



**MINUTES
CITY COUNCIL WORK SESSION
May 21, 2013**

CALL TO ORDER

The work session meeting was called to order by Mayor Hultmann at 5:37 pm.

Present: Mayor: Tim Hultmann; Council: Donny Chillstrom, Kurt Kaminski, Liz Olson, and Tom Skjaret.

Staff Present: City Administrator: Terrance Post

APPROVE AGENDA

A motion was made by Chillstrom, seconded by Skjaret to approve the Agenda as presented. Ayes: all.

BUSINESS ITEMS

Discuss Daniels Street Truck Traffic Signage - Update

Post commented that a follow-up discussion with Public Works Director Wurzer confirmed the understanding of property owner Rettinger regarding the signage and that Marv believed both streets (Lake Street formerly County Road 146 and Daniels Street) were constructed for 9 ton weight loads. Post also distributed minutes from a September 17, 1985 Public Hearing where the "Daniels Street Extension" project was discussed. Discussion ensued regarding the upcoming summer Brimhall/Tamarack project, the communication need to industrial park property owners of any truck traffic signage changes, definition of "truck", and the desire to limit heavy truck traffic going through the downtown area. Direction was given to staff to have Mr. Wurzer present at the June 4, 2013 work session to provide Council with more detailed information regarding previous signage.

Discuss City Hall Operating Hours

Post recommended that City Hall hours stay consistent throughout the year on a Monday through Friday, eight hours per day, operating hour basis like the Public Works Department has always done. It was noted that, with just two City Hall employees, consistent work schedules for coverage purposes is critical.

Discuss Baseline 2014 Budget

Post distributed overview schedules which preliminarily showed a decrease in the 2014 debt service levy requirement and the need for a 1.5% to 2.0% operating (i.e. General Fund) levy increase that would produce a flat overall (i.e. debt plus operating) levy dollar change from that levied for 2013.

OTHER BUSINESS

Post advised the Council of a preliminary valuation of a MnDOT reconveyance parcel (35,290 sf or .81 acre) behind 2145 and 2165 Daniels Street to be \$100,000 or \$2.84 per sf. Post indicated he would seek additional input from the 2165 Daniels private property owner regarding any future actions.

ADJOURN

The work session was adjourned by general consent at 6:29 pm.
Respectfully submitted,

Terrance Post, City Administrator