



**MINUTES
CITY COUNCIL WORK SESSION
September 23, 2013**

CALL TO ORDER

The work session meeting was called to order by Mayor Hultmann at 5:05 pm.

Present: Mayor: Tim Hultmann; Council: Liz Olson, and Tom Skjaret
Not present: Councilmembers Donny Chillstrom and Kurt Kaminski (Excused Absences)
Staff Present: City Administrator: Terrance Post; Fire Chief: James Van Eyll
Guest Present: Jim Brimeyer, Brimeyer Fursman LLC

APPROVE AGENDA

A motion was made by Skjaret, seconded by Olson to approve the Agenda as amended. Ayes: all.

BUSINESS ITEMS

Discuss Upcoming Joint Long Lake/Orono Work Session Meeting Discussion Topics

Post indicated that Hennepin County Engineer Jim Grube had been invited to the meeting to discuss CSAH 112 turn back project status. Other topics discussed included: future Watertown Road project, instituting a slow/no wake ordinance, organizing a lakeshore owner meeting with MCWD concerning water quality and shoreline erosion issues, and cumulative impact of various lake users.

Discuss City Administration Position Profile Draft

Post distributed document "Rev 1.0" draft and discussion ensued as to recommended changes or corrections. Brimeyer indicated he and Richard Fursman would incorporate these suggestions into a "Rev 2.0" and communicate changes back to the Council for final review prior to releasing the document.

Discuss Preliminary Draft Public Works Services RFP

Post distributed draft copies of preliminary RFP's that were prepared by Public Works Director Wurzer and himself noting that the subcommittee had requested that the two versions be merged into one. This has not yet taken place. Council agreed with the direction to combine the two approaches into one document and requested that the requirement in the Wurzer draft concerning extending employment offers to current Public Works employees be retained in the combined draft.

Discuss Appointment Process for Interim City Planner Consultant

Post distributed proposal documents from William Weber and WSB. After discussion, there was consensus to support the WSP proposal and direct staff to have this as an agenda item for the October 1, 2013 regular council meeting.

OTHER BUSINESS

Post noted that discussion concerning the need for, an possible appointment of, an Interim Administrator would be discussed at the October 15, 2013 work session meeting.

ADJOURN

The meeting was adjourned by general consent at 6:47 pm.

Respectfully submitted,
Terrance Post, City Administrator