



**MINUTES
CITY COUNCIL WORK SESSION
July 31, 2012**

CALL TO ORDER

The work session meeting was called to order by Mayor Hultmann at 5:34 pm.

Present: Mayor: Tim Hultmann; Council: Brian Carpenter, Donny Chillstrom, Liz Olson, and Tom Skjaret

Staff Present: City Administrator: Terrance Post

Guests Present: Planning Commissioner Bob Erickson

APPROVE AGENDA

A motion was made by Chillstrom, seconded by Skjaret, to approve the Agenda as presented. Ayes: all.

BUSINESS ITEMS

Planning Commission Parking Subcommittee Status Report

Planning Commissioner Erickson continued discussion from the 07/17/12 work session meeting on the topic. Items discussed included future park & ride locations, Metro Transit routes and shelter locations, possibility of diagonal parking on Lake Street, and other street options. After discussion, Council directed the Parking Subcommittee to have a more focused charge of creating a current baseline of parking stalls on public streets to determine what we have to address the over/under parked question, identifying if emergency vehicles or pedestrians are impeded anywhere, and review "no trailer" parking signage locations. Post will check with County Engineer Grube regarding if the City could install such signage on CSAH 112. Council emphasized the objective of the study was not one of needs identification but of documenting a current inventory.

Engineering Services RFP Submittals

Post distributed packets of submittals from responding engineering firms. Discussion then turned to possible candidate interview dates. Interview subcommittee members Chillstrom and Skjaret each indicated work/vacation conflict dates. After discussion, it was determined that August 21st and 22nd would work for subcommittee interviews with the candidates. A possible full Council appointment date for a new City Engineer was identified as September 4, 2012.

Other Business

None.

ADJOURN

The work session was adjourned by general consent at 6:25 p.m.

Respectfully submitted,
Terrance Post, City Administrator