



**MINUTES
CITY COUNCIL WORK SESSION
November 2, 2015**

CALL TO ORDER

The work session meeting was called to order at 5:32 pm.

Present: Mayor: Donny Chillstrom; Council: Jahn Dyvik, Marty Schneider, Kurt Kaminski and Liz Olson

Staff Present: City Administrator: Scott Weske

Absent: None

APPROVE AGENDA

A motion was made by Schneider, seconded by Olson, to approve the agenda as presented. Ayes: all.

BUSINESS ITEMS

Discuss Technology Upgrades – Chambers AV Quotes (LMCC), Internet Change at City Hall, Exploring Integrated VOIP Phone System for City Buildings

Jim Lundberg from the LMCC presented to the council possible improvements to the council chambers. A quote from Tierney Brothers for estimated \$8,900 was based on technology upgrades. These upgrades were a new image camera, projector, and audio equipment.

LMCC has a grant program that allows Cities who are part of the commission some money for upgrades. The City of Long Lake qualifies for around \$5,600.

Few questions the council wanted following up on were if the camera and projector are HD. Also to see if a local company would put in a bid for the wiring of electrical.

Discuss Implementing Utility Billing Online Payment System

Staff presented an option to the council about the ability to accept credit cards for water and sewer payments. Customers would be able to pay online and the system would be more efficient. The council liked the idea and would like to see it implemented whenever the new water meters are installed.

Review Land Use Application Fees

Staff explained that the bills for consulting fees are tending to be higher than the rates being charged for the applications. Fees don't always cover the full costs but being close is a good idea. The council agrees and feels all fees should be looked in December before being approved for 2016.

Discuss Request for No Parking Signage on Tamarack Avenue

Tamarack Avenue was reconstructed in 2013. The road was put back in its original location but some driveway approaches were moved or altered. John and Dave Potter own Anchor Scientific, Inc. on the NE corner of Tamarack and Daniels. They had a continuous curb cut on Tamarack prior to the reconstruction of Tamarack but agreed to two smaller curb cuts that line up with their loading docks. Semi trailers serving Anchor back in from the street into the curb cuts and to the docks.

When cars are parked directly across from Anchor along the west side of Tamarack Ave. the semi drivers have a very difficult time to line up with the curb cuts and docks at Anchor.

John Potter has submitted a letter to the City requesting that the City post the west side of Tamarack Avenue as a no parking zone from the intersection of Daniels Street to the entrance driveway of First Student Bus Garage, a distance of approximately 156 feet. The west side of Tamarack is currently posted as no parking to 70 feet north of Daniels Street leaving 86 feet to the entrance driveway, room for 3 to 4 cars. The east side of Tamarack is also posted as no parking to 70 feet north of Daniels Street but has only 63 feet to the entrance of Anchor, room for 2 to 3 cars.

Public Works is in support of this request since the problem grew out of City /Anchor cooperation during the rebuild of Tamarack Avenue. The signage will not put any unnecessary hardship on another business. The safety concerns are valid and can be reduced by this action. The cost for this improvement is minor.

Council will vote at the next regular council meeting.

OTHER BUSINESS

ADJOURN

Hearing no objection, Mayor Chillstrom adjourned the work session at 6:34 by general consent.

Respectfully submitted,

Scott Weske, City Administrator