



**MINUTES
CITY COUNCIL MEETING
December 16, 2014**

CALL TO ORDER

The meeting was called to order at 6:34 pm.

Present: Mayor: Tim Hultmann; Council: Kurt Kaminski, Tom Skjaret, Donny Chillstrom, and Liz Olson

Staff Present: City Administrator: Scott Weske; Planning Consultant: Addison Lewis; and City Clerk: Jeanette Moeller

Absent: None

PLEDGE OF ALLEGIANCE

LONG LAKE NEWS UPDATE

Mayor Hultmann offered the following updates:

- The Public Works Department staff did a great job installing holiday lighting on light fixtures in town.
- Birch's Restaurant is moving forward with exploring relocation to the former Billy's Lighthouse site and adding a brew pub component. It remains unknown whether the Long Lake Rowing Club will have a location on the site as well at this time. Though the business hasn't been in touch with city staff yet, a lease has been executed with Quick Burger restaurant to open at the Burger King site. A new Thai restaurant will be opening in the Liquor Barn building. Also, an interested party has approached staff regarding the BP station site, inquiring whether any economic development assistance may be available for redevelopment.
- As a reminder, parking on street overnight is prohibited year-round. It is especially imperative streets are clear of parked vehicles in winter to allow snow removal operations to be uninhibited. Mayor Hultmann asked that residents please consider keeping fire hydrants free of snow as well.

Lastly, Mayor Hultmann reminded everyone to always shop local when possible, and wished everyone a safe and happy holiday season.

APPROVE AGENDA

A motion was made by Skjaret, seconded by Chillstrom, to approve the Agenda as presented. Ayes: all.

CONSENT AGENDA

The Consent Agenda consisted of:

- A. Approve Minutes of November 18, 2014 City Council Work Session
- B. Approve Minutes of November 18, 2014 City Council Meeting
- C. Approve Vendor Claims and Payroll

- D. Authorize City Administrator to Hire Seasonal Employees to Staff the Holbrook Park Rink/Warming House for the 2014-2015 Winter Skating Season
- E. Approve Engagement Letter with Abdo, Eick & Meyers LLP for 2014 Audit Services

A motion was made by Chillstrom, seconded by Olson, to approve the Consent Agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

Dan MacDonald, 335 Russell Lane – Mr. MacDonald appeared to note that the new solar speed monitoring sign on Wayzata Boulevard W at the east end of town continues to be inaccurate in his experience. He added that similar signs in the Hennepin County cities of Wayzata and Brooklyn Center are both accurate. Mayor Hultmann stated that the County did recalibrate the sign, and encouraged Mr. MacDonald to leave his email contact information with City Clerk Moeller so that he can be contacted by County staff directly. Mayor Hultmann assured Mr. MacDonald he would be contacted by the appropriate County staff member.

Bob Hardin, Orono Woods – Mr. Hardin thanked Otten Bros. for doing a fantastic job putting together a wreath for display at the Long Lake Veterans Memorial on Veterans Day.

BUSINESS ITEMS

Update from Hennepin County Commissioner Jan Callison

Commissioner Callison reviewed factors impacting Hennepin County's proposed 2015 budget, including market valuation increases for residential properties versus commercial properties, labor contract negotiations, increases in staffing in areas such as child welfare, and TIF districts going offline. She updated the Council regarding County initiatives including the opening of the new dispatch center, and the County's 10 year challenge to end homelessness. Commissioner Callison presented handouts at the bench for Council members to review, including information on homelessness and improving health outcomes through social services. She also recognized outgoing Council member Skjaret for his work on the Council, and thanked Mayor Hultmann for his leadership, commitment and friendship.

Commissioner Callison also responded to Council member inquiries regarding the tax implications of increasing property values.

Council member Skjaret noted that the statistics listed in the handout for Hennepin County Health are amazing, and reflect a really strong health care system in the County and for the state.

Present LLFD Awards of Excellent Citizenship to Alex Stark and Cody Clements

Fire Chief Van Eyll stated that on November 23, 2014, the Long Lake Fire Department, Wayzata Police Department and Hennepin County Water Patrol responded to a report of people in the water on Long Lake by the cemetery. Though a recent cold snap had made for a good sheet of ice, on that weekend, it was 40 degrees on Saturday and 51 degrees on Sunday. This led to weak ice in some spots on the lake.

There were at least 5 people out fishing on Long Lake in the area of the following event at the time it occurred. Cody Clements and Alex Stark were just about done when they heard a commotion coming from individuals who had fallen through the ice and into the water. Alex and Cody at first thought the two who fell in had caught a fish since they had been loud when they first caught a fish that day, but it soon became apparent to both Cody and Alex that something was wrong. They lifted up the lid of their portable ice shelter and that was when they saw that there were two people

in the water. Cody and Alex took stock of what they had available to them to assist in pulling them out of the water. Alex grabbed the shovel and Cody used the strap from the portable fish shelter to pull the two individuals out of the water. Both Cody and Alex knew that they couldn't get too close to the soft ice nor could they get too close to each other for fear of also going into the water. Another person fishing saw and heard the commotion and called 911. Cody and Alex acted with caution and forethought in removing the two from the water.

It takes a unique individual who will put their life in peril while trying to save another. Their actions are something their families can be forever proud of. They raised their kids to be good citizens who helped their fellow man in their time of need. One always wonders if they would be able to help when called upon, and we know that Alex and Cody will when needed. Without Alex and Cody's help the outcome could have been very different. They are to be commended for their selfless act.

Fire Chief presented both Alex Stark and Cody Clements with Awards of Excellent Citizenship on behalf of the Long Lake Fire Department and the City of Long Lake.

Planning Case No. 2014-12 / Jan & Brian Knutson, Gear West, 1810 W Wayzata Boulevard, Amendment to Existing Planned Unit Development to Allow Revised Site Plan with Revised Parking Layout

Planning Consultant Lewis reported that in June 2013, the City Council approved an amendment to the PUD Master Plan for Gear West to allow for the construction of the Phase 2 building on the site. The approved site plan called for 21 perpendicular compact parking spaces located in the northwest corner of the site, adjacent to the property to the north (One Stop Auto). The staff report associated with the previous PUD amendment (dated June 18, 2013) stated that a parking/access easement is in place between the owners of Gear West and One Stop Auto that would allow drivers access to these spaces on Gear West's property from One Stop Auto's property. After further review, it has been found that the access easement is not in the location as was originally thought and Gear West's customers would not be able to access the proposed compact spaces without going on One Stop Auto's property.

Since learning that the access easement is not located as originally thought, Gear West has developed a revised parking layout that allows all new parking spaces to be accessed from Gear West's own lot and access points. Because of space constraints, the previously proposed 21 compact spaces have been reconfigured and 15 spaces are now proposed in this area.

The previously approved site plan proposed a total of 64 parking spaces for the whole site, which included three future on-street parking spaces as part of the CSAH 112 turn-back improvements. With six fewer spaces being proposed in the reconfigured area adjacent to One Stop Auto, the total number of spaces for the site would be 58 spaces. The number of spaces required by City Code for the site is 50 spaces.

The master plan has already been approved for Gear West's Phase 2 building and only a modification to the parking layout is being requested. The parking configuration on the current site plan does not guarantee long term access to all parking spaces without traveling on adjacent property. The proposed parking configuration addresses this issue in that all new spaces may be accessed through Gear West's own lot. Based on the above criteria to be considered, and the fact that the minimum number of spaces required by City Code will be met, staff is recommending approval of the request. The request should not have any negative impact on the neighboring and surrounding area or impact on community facilities. The request decreases impact to the neighboring property to the north as all new proposed parking spaces may be accessed through Gear West's own lot.

At the December 9, 2014 Planning Commission meeting, the Commission voted unanimously in favor of approval of the request.

Council and staff discussed the parking plan, efforts the property owners intend to make to install signage directing traffic to their own business access versus the One Stop Auto property, and the need to maintain clear visibility at the corner of Mill Street and Wayzata Boulevard.

A motion was made by Chillstrom, seconded by Skjaret, to adopt Resolution No. 2014-46 approving a PUD amendment to allow for a revised site plan dated December 3, 2014 with a revised parking layout, subject to conditions stated in the Resolution. Ayes: all.

Adoption of Final Payable 2015 Levy, City Budget, Capital Improvement Program, and Pay Plan Resolutions

Administrator Weske stated that the proposed 2015 operating levy of \$915,787 coupled with a required debt service levy of \$148,792 produces a total 2015 levy of \$1,064,579 or a \$53,342 or 5% increase compared to the adopted total 2014 payable levy. Weske reviewed considerations impacting the proposed budget and levy, unchanged from the Truth in Taxation public meeting held on December 2, 2014.

Council members noted that with Public Works Director Wurzer intending to retire in a couple years, it would be good to discuss transition planning and budgeting for an overlap in staffing to allow adequate training time in 2015.

A motion was made by Skjaret, seconded by Chillstrom, to adopt Resolution No. 2014-42 establishing the final 2014 tax levy collectible in 2015. Ayes: all.

A motion was made by Skjaret, seconded by Kaminski, to adopt Resolution No. 2014-43 establishing the final 2015 total City budget. Ayes: all.

A motion was made by Skjaret, seconded by Olson, to adopt Resolution No. 2014-44 establishing the 2015 Capital Improvement Plan (CIP). Ayes: all.

A motion was made by Skjaret, seconded by Chillstrom, to adopt Resolution No. 2014-45 establishing the 2015 Pay Plan. Ayes: all.

OTHER BUSINESS

Speed Monitoring Sign – Council member Kaminski noted that the speed monitoring sign on Wayzata Boulevard at the east end of town continues to appear to read about four miles per hour slower than actual speeds. Mayor Hultmann and Council member Chillstrom commented on communication efforts with the County regarding this issue.

Parking Along Mill Street – Council member Kaminski questioned the feasibility of and responsibility for potentially painting parking space lines along Mill Street to better regulate parking. Council member Skjaret noted that in winter, there are a lot of patrons of the Red Rooster that drive trucks and plows that wouldn't fit into painted spaces. Council member Olson suggested the matter could be further discussed in spring.

Farewells to Mayor Hultmann and Council Member Skjaret – Council member Skjaret personally thanked Mayor Hultmann for his friendship and leadership, and commented on the rewards of his experience as a Council member. Fellow Council members and staff in attendance expressed their sincere appreciation and best wishes to Mayor Hultmann and Council member

Skjaret for their service and commitment. Weske invited Mayor Hultmann and Council member Skjaret to attend the January 6, 2015 Council meeting, and indicated the Council would like to more formally recognize them for their efforts.

Snowball Open – Council member Chillstrom stated that the annual Snowball Open has been scheduled for Saturday, January 31, 2015.

CSAH 112 PAC Meeting – Council member Olson noted that the CSAH 112 PAC group will be meeting again the following day. She discussed items the group is currently working on including lighting and the potential for a pedestrian crossing at Mill Street, and the need to emphasize that shutting down the roadway for 8 weeks for construction is not an acceptable option. She also stated that the open house meeting held prior to the December 9 Planning Commission meeting was attended by about 15 or so individuals and offered a good discussion opportunity. Additional open house style meetings will continue to be held with regularity for individuals interested in project updates.

ADJOURN

A motion was made by Skjaret, seconded by Chillstrom, to adjourn the meeting. Ayes: all. The meeting was adjourned at 7:23 pm.

Respectfully submitted,

Jeanette Moeller
City Clerk