



**MINUTES  
CITY COUNCIL MEETING  
March 3, 2015**

**CALL TO ORDER**

The meeting was called to order at 6:35 pm.

**Present:** Mayor: Donny Chillstrom; Council: Kurt Kaminski, Jahn Dyvik, Marty Schneider, and Liz Olson

**Staff Present:** City Administrator: Scott Weske; City Engineer: Chris LaBounty; Public Works Director: Marv Wurzer; Fire Chief: James Van Eyll; and City Clerk: Jeanette Moeller

**Absent:** None

**PLEDGE OF ALLEGIANCE**

**LONG LAKE NEWS UPDATE AND WORK SESSION REVIEW**

Mayor Chillstrom offered the following updates:

- In the work session prior to the meeting, the Council discussed the re-establishment of the EDA and ideas for terms of EDA bylaws.
- Brian Keeler of Lakeside Wine & Spirits will be receiving the Long Lake Area Chamber of Commerce Person of the Year Award in a celebration on Saturday, March 7 at Burl Oaks golf course. Tickets to the dinner and ceremony are available at Lake Community Bank.
- The Red Rooster recently completed a very nice remodel of their bar area. Also, Dr. Boe installed a nice looking new awning sign for his dentistry business.

**APPROVE AGENDA**

*A motion was made by Kaminski, seconded by Schneider, to approve the Agenda as presented.*

*Ayes: all.*

**CONSENT AGENDA**

The Consent Agenda consisted of:

- A. Approve Minutes of February 17, 2015 City Council Work Session
- B. Approve Minutes of February 17, 2015 City Council Meeting
- C. Approve Minutes of February 24, 2015 City Council Strategic Planning Work Session
- D. Approve Vendor Claims and Payroll
- E. Accept the Retirement of Firefighter Jesse Chappell From the Long Lake Fire Department

*A motion was made by Kaminski, seconded by Schneider, to approve the Consent Agenda as presented. Ayes: all.*

**OPEN CORRESPONDENCE**

No one appeared to address the City Council during Open Correspondence.

## **BUSINESS ITEMS**

### **Accept Donation of Portable LED Sign From the Orono Lions Club**

Fire Chief Van Eyll reported that the Fire Department has worked with the Orono Lions Club in past years to host an annual blood drive event. It was noticed that the older sign being used for these and other joint events was becoming hard to operate. The Orono Lions Club donated a new 4' by 6' portable sign with both LED electronic copy and lettering copy areas. The sign will be of great use to the City and the Fire Department. The Fire Station hosts many events for both the Relief Association and Slow Burn Brigade and they will be able to utilize the sign also. The Chief expressed his sincere thanks to the Orono Lions Club for their donation.

*A motion was made by Olson, seconded by Dyvik, to adopt Resolution No. 2015-08 accepting the donation of the portable LED sign to the City of Long Lake and the Long Lake Fire Department from the Orono Lions Club. Ayes: all.*

Fire Chief Van Eyll further noted that the annual all you can eat pancake breakfast has been scheduled for April 19.

### **Appointment(s) to Wayzata Crime Prevention Coalition Board**

Moeller indicated that the Wayzata Crime Prevention Coalition (WCPC) is a voluntary organization that has been assisting the Wayzata Police in crime prevention initiatives since 1981. Through citizen education and cooperation with the Wayzata Police and Fire Departments, the WCPC aims to help reduce crime in the greater Wayzata and Long Lake area. Throughout the years, the WCPC has sponsored seminars and assisted in a variety of crime prevention education efforts. The group is also involved in fundraising activities to support events, safety programs, and special public safety equipment needs.

During his tenure in office, former Mayor Tim Hultmann was invited to participate as a WCPC Board member and attended the organization's meetings regularly. He has expressed an active interest in continuing to serve as a Long Lake representative on the Board. Staff recommends the Council consider formally appointing Mr. Hultmann to the WCPC, and discuss whether any Council members may also be interested in appointment. The organization meets on the second Tuesday of each month from 7:30 am to 8:30 am in the Wayzata City Hall Community Room/Council Chambers.

Council member Schneider expressed an interest in being appointed to serve as a representative of the City Council on the WCPC.

*A motion was made by Kaminski, seconded by Dyvik, to appoint resident Tim Hultmann and Council member Marty Schneider as the City of Long Lake's representative(s) to the Wayzata Crime Prevention Coalition organization. Ayes: all.*

### **Preparation for Watertown Road Improvement Project**

City Engineer LaBounty stated that according to the City's Pavement Management Plan, the Watertown Road Improvement Project is programmed for construction in 2016 and is proposed to include the reconstruction of approximately 2,200 feet of roadway from Brown Road to the westerly municipal boundary. The project limits include roadway improvements within the City of Long Lake and City of Orono.

On November 18, 2014 the City Council directed staff to begin coordination with the City of Orono to determine project scope and funding cost split between the two communities. Through these efforts the City of Orono has indicated they are willing to enter into a Joint Powers Agreement with the City

of Long Lake for the Watertown Road Improvement Project. As Orono intends to only complete a pavement reclamation project for their portion of the roadway, they've indicated a willingness to contribute \$133,800 to the project cost based on the estimated cost of a reclamation project. The cost sharing amount named was the result of a feasibility study completed by the City of Orono.

LaBounty provided a Powerpoint presentation outlining the scope of the proposed project, possible cost reducing options to be considered, and further discussing the preliminary funding split between the two cities.

Public Works Director Wurzer described the condition of the road, the need for roadway improvements, and discussed the history of utility failures in the area.

Staff and Council discussed their initial impressions of the scope of the project, reclamation versus reconstruction, and the need to make sure water and sewer issues are addressed if financially feasible to do so. Engineer LaBounty clarified that if direction is given to begin preparation of a JPA, a draft JPA would be brought before the Council for action. Council member Schneider requested that the language of the approving motion requested be amended to emphasize direction is to prepare a draft only for review.

*A motion was made by Schneider, seconded by Olson, directing staff to complete the following:*

- 1. Prepare a draft Joint Powers Agreement with the City of Orono for the Watertown Road Improvement Project for the Long Lake City Council's consideration.*
- 2. Request quotes for the preparation of a benefit appraisal for the purposes of special assessments.*

*Ayes: all.*

### **Contract for 2015 Sanitary Sewer Cleaning and Televising Project**

Wurzer reported that in September 2007 the City's engineering firm SEH, Inc. completed a sewer inflow and infiltration (I&I) study. The study was done to document work already completed, identify potential I&I and determine the need for further I&I abatement measures to address the MCES surcharge. In that study SEH recommended that Long Lake proceed with cleaning and televising of the areas found to have excess I&I. The City sanitary sewer system was sectioned into 4 districts. The districts with the most I&I (District #4 and District #3) have been cleaned and televised and significant work to address the I&I in those areas has been completed. Cleaning and televising of District #1 is the next priority area.

Public Works recently sent out a Request for Proposals for the cleaning and televising of 15,600 linear feet of sanitary sewer located in District #1. Also included in the RFP is 1,500 linear feet of District #4.

All of District #4 (the area south of the corridor and west of Brown Road) was cleaned and televised in 2008 and significant I&I repair work has already been done. The cleaning and televising of the 1,500 linear feet is proposed to determine the condition of the sanitary sewer main located under Watertown Rd. The information will be used in planning for the Watertown Road reconstruction project proposed for 2016.

Cleaning and televising of District #1, the entire area from the Southwood Shores Townhomes to Lindawood Lane, is proposed as a continuation of the 2007 study and work plan to address the excess I&I but also as a general maintenance issue. Due to limited sewer maintenance funding, the sewer lines in District #1 have not been cleaned and televised since 1996 and could soon become a liability issue. The information we gather from the televising will be useful in the

discussions with "Birch's on the Lake" as well as in planning for utility upgrades anticipated during the CSAH 112 improvements.

Four proposals were received with prices ranging from \$18,468.00 to \$24,795.00. The company submitting the lowest quote, Sewer Services Inc., D.B.A. Midwest Trenchless, has been contacted to confirm compliance with job requirements and appears able to provide the finished product we need to assess the sewer conditions in District #1 and #4.

Staff is requesting the City Council consider awarding the 2015 sewer cleaning and televising project to Sewer Services Inc., D.B.A. Midwest Trenchless of Belle Plaine, MN at an estimated cost of \$18,468.00. The estimated cost includes a complete cleaning, color video, and a written report of all sewer line and manhole conditions. If severe roots are encountered they will be cut out of the sewer lines at a proposed additional cost of \$165.00 per hour. The funding source for the project would be the Sanitary Sewer Fund, in which \$40,000 was budgeted for cleaning, televising, and I&I repairs for the year 2015.

Council and staff discussed whether there has been any measurable improvement in I&I as a result of past repair efforts, how I&I is metered and the Metropolitan Council fee to the City is calculated, the need to address I&I coming from private residences through implementation of a point of sale ordinance, and the success of similar ordinances in other communities.

*A motion was made by Dyvik, seconded by Kaminski, to award the 2015 Sanitary Sewer Cleaning and Televising Project to Sewer Services Inc., D.B.A. Midwest Trenchless of Belle Plaine, MN and authorize the City Administrator to execute an agreement for completion of the project at an anticipated cost of \$18,468.00. Ayes: all.*

## **OTHER BUSINESS**

**Groundbreaking for Birch's on the Lake** – Council member Kaminski had attended a groundbreaking ceremony for work to begin at Birch's on the Lake the previous Wednesday. Former Mayor Hultmann was also in attendance. He was pleased to note progress is beginning on the site, and was able to visit with a number of people involved in the project at the event. Council member Olson added that she had liked their Facebook page to begin receiving updates on their progress.

**MCWD Comprehensive Plan Meeting** – Council member Dyvik had attended a MCWD Comprehensive Plan management kickoff meeting earlier in the day. Representatives of the MCWD have indicated their interest in presenting before the Council and discussing ideas they have regarding water quality and erosion control related improvement projects, as well as informing the Council and public about cost sharing grant programs available to private owners. Council member Dyvik also noted that rather than their tradition letter grading rating system for lakes in the watershed district, beginning next year, the MCWD will be beginning more of an ecosystem evaluation program that will look at lakes taking the larger environment of a lake into account.

**Rowing Club Update** – Council member Schneider asked whether staff has heard any news of the future of the Long Lake Rowing Crew at the Birch's on the Lake site. Administrator Weske responded that he and planning consultant Rothstein had met with representatives of Birch's and the Long Lake Rowing Crew to determine what needs to be revised for the current year, and to discuss permanent solutions moving forward. Moeller added that the Long Lake Rowing Crew intends to submit a land use application requesting amendment of their previously approved IUP to reflect the need for moving their temporary boat storage from the parking lot to an alternate location on the Birch's site. She noted that regardless of whether an IUP is required in the future, the LLRC will need to continue to apply for annual Seasonal Use Permits to Hennepin County Water

Patrol for each year of their operation on Long Lake. She also clarified that Water Patrol does require permission be obtained from cities bordering the water body in order for the seasonal use to be approved by their office.

**ADJOURN**

*A motion was made by Kaminski, seconded by Olson, to adjourn the meeting. Ayes: all. The meeting was adjourned at 7:38 pm.*

Respectfully submitted,

Jeanette Moeller  
City Clerk