



**MINUTES
CITY COUNCIL MEETING
May 15, 2012**

CALL TO ORDER

The meeting was called to order at 6:37 pm.

Present: Mayor: Tim Hultmann; Council: Tom Skjaret, Donny Chillstrom, Brian Carpenter, and Liz Olson

Staff Present: City Administrator: Terrance Post; Planning Consultant: Ann Perry, Resource Strategies Corporation; Public Works Director: Marv Wurzer; City Attorney: Jeff Carson; and City Clerk: Jeanette Moeller

Absent: None

PLEDGE OF ALLEGIANCE

CITY OF LONG LAKE UPDATE

Mayor Hultmann requested that individuals interested in or willing to participate in a donation garden providing produce for donation to area agencies contact City staff to learn how to get involved. He further encouraged shopping locally in the Long Lake area whenever possible; and highlighted summer events coming to Long Lake including SummerFest, Corn Days, a rowing regatta, a national wakesurfing competition, the annual Orono Lions Club carp fishing contest, and a three-city garage sale along the CR 112/Highway 12 corridor.

APPROVE AGENDA

A motion was made by Chillstrom seconded by Skjaret, to approve the Agenda as presented. Ayes: all.

CONSENT AGENDA

The Consent Agenda consisted of:

- A. Approve Minutes of May 1, 2012 City Council Work Session
- B. Approve Minutes of May 1, 2012 City Council Meeting
- C. Receive Unofficial Draft Minutes of May 8, 2012 Planning Commission Meeting
- D. Approve Vendor Claims and Payroll
- E. Receive General Fund Interim Financial Information
- F. Receive Unofficial Draft Minutes of April 24, 2012 Park Board Meeting

A motion was made by Olson, seconded by Chillstrom, to approve the Consent Agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

No one appeared to address the City Council during Open Correspondence.

BUSINESS ITEMS

Amendments to the Long Lake Zoning Ordinance Pertaining to Interim Uses

Post reported that the Planning Commission had reviewed three different draft ordinances pertaining to interim uses at their May 8 meeting. After reviewing the three alternatives, the Planning Commission recommended the City Council adopt an interim use permit establishing a process whereby a land use application for an interim use permit would be a trigger for consideration of both a Zoning Ordinance amendment allowing the interim use in a particular district, and for review of an interim use permit application.

Planning consultant Ann Perry noted that the draft ordinance as written establishes that interim uses are up to the City's discretion. Approval of an interim use permit would require that an end date be included in the permit. Applicants would need to negotiate with staff, the Planning Commission and ultimately the City Council to make sure the interim use end date will be acceptable to all parties. If one party were unable to agree, no interim use permit could be issued.

Council and staff discussed where the interim use permit ordinance would lie within the Zoning Code, interim use permit application fees, and practical application of the new interim use permit process proposed.

A motion was made by Carpenter, seconded by Skjaret, to adopt Ordinance No. 2012-02 amending sections of the Long Lake Zoning Ordinance to allow interim uses. Ayes: all.

Post stated that the Planning Commission would be holding a special meeting on May 29 to consider an application for an interim use permit by the Long Lake Rowing Club to allow a temporary structure to be installed on the former Billy's Lighthouse property to serve as the Club's location.

Approval of 2012 Sanitary Sewer I & I Work Plan

Post indicated that at the April 3, 2012 regular Council meeting, staff presented Council with a prioritized list of sanitary sewer inflow and infiltration (I&I) corrections that resulted from sanitary sewer line televising in the Downtown District 3 area. Staff recommended the full scope of corrections be approved and suggested the possibility that telecommunication antenna lease revenues be utilized to fund costs in excess of the 2012 Sanitary Sewer Utility budget amount of \$14,165 for such correction expenditures.

Council deferred judgment on project scope and directed staff to solicit quotes to assess the impact actuals to estimates. Staff solicited quotes from various contractors with a requested Friday, May 11, 2012 due date.

Public Works Director Wurzer reviewed the quotes received and responded to Council member questions regarding prioritization and timing of work projects.

Council and staff held considerable discussion relative to the benefit of undertaking the full scope of work versus completing only that portion of work satisfying the City's ongoing I&I surcharge obligations to Metropolitan Council.

A motion was made by Chillstrom, seconded by Skjaret, to approve and specifically identify scope of 2012 Sanitary Sewer Inflow & Infiltration (I&I) Work Plan in District 3, which may include sewer lining, excavation and repairs, joint sealing, and manhole sealing, by authorizing the City Administrator to approve contractor bid quotations and execute contracts for completion of work not to exceed an overall corrections cost of \$75,000. Ayes: all.

A motion was made by Olson, seconded by Chillstrom, to authorize the transfer of antenna revenues to fund the I&I correction expenditures. Ayes: all.

Council and staff also discussed the potential of future incentives or measures that could be taken to encourage property owners to make corrections to their private lines.

OTHER BUSINESS

Park Board Liaison Report – Council member Chillstrom reported that the Park Board is working on putting together some new signage ideas, possibly including trail map and new directional signage. He also noted that work has begun on the trail extension at Holbrook Park.

Interim Use Permit Ordinance – Council member Carpenter thanked the Planning Commission for all their work on the interim use permit ordinance.

Request for Trail Maintenance – Council member Olson noted that a small sinkhole has formed by a light fixture on the trail to the fishing pier area in Nelson Lakeside Park. Erosion is taking place underneath the trail and asphalt is breaking down.

Recycling Statistics Update – City Clerk Moeller updated the Council on the ongoing success of the City's single sort curbside recycling program, and reported that collections for the month of April 2012 were double that of April 2011. She encouraged residents to contact City Hall should they be interested in receiving an additional full size single sort recycling cart at no cost.

SummerFest Participation – Post questioned whether the Council would be willing to utilize charitable gambling proceeds to reimburse the Chamber of Commerce for SummerFest related portable restroom expenses. Council members agreed this would be favorable.

ADJOURN

A motion was made by Carpenter, seconded by Skjaret to adjourn the meeting. Ayes: all. The meeting was adjourned at 7:32 pm.

Respectfully submitted,

Jeanette Moeller
City Clerk