garages also.

Moeller responded that the ordinance does not specifically make statements regarding accessory structures, but that the intent is to address residential, commercial, industrial and other primary uses.

Hearing no further public comment, Mayor Chillstrom closed the public hearing at 6:55 pm.

A motion was made by Olson, seconded by Dyvik, to adopt Ordinance No. 2016-02 amending Chapter 8, Buildings and Building Regulations, amending Article IV. Hazardous Real Property; and adding Article VIII. Securing and Registration of Vacant Buildings, to the City Code of Ordinances. Ayes: all.

Moeller indicated that staff is reviewing a variety of fee structures utilized by other cities with similar vacant buildings ordinances in order to prepare fee structure alternatives for the Council to consider at their March 2, 2016 meeting. Staff would propose fee structure recommendations be reviewed during the March 2, 2016 work session meeting, in order to potentially allow for adoption of a resolution establishing vacant building registration fees at the regular meeting following the work session.

Consider Portable Emergency Generator Proposal

Wurzer reported that Administrator Weske had previously requested he research costs for replacement of the City's portable generators and explore options for installing on-site generators at the two sanitary sewer lift stations not currently equipped with an on-site generator. Copies of Wurzer's research memorandum to Weske were distributed to the Council as part of their meeting packets for the purpose of providing Council members with cost estimates for a new portable generator. Two vendors were contacted and only one provided a cost estimate for the correct size portable generator requested. A new portable 56KW Baldor diesel powered generator would cost \$31,275, with an additional \$1,500 in wiring work estimated to allow the generator to connect to the city's lift stations.

Staff also received a quote from Powerhouse Systems, LLC of Medina, MN for a used, pre-owned Katolight 50KW portable diesel standby generator. The proposed generator is a 2004 model with relatively low hours (approximately 250) and was owned by AT&T to service their substations. According to the vendor AT&T has a very good equipment service policy. The generator proposed has had regular maintenance and would be completely reconditioned before delivery. A full one year warranty has been included in the proposal.

The quote from Powerhouse Systems, LLC appears to represent half the cost of a new unit saving nearly \$15,000. Wurzer noted that there would be an additional cost of approximately \$1,500 to wire the generator to adapt to the city's lift stations and City Hall emergency generator connections. As a reference, the City of Medina has two used generator units that were provided through Powerhouse and they've been satisfied with their generators and working with Powerhouse.

Mayor and Council members expressed confidence in Wurzer's opinion of the generator purchase proposed. Mayor Chillstrom added that he is familiar with the selling company's business and they have a good reputation for their practices.

A motion was made by Schneider, seconded by Kaminski, to approve the purchase of a used Katolight 50KW Portable Diesel Standby Generator. Ayes: all.

Speed Control Signage Request – Watertown Road from Brown Road to Municipal Boundary

City Engineer LaBounty stated that WSB & Associates staff have reviewed the property owner request to install an additional speed limit sign on Watertown Road between Brown Road and the municipal boundary. Watertown Road is a statutory local roadway with speed limit of 30 miles per hour (MPH). There are existing 30 MPH speed limit signs on Watertown Road adjacent to intersections with neighboring county roads - Brown Road on the east and Willow Drive on the west.

The Minnesota Manual on Uniform Traffic Control Devices indicates that speed limit signs "*shall be located at the points of change from one speed limit to another.*" in addition it states that "*Additional Speed Limit signs shall be installed beyond major intersections and at other locations where it is necessary to remind road users of the speed limit that is applicable.*"

Based on the information available, the addition of a speed limit sign in the corridor is not a standard engineering application of that regulatory sign, but at the Council's discretion a speed limit sign could be installed at the requested location, at the downgradient between Inglewood Street and Neilson Avenue.

Additionally, as requested, staff reviewed the cost of a driver feedback sign at the requested location. The anticipated cost for a driver feedback sign is \$3,600-\$5,000, including solar power source. If the City Council would like to install a driver feedback sign in this corridor, LaBounty recommended a speed and sign siting study be completed to verify existing speeds meet the criteria for sign installation and make certain that the sign is placed at a location to accurately detect vehicle speeds.

Council members discussed speed monitoring driver feedback signs, as well as other types of signage including LED border surrounds on stop signs. Direction was given to staff to research driver feedback signs for installation in the area of Inglewood Street, and to provide information on other sign alternatives such as signs with illuminating flashers that respond to traffic, as well as signs with lit borders. In response to suggestion by LaBounty, Council encouraged discussing signage alternatives with property owners in the area of any lit signage once Council has received additional information from LaBounty regarding sign alternatives.

Update on the CSAH 112 No Parking Evaluation

LaBounty reported that the Council previously asked that WSB & Associates complete a review of parking safety along CSAH 112. That review has been completed and submitted to Hennepin County for their input and feedback; however, a response has not yet been received.

Council and staff discussed parking safety concerns in the vicinity of Birch's on the Lake; when CSAH 112 Phase 2 design meetings are anticipated to begin; and whether it has been confirmed that the Phase 1 portion of the project has been fully funded to start in spring 2017 as expected.

LaBounty indicated he will report back to the City Council once input from the County regarding the parking evaluation has been received.

OTHER BUSINESS

Ordinance Projects – Moeller indicated that once work to implement the vacant buildings ordinance and a new registration process is complete, staff will begin working on a massage therapy licensing ordinance.

Water Meter Replacement – Council member Olson commented that she is looking forward to the Council reviewing water meter replacement options and focusing on a solution that will prevent the Public Works crew from having to travel door-to-door to read meters quarterly. Mayor Chillstrom agreed, and indicated he would like to see generator options for lift stations explored as well.

Ice Madness on February 20 – Council member Schneider encouraged everyone to attend the new Ice Madness winter festival, sponsored by Orono Rotary Club, to be held in Nelson Lakeside Park and on Long Lake on Saturday, February 20. Events will be held all day, including a Medallion Hunt. Christy Erickson, Long Lake Area Chamber of Commerce, spoke about the Medallion Hunt scheduled to begin at 12:00 noon during Ice Madness. Council member Kaminski noted that the Orono Lions Club would be happy to help the Orono Rotary Club should they be in need of additional support for the event.

March 15 Meeting – Council member Kaminski questioned whether any agenda items pending for discussion at the March 15 Council meeting may require a super majority for voting, as he may have an attendance conflict. Moeller indicated that there will be two land use applications on that agenda, one of which would require a super majority vote to approve. Council member Kaminski stated he would likely then miss the EDA meeting but would try to arrive at 6:30 pm in time for the Council meeting only.

Playground Equipment Update – Council member Olson asked about the status of planned upgrades to playground equipment at Nelson Lakeside Park. Council member Schneider replied that the city has submitted a grant application for consideration of playground equipment funding assistance, and the deadline for grant submittals is the end of February. The outcome of the city's application will likely become known in March or early April. Mayor Chillstrom noted the Park Board is continuing to obtain bids on playground equipment items in preparation for news of the grant application.

ADJOURN

Hearing no objection, Mayor Chillstrom adjourned the meeting by general consent at 7:35 pm.

Respectfully submitted,

Jeanette Moeller
City Clerk