



**CITY OF LONG LAKE  
PLANNING COMMISSION MEETING MINUTES  
DECEMBER 11, 2012**

**OATH OF OFFICE**

City Administrator Post administered the oath of office to new Commissioner Michelle Jerde.

**CALL TO ORDER**

The meeting was called to order at 6:35 p.m. by City Administrator Post.

Present: Commission Members Jerde, Erickson, and Stephenson; City Administrator, Terry Post; and City Councilmember Skjaret.

Absent: Chair Crump and Commission Member Hughes.

**APPROVE AGENDA**

*Commissioner Stephenson moved to approve the agenda as presented. Commissioner Erickson seconded. Ayes: all.*

**CONSENT AGENDA**

**A. Minutes of the October 9, 2012 Planning Commission Meeting**

Commissioner Erickson referenced a property identified in the minutes as West Wayzata Boulevard as well as Industrial Boulevard and believed that the address should be specified as West Wayzata Boulevard in both instances.

*Commissioner Stephenson moved to approve the Consent Agenda as amended. Commissioner Jerde seconded. Ayes: all.*

**OPEN CORRESPONDENCE**

None.

**NEW BUSINESS**

**A. Update on Recent Activity**

City Administrator Post noted that the City Council reviewed the application for the Sports Dome CUP Amendment and denied the request. He advised that the applicant would need to wait six months before applying for another land use application. He read a letter from Mr. James, who owns commercial property in Long Lake, and would like the input of the Planning Commission regarding the possibility to place golf cart inventory outside of the

location during business hours. He explained that someone had approached him with a possible business that would sell golf carts and would store all of the carts indoors during non-business hours but would like the ability to place some outdoors during business hours to attract more business, similar to what some other businesses are currently able to do.

Commissioner Jerde stated that it would be great to bring more business into Long Lake.

Commissioner Stephenson stated that he spoke with Mr. James, who planned on attending tonight but was unable, and provided additional insight. He estimated that two to three carts would be displayed outdoors during business hours and the building would need to accommodate those carts inside during non-business hours, which is similar to what some other businesses and the Long Lake Rowing Club are currently able to do.

City Administrator Post referenced an indoor car sales business in the industrial area that does not utilize outdoor storage. He advised that two to three years ago a scooter sales business had interest in coming to Long Lake but the Commission and Council did not have interest in allowing outdoor inventory storage. He stated that if Mr. James would like to pursue this item, he should follow the normal process for a land use application for a conditional use permit and/or variance. Post then estimated the timeline for that process.

**B. Presentation by Downtown Parking Subcommittee**

City Administrator Post advised that the Downtown Parking Subcommittee, composed of he and Commissioner Erickson, had met to further discuss the matter and asked Commissioner Erickson to continue with the presentation.

Commissioner Erickson reported that he and staff measured the width of the streets in the downtown area to determine where additional parking could be easily gained but noted that there is not much of a demand for parking in the areas where additional parking could be gained. He reported that the width of Martha Lane is 22 feet. He advised that the Subcommittee is recommending allowing on-street parking (on West Wayzata Blvd) in front of the Gear West building.

City Administrator Post advised that some of the landscaping in front of Gear West is located on County right-of-way and there is sufficient room to construct a bump out for additional parking.

Commissioner Erickson noted that the Subcommittee also discussed possible improvements to the Town Center but advised those discussions would need to come from the Town Center private property owner.

City Administrator Post stated that a frustrating part of the study was determining not only the number of cars able to park in the area, but also a definition of what is "adequate" parking. He provided an example of Taco Tuesday at the Red Rooster when parking is crowded at night but is low and during the day when there are many available spaces. He stated that for the most part there is parking available further up the roadway.

Commissioner Erickson agreed that there is too much of a difference in the parking available during the day and night and on a seasonal basis.

City Councilmember Skjaret provided additional input on the Council desire and referenced the example of a nice summer day when there is a high demand for parking, not only for cars but also for vehicles pulling boat trailers. He identified parking areas that have a high demand and others in the City which are underutilized.

City Administrator Post discussed potential access and challenges.

City Councilmember Skjaret noted that he has had two vehicles totaled in accidents along Highway 12.

City Administrator Post advised that a CSAH 112 PAC meeting would be held the following week to continue discussions in an effort to provide input to the County. He advised of the next steps, which would occur in the process, including an open house meeting, which is scheduled to take place in March.

City Councilmember Skjaret stated that he would like to see an on-demand pedestrian walkway across Wayzata Blvd from the Red Rooster to the Town Center.

City Administrator Post noted that the County design process would be the only attempt to redesign the roadway for approximately the next 50 years and advised that in that light many things should be considered, including future transit. He questioned if there should be a transit stop identified in the roadway and where that would occur.

Commissioner Erickson discussed transit features, including a park and ride facility, and ideal locations. He advised that other options would include a bus shelter and/or bus-stopping lane.

City Administrator Post noted that final conclusions have not been reached at this time but advised that he would make a presentation to the City Council to discuss the information obtained at this time.

**C. Discussion of Planning Commission Appointments**

City Administrator Post reported that Commissioner Jerde was sworn in earlier in the meeting. He advised that it is time to make the recommendations for Chair and Vice-Chair positions but noted that the discussion could be delayed until the January meeting when the current Chair and Vice-Chair are present.

**D. Preliminary Discussion of Planning Commission 2013 Work Plan**

No comments made.

**OTHER BUSINESS**

**Council Liaison Report**

Councilmember Skjaret provided an update on recent Council activity including a year-to-date summary from the police and fire departments that were given at the November meetings. He advised that the Council did deny the request from the applicant in regard to the conditional use permit for the Sports Dome property. He advised that the Council

accepted the feasibility study for the reconstruction of Tamarack, which will be a focus of the Council and staff for the next few months. He advised of potential I&I grant funds that could be gained for the sanitary sewer replacement that needs to occur with the reconstruction of the roadway. He advised that the Council has also discussed the 2013 budget at previous meetings.

City Administrator Post reported that the 2012 property tax collection rate has improved compared to previous years such that he will be recommending to the Council that the levy be decreased to reflect this positive trend development.

City Councilmember Skjaret advised that the 2013 utility rates were approved at the last Council meeting, reporting a decrease to both the sanitary sewer and recycling utility rates.

### **Commission Member Business**

Commissioner Stephenson questioned if the Work Plan priorities for 2013 were going to be discussed.

City Administrator Post noted that he believed the discussion should take place when the full Commission is present at the January meeting.

Commissioner Erickson applauded the Council and staff for consideration of lowering the sanitary sewer rate.

### **Staff Business**

City Administrator Post advised of a Public Hearing the next week regarding the reconstruction of Tamarack and briefly summarized a proposed timeline for that improvement project.

### **ADJOURN**

*Commissioner Stephenson moved to adjourn the meeting at 7:25 p.m. Commissioner Erickson seconded. Ayes: all.*

Respectfully submitted,

Terry Post  
City Administrator