



**CITY OF LONG LAKE
PLANNING COMMISSION MEETING MINUTES
DECEMBER 13, 2011**

CALL TO ORDER

The meeting was called to order at 7:07 p.m. by Chair Crump.

Present: Committee Members Crump, Hughes, Kelley, Loosen, and Stephenson; City Administrator, Terry Post; Planning Consultant, Ann Perry, and City Councilmember Skjaret.

Absent: None.

APPROVE AGENDA

Commissioner Loosen moved to approve the agenda as presented. Commissioner Hughes seconded. Ayes: all.

CONSENT AGENDA

A. Minutes of the November 9, 2011 Planning Commission Meeting

It was noted that Planning Consultant Ann Perry was not present at the meeting and the spelling of Commissioner Kelley's name should be corrected.

Commissioner Hughes moved to approve the Consent Agenda as amended. Commissioner Stephenson seconded. Ayes: all.

OPEN CORRESPONDENCE

None.

NEW BUSINESS

A. Final Review of Draft Rental Housing Ordinance before First Reading on December 20, 2011

City Administrator Post noted that the Planning Commission and Council have reviewed the draft rental housing Ordinance and advised that the first reading of the Ordinance will be the subject of a Public Hearing at the December 20th City Council meeting.

B. Discussion of Recommendations to the Council for 2012 Chair and Chair Pro-Tempore Appointments

City Administrator Post noted that at this time of year the Commission should discuss their recommendations for the Chair and Chair Pro-Tempore positions for the 2012 year.

Chair Crump confirmed that he would be willing to hold the Chair position for 2012.

Commissioner Loosen stated that he would be comfortable holding the Chair Pro-Tempore position as well although his Commission term is ending in 2011 and the Council will be interviewing candidates for the open position. City Administrator Post suggested that the decision for the Pro-Tempore appointment be delayed until discussion at the January, 2012 meeting.

OTHER BUSINESS

Council Liaison Report

Councilmember Skjaret stated that this past year has been very busy and noted that the December Council meetings would be very busy as well. He advised that a single sort recycling program was initiated by the Council, explaining that future recycling would no longer need to be separated into dual sort containers.

City Administrator Post advised that the recycling collector would not be able to deliver the new 64 gallon receptacles all at one time, but would complete the deliveries during the month of January.

Councilmember Skjaret provided an update regarding the fire department and Fire Station 2, as well as the Truth in Taxation process which yielded a slightly reduced tax levy. He discussed Elite Auto and believed that the City will be considering the revised site plan. He also discussed sanitary sewer and water connections with the City of Orono and explained the items that the Council would review in the near future. He asked the Commission to begin thinking about goals for the upcoming year which could be discussed and presented to the Council in early 2012.

Commission Member Business

Chair Crump reference the existing Jet Ski Ordinance, which was originally enacted to regulate noise, and suggested that the Ordinance be revised to address other noise regulations for the lake area.

Staff Business

City Administrator Post reviewed the items which the Council will discuss at their next meeting including approval of utility agreements for two subdivision development areas located in Orono.

ADJOURN

Commissioner Loosen moved to adjourn the meeting at 7:26 p.m. Commissioner Stephenson seconded. Ayes: all.

Respectfully submitted,

Terrance Post
City Administrator