



**MINUTES  
CITY COUNCIL SPECIAL MEETING  
March 26, 2015**

**CALL TO ORDER**

The meeting was called to order at 5:34 pm.

**Present:** Mayor: Donny Chillstrom; Council: Kurt Kaminski, Marty Schneider, and Liz Olson

**Staff Present:** City Administrator: Scott Weske

**Absent:** Jahn Dyvik

**PLEDGE OF ALLEGIANCE**

**APPROVE AGENDA**

*A motion was made by Schneider, seconded by Kaminski, to approve the Agenda as presented.  
Ayes: all.*

**BUSINESS ITEMS**

**2015 EDA Reestablishment and By-law Amendments**

City Administrator Weske explained that the past 3 years the EDA hasn't been active in the community. The EDA is an entity the City of Long Lake needs to task with projects to improve the economics of the City. Functioning EDA's do such things as own property to resell, create revolving loan funds for gap financing, and build relationships with business owners.

With the changes suggested to the by-laws it helps the EDA functioning. It keeps the Council involved as the decision makers. With having 2 council members on the EDA it helps transfer information from EDA to the full Council and having 7 members versus 5 gives the EDA a better chance to have a quorum.

With having the City Administrator/ Executive Director as the Treasurer, any transactions will be signed by the City Administrator and EDA President.

Weske suggested the following changes:

*Membership of the Economic Development Authority should be amended for the board to consist of at least five (5) City Council members and two (2) at large members. The two (2) at large members must be residents of the City of Long Lake.*

*The bylaws should state that the Treasurer of the Economic Development Authority is the Long Lake City Administrator or Economic Development Authority Executive Director.*

The Council reviewed the attached current bylaws. Discussion was had what day of the month would work best for everyone to be able make the meetings. It was agreed that Tuesdays are normal Council nights and time is already set aside on those nights. To limit the number the meetings in the month Council agreed the third Tuesday of the month before the Council work session the EDA board would meet.

The plan to appoint new members was discussed. The Council currently has staggered overlapping terms. With the change of having 5 members on the EDA board they agreed the at large members should be staggered also.

*A motion was made by Schneider, seconded by Kaminski, to adopt Resolution No. 2015-10 approving and adopting the Economic Development Authority By-Laws as amended March 26, 2015, changing the EDA meeting day to the third Tuesday of the month in Section 2 subsection 1, and with the addition of the word "staggered" regarding terms for at large members in Section 2, subsection 2. Ayes: all.*

**ADJOURN**

*A motion was made by Schneider, seconded by Kaminski, to adjourn the meeting. Ayes: all. The meeting was adjourned at 6:04 pm.*

Respectfully submitted,

Scott Weske  
City Administrator