



**MINUTES
CITY COUNCIL MEETING
May 7, 2013**

CALL TO ORDER

The meeting was called to order at 6:37 pm.

Present: Mayor: Tim Hultmann; Council: Tom Skjaret, Donny Chillstrom, and Liz Olson

Staff Present: City Administrator: Terrance Post; Public Works Director: Marv Wurzer; City Engineer: Jason Wedel; and City Clerk: Jeanette Moeller

Absent: Council: Kurt Kaminski (with prior notice)

PLEDGE OF ALLEGIANCE

LONG LAKE NEWS UPDATE

Mayor Hultmann provided the following updates:

- A new consignment shop will be moving into the Lakeside Wine & Spirits building on or around June 1.
- Mayor Hultmann expressed his appreciation to both the City of Orono and the Minnehaha Creek Watershed District for their \$500 cost-sharing contributions to the carp removal program. Both Orono and the MCWD also indicated a willingness to participate in future carp removal expenses.
- Services will be held at Union Cemetery, St. George's Cemetery, and the Veterans Memorial in observance of Memorial Day. Following those ceremonies, an open house will be held at the Pioneer Museum and refreshments will be served.

APPROVE AGENDA

Mayor Hultmann advised that Item No. 7, 2013 G.O. Permanent Improvement Revolving Fund Bonds – Award of Sale, has been pulled from the agenda for discussion at the Council's second meeting in May.

A motion was made by Skjaret, seconded by Chillstrom, to approve the Agenda as amended. Ayes: all.

CONSENT AGENDA

The Consent Agenda consisted of:

- A. Approve Minutes of April 16, 2013 City Council Work Session
- B. Approve Minutes of April 16, 2013 City Council Meeting
- C. Approve Minutes of April 23, 2013 Board of Review Meeting
- D. Receive Unofficial Draft Minutes of April 11, 2013 Park Board Meeting
- E. Approve Vendor Claims and Payroll

A motion was made by Olson, seconded by Skjaret, to approve the Consent Agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

No one appeared to address the City Council during Open Correspondence.

BUSINESS ITEMS

Award Contract for the Brimhall Avenue and Tamarack Avenue Improvement Project to Kuechle Underground, Inc.

Post stated that bids have been received for the Brimhall Avenue and Tamarack Avenue Improvement Project, the assessment hearing has been held, and no objections to the assessments were taken to district court. With no objections received, staff is recommending the contract for the street improvement project be awarded to the low bidder, Kuechle Underground.

City Engineer Wedel reviewed the bids received in comparison to the engineer's estimate, discussed the current project bidding climate, and indicated both he and Public Works Director Wurzer felt confident in low bidder Kuechle Underground's reputation and ability to complete the work. He responded to Council member questions regarding clarification of bids highlighted in his report, and whether and when sewer lines will be televised for affected properties in the project area. He also noted that Centerpoint Energy intends to be doing some work during the project and may also be televising to gain more information on lines from inside buildings outward to the street.

A motion was made by Skjaret, seconded by Chillsrom, to adopt Resolution No. 2013-13 accepting bids and awarding the construction contract for the Brimhall Avenue and Tamarack Avenue Improvement Project to Kuechle Underground, Inc. and to authorize the Mayor and City Administrator to enter into a contract for said services. Ayes: all.

Accept Bolton & Menk Proposal to Update and Evaluate the City's Water System Computer Model

Post indicated that previously, in preparation for the MnDOT Bypass construction project and its impact on the City of Long Lake water utility system, the City authorized the City Engineer (SEH at the time) in the late nineties to create a computer water model that would document water pressure zones and identify flow capacity for fire safety purposes. This study recommended a number of actions the City could consider taking to improve results. They included increasing the pumping capacity of Well No. 2, looping the system on the east part of town, and increasing the number of emergency interconnects with the City of Orono. Most of these improvements have been implemented in the intervening 15 years. The question at this time is whether the models predicted improvements were actually realized.

The City of Orono will be creating its first ever water model by its City Engineer Bolton & Menk. Since the two systems are integrated by means of the interconnects, the only way to actually calculate water capacity for an extended fire draw is to have confidence in how the two systems are actually performing. Another benefit of such a study from a Long Lake perspective would be to analyze if all of the current interconnections are necessary to maintain during future CSAH 112 reconstruction.

Staff recommends approval of the Bolton & Menk proposal as it will yield results that can be leveraged against a much larger City of Orono study at a fraction of the cost.

Wurzer indicated that both he and Fire Chief Van Eyll are very supportive of the proposal towards the goal of better understanding potential fire flow water capacity.

A motion was made by Chillstrom, seconded by Skjaret, to approve the May 1, 2013 engineering services proposal from Bolton & Menk, Inc. to update and analyze the City's computer water model for a not to exceed fee of \$5,000; and to authorize the City Administrator to execute the contract document on behalf of the City of Long Lake. Ayes: all.

Approve Watertown Road Lift Station 2013 Rehabilitation Project

Post advised that a bench handout had been distributed to Council members containing copies of quotes received, including an update to the quote from Tri-State Pump and Control Inc. When Tri-State Pump and Control was notified they were the low quote received, they indicated that they work with a supplier of generators and felt their subcontractor could supply the generator requested for the project at a lower cost than the quotes received. Therefore, the combined project cost would be lower than originally included in the Council's meeting informational materials regarding this agenda item. Post noted that the Watertown Road lift station rehabilitation project was included as a planned maintenance activity in the 2013 capital improvement program. Additionally, the City of Orono signed an agreement with the City of Long Lake years ago when the Long Lake system began accepting wastewater flow from the Hackberry neighborhood in Orono. Under the terms of the agreement, in recognition of the flow from Orono, Orono is obligated to pay for 30% of improvements at the Watertown Road lift station.

Public Works Director Wurzer discussed the history of ongoing maintenance at the lift station and described the need for project and reconditioning process in detail. He responded to Council member questions regarding the location of the lift station, and the noise and visibility impacts of the proposed generator element of the project.

A motion was made by Skjaret, seconded by Chillstrom, to approve the rehabilitation of the Watertown Road Lift Station and the installation of a natural gas powered on-site generator for a combined total estimated project cost of \$61,497 and to authorize the City Administrator to execute bid quotation documents from vendor Tri-State Pump and Control, Inc. Ayes: all.

OTHER BUSINESS

Donation to Locks of Love – Council member Chillstrom stated he will be participating in the Lakeside Wine & Spirits annual charity golf tournament on Monday, May 13 and will be getting a haircut to donate hair to Locks of Love during the event.

Park Board Liaison Update – Council member Chillstrom reported that the Park Board is making final revisions to their proposal for a new park and trail map sign, which will soon be presented to the Council. Their next project will be to begin work on signage for Nelson Lakeside Park referencing lake user rules and regulations, and some type of bulletin board or kiosk proposal for public notifications.

New Street Signage – Council member Skjaret noticed new City street signs were recently installed. Public Works Director Wurzer noted that approximately 25% of street signs have been replaced with new larger format signs in a new green and white color scheme. Mayor Hultmann indicated the new street signs are compliant with a federal mandate requiring the installation of larger format street signage by the year 2020. Post added that the cost of the new signs amounted to approximately \$6,200.

Continue Shopping Local – Mayor Hultmann encouraged everyone to continue to shop local and support the community's businesses as often as possible.

ADJOURN

A motion was made by Chillstrom, seconded by Skjaret, to adjourn the meeting. Ayes: all. The meeting was adjourned at 7:15 pm.

Respectfully submitted,

Jeanette Moeller
City Clerk