



**MINUTES
CITY COUNCIL MEETING
September 17, 2013**

CALL TO ORDER

The meeting was called to order at 6:37 pm.

Present: Mayor: Tim Hultmann; Council: Kurt Kaminski, Tom Skjaret, Donny Chillstrom, and Liz Olson

Staff Present: City Administrator: Terrance Post; Planning Consultant: Ann Perry; and City Clerk: Jeanette Moeller

Absent: None

PLEDGE OF ALLEGIANCE

LONG LAKE NEWS UPDATE

Mayor Hultmann encouraged everyone to continue to shop locally and support local businesses.

APPROVE AGENDA

Council member Chillstrom stated that regarding Agenda Item No. 9, the Council had discussed changing the date and time of the work session meeting proposed from September 24 to September 23 beginning at 5:00 pm.

A motion was made by Chillstrom, seconded by Skjaret, to approve the Agenda as amended, including establishing a City Council Work Session meeting for September 23, 2013 at 5:00 pm at City Hall. Ayes: all.

CONSENT AGENDA

The Consent Agenda consisted of:

- A. Approve Minutes of September 3, 2013 City Council Work Session
- B. Approve Minutes of September 3, 2013 City Council Meeting
- C. Receive Unofficial Draft Minutes of September 10, 2013 Planning Commission Meeting
- D. Approve Vendor Claims and Payroll
- E. Approve Amendments to Adopted 2013 Budget

A motion was made by Olson, seconded by Skjaret, to approve the Consent Agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

No one appeared to address the City Council during Open Correspondence.

BUSINESS ITEMS

Approve Adoption of Summary Ordinance No. 2013-02 Amending the Long Lake Zoning Ordinance Pertaining to RLUIPA and Other "Housekeeping" Provisions

Post reported that the Council had reviewed the long form of Ordinance No. 2013-02 amending the Zoning Ordinance pertaining to the Religious Land Use and Institutionalized Persons Act and including other "housekeeping" provisions. At that time the Council did not take formal action approving the ordinance, but expressed support for its adoption and directed staff to prepare a short form summary ordinance for publication to be reviewed by the Planning Commission and Council. The Planning Commission reviewed the draft summary ordinance prepared by Planning Consultant Perry and recommended the Council approve the summary ordinance for publication.

Council member Skjaret sought clarification regarding whether rezoning of the Post Office and Public Works properties would be proposed due to the changes that will be brought about by adoption of the ordinance under consideration.

Perry indicated that the Post Office and Public Works properties would remain zoned industrial and become legal nonconforming uses until such time as the property owners request differently or the City makes a change. As legal nonconformities, some alterations to the properties will remain allowable, but any expansion proposal would be required to come before the Planning Commission and Council for review.

A motion was made by Kaminski, seconded by Skjaret, to approve adoption of Ordinance No. 2013-02 amending the Long Lake Zoning Ordinance pertaining to RLUIPA and other "housekeeping" provisions. Ayes: all.

A motion was made by Chillstrom, seconded by Kaminski, to approve the prepared summary ordinance for publication, and to direct staff to publish the approved summary. Ayes: all.

Approve Kuechle Underground, Inc. Pay Request No. 2 for 2013 Brimhall/Tamarack Improvements Project

Post indicated that general contractor Kuechle Underground, Inc. submitted Pay Request No. 2 for work completed from August 6 through September 6, 2013. The work performed during this period largely consisted of the installation of water, sanitary sewer, and storm sewer infrastructure. On a percentage completion basis, the project is approximately 46% complete through this pay request.

Of the total \$365,052.88 completed to date, a five percent retainage amount is being withheld until substantial completion. This retainage subtraction, less Pay Request No. 1 payment, produces the \$307,577.59 pay request amount. WSB City Engineer Jason Wedel and WSB onsite construction observer Ross Engelking have both signed off for the value completed to date.

Staff recommends approval of Pay Request No. 2 to Kuechle Underground, Inc. in the amount of \$307,577.59.

A motion was made by Chillstrom, seconded by Skjaret, to authorize Pay Request No. 2 to Kuechle Underground, Inc. in the amount of \$305,577.59 for work performed in conjunction with the 2013 Brimhall and Tamarack Avenue Improvements Project. Ayes: all.

Schedule City Council Work Session Meeting for September 23, 2013 at 5:00 pm at City Hall

Action scheduling the above-referenced City Council work session meeting was taken earlier in the meeting during approval of the agenda.

OTHER BUSINESS

Park and Trail Map Signage – Council member Chillstrom stated that Public Works had recently installed new park and trail map signs listing parks and their amenities, and completed work on a new signage setup for lake regulation signage at Nelson Lakeside Park.

Street Patching Work – Council member Skjaret had observed Public Works staff out patching streets in his neighborhood recently, and noted it was great that staff is able to undertake this type of maintenance regularly.

Docks at Nelson Lakeside Park – Council member Kaminski questioned when Public Works staff would be removing the docks at Nelson Lakeside Park. Council member Chillstrom and staff confirmed docks will continue to stay out for lake users for a bit.

Signage at Gear West Site – Council member Kaminski commented that the sign and plantings on Gear West's property at the corner of Wayzata Boulevard W and Mill Street were impacting site lines. Council encouraged staff to send a letter to the property owner requesting that the sign be removed. Post commented that the affected corner will look very different once construction begins on the new building previously approved. Post indicated he would anticipate construction is likely to begin in the fall.

Vacation Rental of Residential Homes – Council member Olson questioned whether there will be any follow up to the Planning Commission's recent discussion of the use of residential properties as vacation rentals. Council member Skjaret responded that he had attended that Commission meeting, and the Commission had arrived at the conclusion that jurisdictions were limited in their ability to enforce regulations in these types of situations due to fair housing laws. He added that the neighbors on Underhill Circle had taken steps to limit the impact of the vacation rental in their neighborhood by adding signage that parking on the private roadway is by permit only in an effort to be sure the roadway is open and clear. Council members expressed an interest in taking a look at Wayzata's short term rental ordinance and reviewing whether something similar may be applicable to Long Lake.

Long Lake Firefighters Memorial – Post encouraged Council members to stop by the fire station on Willow Drive and view the progress made on the Long Lake Firefighters Memorial. The granite slabs were recently installed and the Memorial is looking really nice.

September 23 Work Session – Post stated that he will be presenting the Council with information on a prospect for a new planning consultant at their September 23 work session meeting.

ADJOURN

A motion was made by Kaminski, seconded by Skjaret, to adjourn the meeting. Ayes: all. The meeting was adjourned at 6:56 pm.

Respectfully submitted,

Jeanette Moeller
City Clerk