



**MINUTES
CITY COUNCIL WORK SESSION
July 15, 2014**

CALL TO ORDER

The work session meeting was called to order at 5:34pm.

Present: Mayor: Tim Hultmann; Council: Tom Skjaret, Kurt Kaminski, Donny Chillstrom and Liz Olson

Staff Present: City Administrator: Scott Weske,

Absent: None

APPROVE AGENDA

A motion was made by Chillstrom, seconded by Olson, to approve the Agenda as presented. Ayes: all.

BUSINESS ITEMS

Discuss Citizen's Complaints

Between January-April A phone call and a meeting was held with the citizen. The complaints were listen to and staff explained it is a timely process and some of these things can't be pursued by the city.

On June 3 an email was sent by the citizen and staff replied explaining that the City Administrator and City Planner is looking at the possible out dated ordinances and determining what can be legally enforced.

On June 9 the City Administrator and City Planner stopped into the citizen's store to have a conversation on what main issues she has. Staff walked around her building as she pointed out items and staff continued to the businesses in the area to have a friendly face to face conversation.

Staff stopped at:

Strip mall behind the motel talked to one business owner and got the number for the landlord.

Ten Dome but owner was still out of town at the time.

Cement Company and talked to the owner and said he will clean up/mow.

Perry's and they said they will mow.

Tonka Storage and took pictures since onsite staff is never around.

On July 7 the City Administrator contacted the Wayzata Police Chief explaining possible abandoned vehicles and inquiring about their Community Service Officer being able to enforce ordinance on a consistent basis.

Council would like a list of problem properties and which ordinances they violate to see how bad problems are to determine what direction to go.

Review Resolution for Weske's 6 Month Review and Discuss Possible Wage Adjustment

All employees hired by the City of Long Lake are hired as probationary employees and serve a six-month probationary period. Upon completion of this probationary period, employee performance is normally evaluated by the City Administrator and a recommendation is made to the City Council as to whether or not the employee should become a regular employee and if any adjustments should be made to their compensation or other benefits. However, in the case of the City Administrator position, the performance evaluation process is directly with the City Council.

Mr. Weske was appointed City Administrator, on a probationary basis, effective January 6th, 2014.

Per Weske's employment agreement it allowed for a performance review in the month of July and annually during the month of December thereafter.

Council felt Weske has been doing a good job and agreed a 2% step raise is justifiable. It will be added to the resolution appointing Weske to a regular employee.

OTHER BUSINESS

No other business was discussed.

ADJOURN

A motion was made by Chillstrom, seconded by Kaminski, to adjourn the meeting. Ayes: all. The meeting was adjourned at 6:30 pm.

Respectfully submitted,

Scott Weske, City Administrator