



**MINUTES**  
**Economic Development Authority**  
**November 17, 2015**

**CALL TO ORDER**

Economic Development Authority meeting was called to order at 5:02 pm.

**Present:** Chair: Marty Schneider Board: Donny Chillstrom, Kurt Kaminski, Carrie Clemens, Lori Goodsell Liz Olson, and Jahn Dyvik

**Staff Present:** City Administrator: Scott Weske

**Absent:**

**PLEDGE OF ALLEGIANCE**

**APPROVE AGENDA**

*A motion was made by Chillstrom, seconded by Clemens, to approve the agenda as presented.*

*Ayes: all.*

**CONSENT AGENDA**

*A motion was made by Chillstrom, seconded by Clemens, to approve minutes of October 20, 2015 EDA meeting as presented. Ayes: all.*

**OPEN CORRESPONDENCE**

Dale Richardson-2060 W Wayzata Blvd- addressed the board asking if any more conversations have been had about the project he had proposed for the Virginia Ave land. Board agreed that limited conversations had been had and they have been focusing on an application template. Board felt that would be the proper way to propose a project and they would be working on it later in the meeting.

**BUSINESS ITEMS**

**Continue Discussion of Application Template for Long Lake EDA**

The board was presented with an application template for review. The application is an information gathering tool for the EDA Board to get background information on projects and people involved that want to build on EDA/city owned land.

The second application template presented was a request for assistance. This application asked more information about project financing as it is needed to be able to apply for TIF.

Not everyone agreed that a long form application should be needed to talk to the EDA about projects.

The board asked a few things to be changed on the application. They would like staff to send one to Dale Richardson once the changes are complete.

**Continue Discussion of Website Content and Property Listing Pamphlets**

Staff presented some mock ups of what the website would look like with the property listings live. The board like the progress and thought it would be a good idea to make it live and can adjust the website once it's fully functioning.

#### **Board Member Position Renewal**

Lori Goodsell reapplied for her position on the EDA Board. Her spot would be completed on December 31. Terms are 2 years and would start January 1, 2016

*A motion was made by Chillstrom, seconded by Dyvik to reappoint Lori Goodsell to the EDA board for a 2 year term starting January 1, 2016. Ayes: all.*

#### **OTHER BUSINESS**

#### **ADJOURN**

*A motion was made by Schneider to adjourn by general consent at 6:26 p.m.*

Respectfully submitted,

Scott Weske, Executive Director