



**MINUTES
CITY COUNCIL MEETING
July 3, 2012**

CALL TO ORDER

The meeting was called to order at 6:40 pm.

Present: Mayor: Tim Hultmann; Council: Tom Skjaret, Donny Chillstrom, Brian Carpenter, and Liz Olson

Staff Present: City Administrator: Terrance Post; Public Works Director: Marv Wurzer; and City Clerk: Jeanette Moeller

Absent: None

PLEDGE OF ALLEGIANCE

CITY OF LONG LAKE UPDATE

Mayor Hultmann thanked the Long Lake Area Chamber of Commerce, the Orono Lions Club, and event volunteers for what turned out to be a great SummerFest week. He also highlighted upcoming events including Night to Unite, Corn Days, and the Tour de Tonka.

APPROVE AGENDA

A motion was made by Chillstrom, seconded by Skjaret, to approve the Agenda as presented. Ayes: all.

CONSENT AGENDA

The Consent Agenda consisted of:

- A. Approve Minutes of June 19, 2012 City Council Work Session
- B. Approve Minutes of June 19, 2012 City Council Meeting
- C. Approve Vendor Claims and Payroll
- D. Accept CenterPoint Energy Donation
- E. Adopt Resolution No. 2012-04 Approving Issuance of Special Event Permit #S2012-04 for Corn Days 2012
- F. Adopt Resolution No. 2012-15 Approving Issuance of Special Event Permit #S2012-05 for the 2012 Tour de Tonka
- G. Adopt Resolution No. 2012-16 Appointing Election Judges for the 2012 Primary and General Elections

A motion was made by Chillstrom, seconded by Olson to approve the Consent Agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

No one appeared to address the City Council during Open Correspondence.

BUSINESS ITEMS

Approval to Issue Engineering Services Request for Proposals

Post reported that previously the City Council directed staff at its June 19, 2012 work session meeting to draft an Engineering Services RFP for consideration at the July 3, 2012 regular meeting. Post highlighted the aggressive timing schedule contained within the RFP document as there is a 2013 Brimhall/Tamarack Avenues street reconstruction project being contemplated that would require as much advance planning as possible.

Council and staff discussed how interviews of candidates may be conducted.

Council members Skjaret and Chillstrom volunteered to represent the Council as part of an interviewing subcommittee that would include Administrator Post and Public Works Director Wurzer.

A motion was made by Chillstrom, seconded by Skjaret, to approve the Request for Proposal (RFP) for Engineering Services and to direct staff to advertise said RFP. Ayes: all.

Approve 2012 Street Seal Coating Project

Post advised that the street seal coating proposal is in excess of the 2012 budgeted amount as the project scope had been expanded to include seal coating work originally budgeted for 2013.

Wurzer indicated that the current City Pavement Management Plan was updated and reviewed by City Council in 2011. The plan calls for the continued maintenance and improvement of the City roadway system within an acceptable budget. Part of the plan includes using a pavement seal coat process to protect and extend the life of street surfaces.

The plan had identified that seal coat improvements be made to the following streets during the 2013 season but a change to the road reconstruction schedule (i.e. planned 2013 improvements to Brimhall and Tamarack Avenues) allowed for the sealcoat schedule to be accelerated into 2012 instead of delaying to 2014.

Staff prepared the technical specifications and solicited quotes through the RFQ process. Two quotes were received by the deadline of Tuesday, June 26 for the 2012 Street Seal Coat Project with the low quote submitted by Allied Blacktop Company of Maple Grove, MN. Copies of each quote were distributed to Council members in their meeting packets.

Wurzer noted that although it is somewhat more expensive, staff would recommend the use of trap rock material versus granite for the project for the following reasons:

- (a) The cost for trap rock has come down and is competitive with granite.
- (b) Trap rock is a harder rock and wears very well despite carbide blades on plows.
- (c) The smaller stones used for trap rock allow for a more complete oil adhesion.
- (d) The darker color of trap rock is generally favored by the public.

Staff recommends the City Council award the 2012 Street Seal Coat Project, including both the base quote and alternate option, to Allied Blacktop Company of Maple Grove, MN in the amount of \$46,898.00.

Council and staff discussed whether the contractor may have an interest in resurfacing driveways at a lower cost for residents in the seal coat project area, and if so, how to inform residents of the resurfacing opportunity.

Motion to award the 2012 Street Seal Coating project to Allied Blacktop Company and to authorize the City Administrator to execute an agreement for completion of the project utilizing trap rock material labeled as "Base Bid" – Miscellaneous Streets and to authorize the completion of the Bid Alternate option at a total combined cost of \$46,898.00.

OTHER BUSINESS

Donation to Orono Lions Club – Council member Skjaret, on behalf of the Orono Lions Club, thanked the Long Lake Area Chamber of Commerce for their generous donation to the Orono Lions Club in appreciation for their participation in SummerFest.

Park Board Liaison Update – Council member Chillstrom reported that the Park Board has been continuing work on a good signage plan for parks and trails. The Board is also reviewing the possibility of installing boating etiquette signage in Nelson Lakeside Park.

Lake Usage Issues – Council members discussed the process for establishment of a no wake zone or lake-wide no wake declaration during high water conditions; inappropriate usage of the public launch by the Long Lake Rowing Club mooring a boat unattended for extended periods; and how to inform the public that boat and trailer parking on private property is not allowed.

CSAH 112 Turnback Project – Council member Olson stated she was pleased to receive the minutes of the recent CSAH 112 Turnback PAC meeting, and to see that a website for the project had been launched. Post noted that the next City newsletter will include a flier for an upcoming open house for the public to be able to attend and learn more about the project.

Long Lake Rowing Club Update – Post indicated that staff had received copy of a signed lease agreement between the owners of the former Billy's Lighthouse property and the Long Lake Rowing Club; however, the Club has yet to apply for a Building Permit.

Recycling Program – Mayor Hultmann advised City Clerk Moeller that she may be contacted by a representative from Medina for feedback on Long Lake's new curbside single sort recycling program.

ADJOURN

A motion was made by Chillstrom, seconded by Olson, to adjourn the meeting. Ayes: all. The meeting was adjourned at 7:12 pm.

Respectfully submitted,

Jeanette Moeller
City Clerk