



**MINUTES  
CITY COUNCIL MEETING  
December 1, 2015**

**CALL TO ORDER**

The meeting was called to order at 6:30 pm.

**Present:** Mayor: Donny Chillstrom; Council: Jahn Dyvik, Marty Schneider, and Liz Olson

**Staff Present:** City Administrator: Scott Weske; and City Clerk: Jeanette Moeller

**Absent:** None

**PLEDGE OF ALLEGIANCE**

**LONG LAKE NEWS UPDATE AND WORK SESSION REVIEW**

Mayor Chillstrom offered the following updates:

- In a work session prior to the regular meeting, the City Council discussed beginning the process of hiring a Public Works Director, updating City Hall and Council Chambers technology, adjustments to City utility rates, and received an update regarding the City's investment profile.
- Mayor Chillstrom encouraged shopping local for the holidays.
- Mayor Chillstrom expressed his appreciation to resident John Hughes for organizing a "Turkeys on the Loose" hike and food collection event. Food items collected were donated to the IOCP organization.

**APPROVE AGENDA**

The agenda was amended to add Item No. 9, Authorize Posting of Announcement for Public Works Director Position.

*A motion was made by Schneider, seconded by Dyvik, to approve the Agenda as amended. Ayes: all.*

**CONSENT AGENDA**

The Consent Agenda consisted of:

- A. Approve Minutes of November 17, 2015 City Council Meeting
- B. Approve Vendor Claims and Payroll
- C. Approve Renewal of the Contract with Embedded Systems, Inc. for Siren Maintenance Through 2016
- D. Receive Unofficial Draft Minutes of November 24, 2015 Park Board Meeting

*A motion was made by Olson, seconded by Kaminski, to approve the Consent Agenda as presented. Ayes: all.*

**OPEN CORRESPONDENCE**

No one appeared to address the City Council during Open Correspondence.

## **BUSINESS ITEMS**

### **Public Meeting to Discuss Proposed 2016 Budget and Levy**

Administrator Weske stated that the Council previously adopted a proposed 2016 preliminary operating levy of \$1,007,102 coupled with a required 2016 debt service levy of \$58,541, producing a total 2016 preliminary levy of \$1,065,643 or a \$1,064 or .001% increase compared to the adopted total 2015 payable levy. Weske reviewed proposed General Fund budget considerations, which include:

- A 7% increase in employee health insurance premiums is estimated.
- An assumption that \$4,905 of Local Government Aid (LGA) will be received in 2016.
- 2015 contract Police protection services from the City of Wayzata decreasing from the 2015 level by \$32,473 (from \$317,473 to \$285,000).
- Estimated insurance rate increases by line of coverage to include liability, property, and workers' compensation at an average increase of 5%.

The public meeting provides an opportunity for the public to ask any questions and make comments related to the following year's budget and levy; however, no action would be required at this meeting.

Mayor Chillstrom opened the public meeting at 6:40 pm.

Hearing no public comment, Mayor Chillstrom closed the public meeting at 6:40 pm.

Weske noted that consideration of adoption of the final 2016 budget and total levy has been scheduled to take place at the regular meeting of December 15, 2015.

### **Special Event Permit Request for the Ice Madness Winter Festival**

City Clerk Moeller reported that the Orono Rotary Club has submitted a Special Event Permit application to allowing them to sponsor a new family-focused event celebrating winter activities – the Ice Madness Winter Festival – to be held on Saturday, February 20, 2016 from 8:00 am to 3:00 pm. The proposed event would take place on Nelson Lakeside Park property and on Long Lake. Activities and demonstrations are anticipated to include skating, fat tire biking, running, snowshoeing, and cross-country skiing. Paths would be groomed on-ice around Long Lake for the activities to take place, subject to approval by the Hennepin County Sheriff's Water Patrol Unit. Other winter related sports and activities may be included.

Youth related activities including a snowman building contest, an environmental awareness program, and safety demonstrations by both the Long Lake Fire Department and the Hennepin County Sheriff's Water Patrol Unit would be located throughout the park; along with a variety of display booths, registration, and local business, food and beverage vendors.

It is estimated that as many as 200 attendees may be present during the event, and no fees are proposed to be charged for public and spectator attendance. Orono Rotary Club hopes to schedule on-ice races for the above-noted activities to take place on event day as well. If successful in doing so, race participants may be charged a small entry fee to compete.

Staff recommends approval of Orono Rotary Club's event application contingent on satisfaction of conditions as specified in the draft Special Event Permit. Conditions are largely related to usage of the park and lake; including such items as assuring adequate portable restrooms are on site;

addressing overflow parking and park facility cleanup; addressing a timeline for event cleanup; and obtaining permission from Hennepin County Sheriff's Water Patrol for lake usage.

Dave Shaughnessy, Orono Rotary Club, indicated they are hoping this will be the first year of what will become an annual event. The Club is reaching out to a variety of youth organizations including local Boy Scouts to invite their participation in the event.

Council member Schneider added that he had attended a meeting with staff for the purpose of reviewing the event application and both the Police Chief and Fire Chief stated their approval of permit issuance.

Mayor Chillstrom invited the Orono Rotary Club to contact the Orono Lions Club should they wish to borrow any tents or portable heaters for the event.

*A motion was made by Schneider, seconded by Kaminski, to adopt Resolution No. 2015-51 approving issuance of Special Event Permit #S2015-09 for the Ice Madness Winter Festival to be held February 20, 2016; and to approve issuance of a Noise Variance Permit authorizing the use of sound amplification equipment for broadcasting announcements or music during the Ice Madness Winter Festival. Ayes: all.*

## **OTHER BUSINESS**

**Snowball Open Update** – Council member Kaminski and Mayor Chillstrom reported that the Orono Lions Club will be meeting to discuss the Snowball Open event date. New this year, the event would not take place in front of Nelson Lakeside Park. The Snowball Open will be moving to the cemetery bay area of the lake, and would be staging from Birch's on the Lake. More information will be available following the Lions Club meeting.

**Shopping Local** – Council member Schneider encouraged everyone to shop in town as often as possible. As a resident, he personally has enjoyed finding a variety of things close by.

**Park Board Play Equipment Discussion** - Council member Olson questioned how the Park Board's recent meeting to continue exploring new playground equipment at Nelson Lakeside Park had gone. Mayor Chillstrom replied that the meeting went well and the Board will be obtaining some plans and estimates from different playground equipment vendors for further review and consideration. Council member Schneider provided an update on the grant application submitted requesting funding assistance, and encouraged sending emails to District 6 Hennepin County Commissioner Jan Callison in support of the city's application.

**CSAH 112 Public Open House** – Mayor and Council discussed the CSAH 112 public open house recently held at Lake Community Bank. It was noted that the open house was well attended and the information appeared to be generally well received. Design updates were reviewed, and Council member Schneider added that in mid-January he is anticipating Open to Business consultants to begin offering monthly meetings to address preparation for CSAH 112 construction to begin in April 2017.

**Ice Madness Winter Festival Advertising** – Council member Schneider asked whether staff would be able to assist in advertising the Ice Madness Winter Festival. Moeller indicated that as soon as a flier is prepared for the event, she would be able to post it on the City's website and Facebook page.

**Going 12 for Highway 12** – Mayor Chillstrom had attended a media kickoff announcing the “Going 12 for Highway 12” program. The sister of a young lady who recently passed away following an accident on the roadway spoke in support of the initiative. He commented that it is nice to see so many groups – multiple cities and law enforcement agencies – coming together to make a difference.

**Planning Commission and Park Board Openings** – Moeller stated that applications are still being accepted for one Planning Commission and one Park Board position. The two incumbents for the respective boards have reapplied to serve new terms.

**ADJOURN**

*Hearing no objection, Mayor Chillstrom adjourned the meeting by general consent at 7:09 pm.*

Respectfully submitted,

Jeanette Moeller  
City Clerk