



**MINUTES
CITY COUNCIL MEETING
August 3, 2015**

CALL TO ORDER

The meeting was called to order at 6:32 pm.

Present: Mayor: Donny Chillstrom; Council: Kurt Kaminski, Jahn Dyvik, Marty Schneider, and Liz Olson

Staff Present: City Administrator: Scott Weske; Planning Consultant: Addison Lewis; City Engineer: Chris LaBounty; Public Works Director: Marv Wurzer; and City Clerk: Jeanette Moeller

Absent: None

PLEDGE OF ALLEGIANCE

LONG LAKE NEWS UPDATE AND WORK SESSION REVIEW

Mayor Chillstrom offered the following updates:

- Mayor Chillstrom encouraged shopping local as often as possible.
- The Church of St. George Corn Days summer festival will be held this coming weekend, August 8 and 9, with the Corn Days Parade to be held Sunday, August 9.
- Work continues to progress at the Birch's on the Lake site. Also, building improvements are underway at the former Lakeside Wine & Spirits location, now owned by SourceGroup.

APPROVE AGENDA

A motion was made by Kaminski, seconded by Dyvik, to approve the Agenda as presented. Ayes: all.

CONSENT AGENDA

The Consent Agenda consisted of:

- A. Approve Minutes of July 21, 2015 City Council Meeting
- B. Receive Unofficial Draft Minutes of July 14, 2015 Planning Commission Meeting
- C. Receive Unofficial Draft Minutes of July 28, 2015 Park Board Meeting
- D. Approve Vendor Claims and Payroll

A motion was made by Olson, seconded by Kaminski, to approve the Consent Agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

Kristy Erickson, Owner of Orono Station at 2260 W Wayzata Boulevard – Ms. Erickson thanked the City Council for their support and efforts to promote business in the community, and indicated she is pleased that the Council has heard the business community's concerns regarding

maintaining two-way access on CSAH 112 during future project construction and has been conveying this concern to the County. She stated she is appreciative of the Council's efforts and is optimistic the CSAH 112 issue will remain in the forefront as it is an imperative one to the community.

BUSINESS ITEMS

Accepting the Assistance to Firefighters Grant from the US Department of Homeland Security

Administrator Weske stated that the primary goal of the Assistance to Firefighters Grant (AFG) is to meet the firefighting and emergency response needs of fire departments and nonaffiliated emergency medical service organizations. Since 2001, the AFG has helped firefighters and other first responders to obtain critically needed equipment, protective gear, emergency vehicles, training and other resources needed to protect the public and emergency personnel from fire and related hazards. Long Lake Fire Department has annually applied unsuccessfully for AFG funds since the year 2008. This past year, staff requested funds for replacement firefighting gear and adding AEDs to vehicles. The request for funding to purchase structural firefighting gear was successful. There is a match of 5% for a city of our size, so the award is for \$60,000 of which \$57,143 is the Federal contribution and \$2,857 is our contribution.

The Long Lake Fire Department is requesting funds for replacement turnout gear for 25 firefighters. Staff is requesting new boots, helmet, pants and coat for structural firefighting. Each set of turnout gear is \$2,400. We have 59 sets of turnout gear and half is over 8 years old and in need of some repair. With the Council's approval, the Department intends to use the grant funds to replace turnout gear that is more than 10 years old and outdated per two NFPA cycles. Replacing of the old gear will free up budget dollars to have more sets of remaining older gear professionally cleaned, repaired and inspected. Long Lake Fire is part of the Hennepin County Fire Chiefs Association and they have a joint powers agreement for purchasing turnout gear. The preferred vendor will match that pricing for their brand of gear.

A motion was made by Schneider, seconded by Dyvik, to adopt Resolution No. 2015-35 accepting the Assistance to Firefighters Grant (AFG) to the City of Long Lake and the Long Lake Fire Department from the US Department of Homeland Security. Ayes: all.

Planning Case #2015-05 / Variance to Allow for Wall Signage Exceeding Maximum Area and Height Permitted in PUD District, 1786 and 1810 Wayzata Boulevard W, Jan Guenther (Gear West)

Planning Consultant Lewis indicated that Gear West has requested variances for wall sign height and area for properties located at 1786 and 1810 W. Wayzata Blvd. The public hearing was held at the July 14, 2015 Planning Commission meeting and the Planning Commission recommended that the City Council approve the variances to sign area and height for both buildings as proposed with the following conditions:

- The signage on the east façade of the Phase 1 building, for which no sign permit was obtained, be removed.
- The proposed "Gear West Adrenaline" sign on the east façade of the Phase 2 building be reduced to be no larger than 45 square feet.
- The proposed individual sport signs on the Phase 2 building be relocated to the south façade adjacent to CSAH 112.

The proposed signs were presented at the July 21, 2015 City Council meeting. The City Council reviewed the requests and the recommendation from the Planning Commission and staff. The Council approved the requested variances for the Phase 1 building at 1786 W Wayzata Boulevard to

allow for a 93.5 sq. ft. and 37.5 foot high wall sign. The approved sign for the Phase 1 building is shown on Exhibit 5 attached to this report. The City Council requested modifications to the proposed signs for the Phase 2 building at 1810 W Wayzata Boulevard and voted to table the requests. The changes requested by the Council at the July 21, 2015 meeting include relocating the individual sport signs to the south façade of the building and relocating the "Gear West" sign on the west side of the building to the lower gable, so as to be no higher than 14 feet in height. The revised sign proposal now includes the following signs:

1. The "Gear West Adrenaline" sign which is located on the east façade of the building as shown in Exhibit 1A and is no larger than 45 square feet and no higher than 31.5 feet.
2. The "Gear West" sign which is located on the west façade of the building as shown on Exhibit 2A and is no larger than 22.21 sq. ft. and no higher than 14 feet in height.
3. The four individual sport signs which are located on the south façade of the building as shown on Exhibit 3 and no larger than 13.33 square feet each and no higher than 14 feet in height; and

As proposed, a variance to height is needed for the "Gear West Adrenaline" sign on the east façade which 31.5 feet in height - 17.5 feet higher than what is permitted by City Code. A variance to sign area is also needed, as the total area for all six proposed signs is 120.54 sq. ft. - 75.54 sq. ft. over what is permitted by City Code.

Staff has modified draft Resolution No. 2015-31 to reflect these changes, which are shown on Exhibits 1A, 2A, and 3 attached to this report. Exhibits 1B and 2B show alternative locations for the proposed signs. Exhibit 4 shows the "Gear West Adrenaline" sign in the same location as 1A, but from the view from CSAH 112.

Council members reviewed the exhibits and proposed sign designs/locations contained therein. The varying locations were debated and discussed at length with input from the applicant, the applicant's sign vendor, and staff.

Council members expressed their individual opinions regarding their preferred sign locations. Council member Olson noted she is not supportive of the variances requested, and referred to the PUD approving resolutions for the development which stipulated that signage must meet sign ordinance requirements.

Lewis commented that conditions of an approving resolution are intended to assure compliance with City Code, but that they do not impede on an applicant's ability to apply for a variance should they desire to do so, as was the case in this situation. Lewis commented that if the Council ultimately feels that the sign ordinance requirements are playing a big role in the Council's difficulty with the application being considered especially with regard to PUD zoning requirements, perhaps a look at the sign ordinance language is warranted.

Council members continued to discuss the exhibits presented and sign alternatives proposed.

A motion was made by Kaminski, seconded by Schneider, to adopt Resolution No. 2015-31 approving a variance to wall sign area to allow for wall signs totaling 120.54 square feet as shown on "Exhibit 1B" (Gear West Adrenaline sign, lower gable on east façade), "Exhibit 2A" (Gear West sign, lower gable on west façade), and "Exhibit 3" (individual sport signs, under windows on south façade) as included in the August 3, 2015 City Council meeting packet and consistent with all information presented at the August 3, 2015 City Council meeting for property located at 1810 West Wayzata Boulevard. Ayes: Kaminski, Dyvik, Schneider, Chillstrom. Nay: Olson. Motion carried.

Applicant Jan Guenther of Gear West indicated the alternatives approved were workable for her business and thanked the Council for their variance approval.

Amend Street Lighting Standards for the Wayzata Boulevard / CSAH 112 Corridor

City Engineer LaBounty reported that in 2001 Long Lake adopted a City wide street lighting standard. The standard street lighting unit is currently a 100-watt high pressure sodium, acorn style luminaire on a green Washington style aluminum pole.

Through the CSAH 112 Improvement Project PAC meetings, representatives of the City of Long Lake and City of Orono have looked at options for street lighting along Wayzata Boulevard with the intent of creating a uniform look through the corridor following roadway improvements currently proposed by Hennepin County.

The proposed standard street lighting unit within the Wayzata Boulevard / CSAH 112 corridor is an LED, DSAP series luminaire on a standard black finish decorative light pole (model number XBC190/8-XSTDH). The voltage and height of the poles through the corridor shall be designed to meet current standards and best practices for luminosity based on zoning and intended use.

LaBounty reviewed the different light pole styles, heights, and light pole mounting hardware that would be included in the proposed revised street lighting standard.

Council and staff discussed the acorn-style lighting currently in use and the agreement between the City and Xcel Energy that governs their use, maintenance, and ownership. The proposed lighting fixtures and purchasing options for advantageous pricing were also reviewed.

A motion was made by Dyvik, seconded by Kaminski, to adopt Resolution No. 2015-36 amending The Long Lake Street Lighting Standards for the Wayzata Boulevard, County State Aid Highway 112 (C.S.A.H. 112) Corridor. Ayes: all.

Update from EDA Chair Regarding "Open for Business" Initiatives

Council member Schneider reported that in response to the business community's concerns regarding future CSAH 112 project construction, the City reached out to the County to learn more about resources available to assist businesses impacted by construction. He and Administrator Weske attended a symposium regarding economic assistance grants held by the County in July. Subsequently, Council member Schneider met with County representative Patricia Fitzgerald and Lee Hall, of the Metropolitan Consortium of Community Developers (MCCD), regarding the MCCD's Open to Business program. Open to Business essentially offers resources to business including preparing for a construction zone, investigating grant opportunities, and providing a wide variety of assistance working one-on-one with businesses with concerns looking for solutions. The fee for their services would be paid by the City – the MCCD has indicated that they would provide their services to Long Lake businesses for a fee of \$5,000 per year. For an agreement to commence September 1, 2015 through December 2016, they would charge a fee of \$6,250. The MCCD has indicated that for this fee, they would also provide service to those businesses along the CSAH 112/Wayzata Boulevard corridor that are in Orono but bordering Long Lake, although whether Orono would be willing to contribute to the cost of the program is unknown at this time. Council member Schneider noted that while the City's interest in participating in the Open to Business program is driven at this time by the immediate concern of impending construction impacts, the format could be utilized on an ongoing basis even beyond construction and offers tools and financing advice for improving business under a variety of conditions. He commented on other Hennepin County communities that have benefited from a partnership with the Open to Business initiative, and sought the Council's approval for the expenditure.

A motion was made by Schneider, seconded by Kaminski, to approve a contract with the Metropolitan Consortium of Community Developers (MCCD) for their Open to Business assistance subject to staff and legal review for the amount of \$6,250, covering the time period of September 1, 2015 through December 1, 2016. Ayes: all.

Council member Schneider noted that he and Administrator Weske will be presenting more information regarding the timeline of the CSAH 112 project and the Open to Business initiative at the August 12, 2015 Chamber of Commerce general luncheon meeting at 12:00 noon.

Receipt of Petition from the Long Lake / Orono Businesses Regarding the CSAH 112 Project

Weske stated that on July 7, Mr. Erickson appeared before the City Council under Open Correspondence at their regular meeting to formally submit a petition to the Council on behalf of local businesses. The petition expresses the business community's concerns regarding potential closure of Wayzata Boulevard during future CSAH 112 project construction and asked that the City partner with the business community to represent their interests to the County. Mayor Chillstrom indicated the Council continues to work diligently to represent Long Lake in CSAH 112 project discussions.

A motion was made by Kaminski, seconded by Dyvik, to receive a petition presented by Long Lake and Orono Businesses regarding the CSAH 112 project. Ayes: all.

OTHER BUSINESS

Fire Station Blood Drive – Moeller complimented the American Red Cross (ARC) and the Long Lake Fire Department volunteers on a successful blood drive event held earlier that day.

Sign Ordinance Clarification – Lewis clarified that as the bike shop on the Gear West campus is a business separate from Gear West, they would be permitted their own signage as an individual business. It was suggested that a sign application for the bike shop's signage be submitted by the bike shop owner. Council and staff also discussed the need for a legal review of the sign ordinance to assure provisions regarding sign language are appropriate and amended where necessary.

PUD Approvals and Variances – Council member Olson expressed disappointment that the language in the resolutions approving the PUD for the Gear West buildings was not adhered to. She asked that attention and consideration be given to future PUD and other approving resolutions recognizing that these are legal documents and conditions must be met.

Night to Unite and Corn Days – Council member Schneider encouraged participating in upcoming Night to Unite and Corn Days events. Mayor Chillstrom stated that on Night to Unite, Police and Fire Departments will be making stops at Hardin Park (6:00 pm), Holbrook Park (6:30 pm), Bollum Circle (7:00 pm), and Charles Street (7:30 pm). He also indicated he looks forward to seeing everyone out at Corn Days activities over the coming weekend.

Wakesurfing Boat Signage – Council member Dyvik mentioned that he has taken opportunities to speak to wakesurfing boat operators on Long Lake and encouraged them to move their boats away from the shoreline and closer to the center of the lake to prevent shoreline erosion, and in all cases, boat operators have been very pleasant in their responses. He asked that staff look into installing some type of courtesy signage asking wakesurf boats to operate away from shore.

Fire Department Centennial – Council member Kaminski noted that the Long Lake Fire Department will be hosting their 100 year anniversary centennial celebration on September 19.

ADJOURN

Hearing no objection, Mayor Chillstrom adjourned the meeting by general consent at 8:15 pm.

Respectfully submitted,

Jeanette Moeller
City Clerk