



**CITY OF LONG LAKE  
PLANNING COMMISSION MEETING MINUTES  
MAY 8, 2012**

**CALL TO ORDER**

The meeting was called to order at 6:35 p.m. by Chair Crump.

Present: Committee Members Crump, Erickson, and Stephenson; City Administrator, Terry Post; Planning Consultant, Ann Perry, and Councilmember Chilstrom.

Absent: Committee Members Hughes and Kelley.

**APPROVE AGENDA**

*Commissioner Stephenson moved to approve the agenda as presented. Commissioner Erickson seconded. Ayes: all.*

**CONSENT AGENDA**

**A. Minutes of the April 10, 2012 Planning Commission Meeting**

*Commissioner Stephenson moved to approve the Consent Agenda as presented. Commissioner Erickson seconded. Ayes: all.*

**OPEN CORRESPONDENCE**

None.

**OLD BUSINESS**

**A. Public Hearing Continuation to Consider Zoning Ordinance Amendments Regarding Interim Uses**

*Chair Crump closed the continued public hearing at 6:35 p.m.*

City Administrator Post noted that a Council Worksession was held between this meeting and the previous Commission meeting, which provided direction.

Planning Consultant Perry agreed that the input of the Council helped to shape alternative C, which was provided in the Commission packet, and summarized the items included. She then briefly reviewed the differences between the three options. She explained that alternative C would provide the City with the opportunity to review the rezoning request and interim use permit request at the same time, and noted that only one notice would need to be printed.

Chair Crump stated that he interpreted the difference to be that alternative C would include the Ordinance only and understood that the Rowing Club and Tonka Auto and Marine applications would come forward. He questioned how the Rowing Club could move forward more quickly.

Planning Consultant Perry stated that a special meeting of the Planning Commission could be held following the Council meeting, if approval is granted.

City Administrator Post noted that a special meeting of the Planning Commission could occur on May 29<sup>th</sup> and final Council approval could be granted at the Council meeting directly following that date.

Chair Crump confirmed that the timeline would move forward at the same speed, regardless of the option chosen.

*Commissioner Stephenson moved to recommend that the City Council adopt Ordinance No. 2012-02 (Alternative C) amending the Long Lake Zoning Ordinance to allow interim uses. Commissioner Erickson seconded. Ayes: all.*

City Administrator Post noted that the item would be reviewed by the City Council the following week, and if approved, would be followed by a special meeting of the Planning Commission on May 29<sup>th</sup>.

Chair Crump reviewed some items the applicant for the Rowing Club should present at the review of the Interim Use Permit application.

## **B. Downtown Parking Review Subcommittee Update**

City Administrator Post noted that a kick off meeting was held a few weeks prior but advised that the Subcommittee has not met again since that time. He advised that there was nothing new to report.

## **OTHER BUSINESS**

### **Council Liaison Report**

Councilmember Chilstrom noted that the Council met the previous week to discuss the Rowing Club and interim use permit concept, which had already been discussed tonight.

### **Commission Member Business**

Commissioner Erickson noted that he would be conducting some personal research which could be applied to the downtown parking review, and advised that he has already spoken with a local business owner.

### **Staff Business**

City Administrator Post stated that he had been approached by an interested party that is interested in the Kenny's site for primarily reuse rather than redevelopment, although they may have interest in adding a second level.

Chair Crump stated that he would not be in favor of a second level for that building, as the previous thoughts had been that the building already does not match the downtown planning concept.

City Administrator Post stated that he will be reviewing the City controls further to determine what is possible using building permits and what will require a land use application process for City Council approvals.

**ADJOURN**

*Commissioner Stephenson moved to adjourn the meeting at 6:58 p.m. Commissioner Erickson seconded. Ayes: all.*

Respectfully submitted,

Terry Post  
City Administrator