



MINUTES
CITY COUNCIL SPECIAL MEETING
January 21, 2012

CALL TO ORDER

The special meeting was called to order by Mayor Hultmann at 8:40 am.

Present: Mayor: Tim Hultmann; Council: Donny Chillstrom, Brian Carpenter, Liz Olson and Tom Skjaret

Staff Present: City Administrator: Terrance Post

APPROVE AGENDA

A motion was made by Skjaret, seconded by Chillstrom, to approve the Agenda as presented. Ayes: all.

BUSINESS ITEMS

Discuss 2012 Work Plan Development/Strategic Goal Topics

Mayor Hultmann began the discussion by referring to the discussion topics previously identified at the January 17, 2012 work session meeting. Following is a recap of key discussion points by topic:

1. **Long Lake Water Quality** – explore implementing a carp harvest for the 2012/2013 winter season; explore south lakeshore erosion remediation by CSAH 112 with Hennepin County and the MCWD; consider implementing a rain garden demonstration/pilot project near Martha Lane; work in tandem with CSAH 112 turnback project planning for a more permanent lakeshore erosion solution; direct the Planning Commission to review the lake noise ordinance; explore the deterioration of the boat launch concrete mat with the DNR from a maintenance responsibility perspective.
2. **Neighboring Communities Working Relationships** – council representatives Olson and Skjaret are eager to begin serving on the utility committee with their counterparts from the Orono City Council. The Park Board will be directed to explore trail connection options by Holbrook Park with Orono. Also, a more permanent water source for the Volunteer Garden by the Willow Fire Station No. 1 will be explored. Mayor Hultmann introduced a recommendation to increase the LLFD pension. Post distributed a handout from the last Fire Relief Association Board meeting which showed historical funding rates. Discussion ensued regarding the uncertainty of future funding and a consensus to not increase the amount in 2012. Councilmember Carpenter pointed out that this and other strategic issues would be looked at during the year by the Fire Advisory Board.
3. **Public Safety** – Councilmember Skjaret wanted to “know what we are buying?”, in regards to the police protection services contract. Administrator Post indicated that Chief Risvold would be giving a 2011 yearend report at the February 8, 2012 meeting and that would be an appropriate forum for such questions. Other related topics included electronic/solar speed reminder signs, a review of parking in the downtown area from a public safety viewpoint, and an option of a stop light by the Red Rooster only being activated by a pedestrian hitting a button.
4. **Set Back Zoning** – a possible Planning Commission topic was described as changing lot area to include right of way easements in calculating percentage of hard cover area.

- Another alternative was suggested to look at changing the percentage used in the calculation.
5. **Point of Sale Inspection** – discussion related to going beyond what had previously been discussed regarding obtaining a sanitary sewer certificate to also include other safety items given the age of the housing stock. Consensus was to keep the scope limited to the private sanitary sewer lines to address the community inflow and infiltration issues.
 6. **Community Gardens** – A topic for the Park Board to explore was the creation of a community garden in one of the City's parks. Hardin Park and Dexter Park were mentioned as possibilities.
 7. **Lake Noise Ordinance** - previously discussed in number one above as part of a larger lake quality topic.
 8. **2012 Proposed Road Improvement** – discussion involved expanding the scope of a proposed Brimhall/Tamarack improvement to not be limited to only the sanitary sewer and water infrastructure, but to also include surface water management and the roadbed as well. Post handed out a spreadsheet prepared by SEH which documented several scope options and related estimated costs. Support for using surmountable curbing where appropriate was unanimous. Administrator Post will schedule City Engineer SEH to discuss a possible Feasibility Study for the Improvement at the February 8, 2012 work session meeting.
 9. **2012 RFP** – direction to complete a RFP process in 2012 for engineering services. Depending upon their manpower capacity, also invite Wayzata to participate in the RFP process.
 10. **Tonka Auto & Marine** – Issues remain as to exceeding the 25% outside storage requirement in this zoning district. Discussion included the need to document existing conditions possibly by aerial photo, having public discussion led by City Attorney Carson to identify enforcement options, or consideration of utilizing a three-month exception mechanism that required outside storage averages less than 25% to be met for the entire year.
 11. **Succession Planning** – reference was made to the likelihood of retirements of several city staff occurring over the next three to four year timeframe and how the City could best plan for this situation given its' small staff size. Direction was given for staff to research staffing models used by other communities of similar size and share findings with the Council.

OTHER BUSINESS

Council member Olson inquired if the Rowing Club use of the Former Citco convenience store building was an allowable use within that zoning district.

ADJOURN

The special meeting was adjourned by general consent at 11:50 am.

Respectfully submitted,
Terrance Post, City Administrator