



**MINUTES  
CITY COUNCIL MEETING  
January 7, 2014**

**CALL TO ORDER**

The meeting was called to order at 6:35 pm.

**Present:** Mayor: Tim Hultmann; Council: Kurt Kaminski, Tom Skjaret, Donny Chillstrom, and Liz Olson

**Staff Present:** City Administrator: Scott Weske; Public Works Director: Marv Wurzer; and City Clerk: Jeanette Moeller

**Absent:** None

**PLEDGE OF ALLEGIANCE**

**LONG LAKE NEWS UPDATE**

Mayor Hultmann shared the following updates:

- Mayor Hultmann introduced residents and viewers to Long Lake's new City Administrator, Scott Weske. Weske comes to Long Lake from Clarkfield, MN, where he previously served as Administrator for two and a half years; and is a graduate of Minnesota State University Mankato.
- As a reminder, overnight on street parking is prohibited on City streets. This is especially important to remember during winter months when snow plowing activities often take place during overnight hours. Vehicles parked overnight on City streets will be ticketed by the Police Department.
- The City's curbside recycling day for pickup is changing to every other Tuesday on a new schedule. Recycling will be picked up on Thursday, January 9, and then again on Tuesday, January 14 as the transition to the new schedule takes place.

Lastly, Mayor Hultmann encouraged continued support of local businesses as often as possible.

**APPROVE AGENDA**

*A motion was made by Olson, seconded by Chillstrom, to approve the Agenda as presented. Ayes: all.*

**CONSENT AGENDA**

Council member Skjaret asked that Consent Agenda Item F be pulled for discussion as Item No. 10 during the regular business agenda.

The Consent Agenda consisted of:

- A. Approve Minutes of December 17, 2013 City Council Work Session
- B. Approve Minutes of December 17, 2013 City Council Meeting
- C. Approve Vendor Claims and Payroll

- D. Adopt Resolution No. 2014-01 Authorizing Signatories for the City Financial Account at Lake Community Bank
- E. Adopt Resolution No. 2014-02 Making a Selection Not to Waive the Statutory Tort Limits for 2014 Liability Insurance Purposes
- F. Adopt Ordinance No. 2014-01 Adopting the 2014 Fee Schedule for the City of Long Lake

*A motion was made by Skjaret, seconded by Kaminski, to approve the Consent Agenda as amended.  
Ayes: all.*

## **OPEN CORRESPONDENCE**

### **Minnesota State Representative Jerry Hertaus, Senate District 33A**

Representative Hertaus appeared under Open Correspondence to update the Council on outcomes of the last legislative session, highlighting changes in income tax, sales tax, and inheritance taxes. He also discussed his work as part of the Education Finance, and Property Tax and Housing committees and commented on legislative changes implemented benefiting school safety programs and those school districts overlapping west Hennepin County and Wright County boundaries. He noted the next legislative session begins in 50 days and invited Council members to contact him regarding their concerns or any special needs.

As Representative Hertaus welcomed questions or comments, Mayor Hultmann solicited Representative Hertaus' support as the City contacts MnDOT and seeks to pursue reducing speed limits on the east end of town.

Representative Hertaus also responded to Council member Skjaret's questions regarding inheritance taxes and potential highlights anticipated for the coming legislative year.

## **BUSINESS ITEMS**

### **Approve Pay Application for Watertown Road Lift Station Rehabilitation Project**

Public Works Director Wurzer reported that previously the Long Lake City Council approved the Watertown Road Lift Station Rehabilitation with an estimated project cost of \$63,346.00. This project incorporates an on-site natural gas generator as a reflection of it being a "high flow" lift station with greater liability concerns during extended power outages.

During the heavy rains and extended power outage of June 21 and 22, 2013, it became evident that increased capacity should be explored. Revised quotes were requested for a larger 15 hp pump, a 15hp control panel, a 200 amp main service panel, a 200 amp automatic transfer switch, and a larger generator. Revised quotes received were reviewed and approved by City Administrator Terry Post. The project cost increased by \$3,844.17 to bring the total project cost to date to \$66,254.26. The total cost to increase capacity was originally estimated at \$69,988.57. Long Lake Public Works worked with the contractors to keep costs down.

The Lift Station Rehabilitation Project is complete, tested and operating as specified. There may be minor additional costs associated with this project as screening has been requested by residents of the neighborhood. Screening costs are estimated at less than \$500.00.

It should be noted that the City of Orono contributes approximately 30% of the total flow passing through this lift station and Orono staff has confirmed they will contribute 30% of the rehabilitation and maintenance costs associated with the Watertown Road Lift Station.

Staff recommends the approval of Invoice No. 34781 to Tri-State Pump and Control in the amount of \$20,810.72.

Public Works Director Wurzer responded to Council member questions regarding site screening, and whether there were any outstanding issues to be addressed regarding easements and right of way for work at the site.

*A motion was made Chillstrom, seconded by Kamsinki, to approve the pay application represented by invoice No. 34781, payment in the amount of \$20,810.72 to Tri-State Pump and Control of Clearwater Minnesota for work completed on the 2013 Watertown Road Lift Station Rehabilitation Project. Ayes: all.*

#### **Discuss and Establish Date and Time for Annual City Council Strategic Planning Meeting**

*A motion was made by Skjaret, seconded by Chillstrom, to schedule a City Council strategic planning work session for Saturday, February 1 from 8:00 am to 12:00 noon. Ayes: all.*

#### **Adopt Ordinance No. 2014-01 Adopting the 2014 Fee Schedule for the City of Long Lake**

Council member Skjaret questioned whether staff would be proposing changes in fees for Special Event Permits in 2014.

City Clerk Moeller responded that in 2014 she intends to spend time researching special event fee structures, policies and application forms utilized in other cities in preparation for recommending changes to special event permit fees charged. It is likely she will be recommending a new fee structure that takes into account the size of the group attending or participating in the event.

Mayor Hultmann asked that Moeller provide some information for discussion by the Council at their February 1 strategic planning work session.

*A motion was made by Skjaret, seconded by Kaminski, to adopt Ordinance No. 2014-01 adopting the 2014 fee schedule for the City of Long Lake, and to direct staff to publish a summary ordinance. Ayes: all.*

#### **OTHER BUSINESS**

**Knee Surgery** – Mayor Hultmann asked how Council member Kaminski was healing following his recent knee surgery. Council member Kaminski confirmed that healing and rehabilitation are going well.

**Trees and Emerald Ash Borer** – Council member Skjaret questioned whether Public Works is anticipating trees planted last year to be negatively impacted by the extreme cold temperatures experienced so far this winter, and also noted he had heard talk that the cold may decrease the Emerald Ash Borer (EAB) population. Wurzer stated he expects that the snowfall should have offered the new trees some protection from the extremes and is not anticipating losing many. He added that regarding the EAB, ordinance changes will likely be proposed in 2014 to establish an action plan addressing EAB infected trees to be prepared for any future infestation.

**Snowball Open** – Council member Chillstrom reminded the viewing audience that the annual Orono Lions Snowball Open will be held January 25, and there will be plenty of ice and snow cover for the event.

**Carp Harvest** – Mayor Hultmann indicated the commercial carp harvester will be getting back to him by January 15 regarding the feasibility of a return to harvest carp from Long Lake again this year.

**Fourth Quarter 2013 Utility Bills** – Moeller advised that due to the unsafe weather conditions with severe windchills and cold temperatures, Public Works staff were unable to read water meters during the usual timeframe and will be completing meter readings as temperatures return to safe values. Thus, fourth quarter 2013 utility bills will be mailed out later than usual.

**ADJOURN**

*A motion was made by Kaminski, seconded by Skjaret, to adjourn the meeting. Ayes: all. The meeting was adjourned at 7:23 pm.*

Respectfully submitted,

Jeanette Moeller  
City Clerk