



**CITY OF LONG LAKE
PLANNING COMMISSION MEETING MINUTES
MAY 13, 2014**

CALL TO ORDER

The meeting was called to order at 6:34 p.m. by Chair Pro-tempore Adams.

Present: Commission Members Adams, Hughes, and Jerde; City Administrator, Scott Weske; and Mayor Tim Hultmann.

Absent: Commission Members Erickson and Stephenson.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVE AGENDA

Commissioner Jerde moved to approve the agenda as presented. Commissioner Hughes seconded. Ayes: all.

CONSENT AGENDA

A. Minutes of the May 8, 2014 Planning Commission Meeting

It was noted under roll call Councilmember Skjaret should be removed and Mayor Hultmann should be listed.

Commissioner Jerde moved to approve the Consent Agenda as amended. Commissioner Hughes seconded. Ayes: all.

OPEN CORRESPONDENCE

None.

NEW BUSINESS

A. Discussion Regarding Securing and Registration of Vacant Buildings Ordinance

Chair Pro-tempore Adams stated that he had the opportunity to view the city of Minneapolis webpages regarding this matter and found the information to be interesting.

City Administrator Weske noted that the cost listed for Minneapolis is over \$6,000, which he believed to be higher than Long Lake would charge. He noted that the Ordinance used by

the city of Princeton was included in the packet and believed that to be more similar to what Long Lake would use.

Chair Pro-tempore Adams stated that there are a number of vacant buildings in the City, some of which have numerous violations, and believed that this could be a method to bring those properties into compliance or demolish those that cannot be repaired. He believed that this would make sense but was unsure how far you would want to push a property owner. He was surprised that there have not been police or fire calls to the Billy's site.

City Administrator Weske confirmed that the City Council wants the Planning Commission to begin work on this matter and provided a timeline of approximately six months to one year to craft an Ordinance of this nature.

Chair Pro-tempore Adams questioned if property owners would have the means to sue the City for bringing forth these measures.

City Administrator Weske believed that there would be precedent that could be found from other cities that have active Ordinances of this nature. He stated that even though the Ordinance could state a period of 30 days, he believed that most cities would work with the property owner and allow a longer time period before action is taken. He confirmed that this Ordinance would apply citywide to business, rental and residential properties.

Chair Pro-tempore Adams noted that the Commission has also discussed the registration of rental properties.

Mayor Hultmann confirmed that the registration is voluntary at this point but noted that he will provide an update during the Council Liaison Report.

Chair Pro-tempore Adams stated that of course the City should invest in the future but also believed that there should be an investment in the past as there is a stock of homes and commercial buildings. He believed that this would be a great start.

City Administrator Weske stated that this is the initial start for the process and believed that additional information can be provided and discussion could occur at the following Commission meeting.

Chair Pro-tempore Adams recognized that Subcommittees have been formed to discuss other issues in the past but believed that discussion should remain with the full Commission at this point.

OTHER BUSINESS

Council Liaison Report

Mayor Hultmann stated that the Council would like the Police Chief to speak with the Commission to provide input as Wayzata has a similar Rental Property Ordinance that the Commission could review. He stated that Wayzata has developed a method for identifying vacant buildings and enforcing the Ordinance. He noted that there are templates from other cities that can be reviewed and combined in order to create the best Ordinance for Long Lake. He advised that City Administrator Weske was selected for the position because he

brings creativity and ideas that can help in bringing new businesses into Long Lake. He stated that even though there has not been a lot of activity for the Planning Commission to consider he does appreciate their effort and time.

Commission Member Business

Nothing further to report.

Staff Business

City Administrator Weske had nothing further to report.

ADJOURN

Commissioner Hughes moved to adjourn the meeting at 6:55 p.m. Commissioner Jerde seconded. Ayes: all.

Respectfully submitted,

Scott Weske
City Administrator