



**MINUTES  
CITY COUNCIL MEETING  
December 6, 2011**

**CALL TO ORDER**

The meeting was called to order at 6:32 pm.

**Present:** Mayor: Tim Hultmann; Council: Tom Skjaret, Donny Chillstrom, Brian Carpenter and Liz Olson

**Staff Present:** City Administrator: Terrance Post; Fire Chief: James Van Eyll; and City Clerk: Jeanette Moeller

**Absent:** None

**PLEDGE OF ALLEGIANCE**

Kaelin Carpenter, daughter of Council member Brian Carpenter, had previously volunteered and was invited to lead recitation of the Pledge of Allegiance.

**CITY OF LONG LAKE UPDATE**

Mayor Hultmann reported that:

- The most recent edition of the 'Lakeshore Weekly' newspaper includes an insert advertising many local businesses and Chamber of Commerce members. Mayor Hultmann encouraged shopping local as often as possible.
- The new electronic emergency gate accessing the Highway 12 bypass should be operational as of the next afternoon. Mayor Hultmann thanked Wayzata Police Chief Mike Risvold and Orono Police Chief Correy Farniok for their efforts to initiate the improved gate project as long as years ago.
- A potential restaurateur is considering locating an eatery at the old Burger King site.

**APPROVE AGENDA**

*A motion was made by Chillstrom, seconded by Carpenter, to approve the Agenda as presented.  
Ayes: all.*

**CONSENT AGENDA**

The Consent Agenda consisted of:

- A. Receive Unofficial Draft Minutes of October 25, 2011 Park Board Meeting
- B. Receive Unofficial Draft Minutes of November 9, 2011 Planning Commission Meeting
- C. Approve Minutes of November 15, 2011 City Council Meeting
- D. Approve Minutes of November 15, 2011 City Council Work Session
- E. Approve Minutes of November 29, 2011 City Council Work Session
- F. Approve Minutes of November 29, 2011 Joint City Council Work Session
- G. Approve Vendor Claims and Payroll
- H. Approve Engagement Letter with Abdo, Eick & Meyers LLP for 2011 Audit Services
- I. Approve Addendum Agreement with TimeSaver Off Site Secretarial, Inc. for 2012 Recording Secretary Services

- J. Authorize the City Administrator to Hire Part-Time, Seasonal Employees to Staff the Rink and Warming House at Holbrook Park
- K. Approve Utility Rates for Inclusion in the 2012 City Fee Schedule

*A motion was made by Skjaret, seconded by Chillstrom, to approve the Consent Agenda as presented. Ayes: all.*

#### **OPEN CORRESPONDENCE**

No one appeared to address the City Council during Open Correspondence.

#### **BUSINESS ITEMS**

##### **Public Meeting: Truth in Taxation Discussion of Proposed 2012 Budget and Levy**

Mayor Hultmann opened the public meeting at 6:38 pm.

Post reported that the purpose of this agenda item is to formally discuss the proposed 2012 budget and levy for services at an open meeting. At the regular meeting of September 6, 2011, the Council adopted a preliminary 2011 General Fund operating budget and levy. The preliminary payable 2012 levy represented an increase of \$12,660 or 1.26% from the adopted payable 2011 levy. Since the Council took that action, two items have occurred that may suggest further 2012 levy reductions. They include:

1. The City was advised by its health insurance carrier, HealthPartners, that, primarily due to positive claims experience, premiums would be decreasing .8% in 2012. The preliminary budget assumption was a 5.0% increase. The General Fund levy impact is a reduction of about \$1,600.
2. At this point in time, proposed 2012 General Fund liquor license revenues indicate a reduction of \$12,400 from the adopted 2011 budget. However, there is a possibility that one of the 2011 licensees may seek renewal in 2012 and provide an additional \$6,200 in 2012 revenue and have a similar levy reduction impact.

Staff is now recommending a levy reduction of 0.44% to implement a "holding the line" budget. Staffing remains unchanged and a 1% salary range move is anticipated in the proposed 2012 budget. In terms of capital items, the only item of significance is the continuation of the City's seal coating program budgeted at \$25,000 for 2012.

Mayor Hultmann closed the public meeting at 6:40 pm.

##### **Approve Addendum to Fire Protection Agreement Relating to Navarre Station No. 2**

Post stated that the cities of Long Lake and Orono entered into a 25 Fire Protection Agreement with a contract dated October 15, 2002. At the time that contract was written, Navarre Station No. 2 was not in existence. The City of Orono constructed Navarre Fire Station No. 2 and contracted with the Excelsior Fire District to put it into operation during the years 2004 through 2006.

Operation of Navarre Fire Station No. 2 was transitioned from the Excelsior Fire District to the Long Lake Fire Department (LLFD) beginning January 1, 2007 and has been operated by the LLFD since then. The Addendum under consideration formalizes this situation. The Addendum is silent on station ownership such that the City of Orono retains 100% ownership of the building.

Staff recommends approval of the Addendum to the Fire Protection Agreement with the City of Orono. Assuming approvals by both of the City Councils, the effective date is presumed to be December 12, 2011 – the date of the next regularly scheduled City of Orono City Council meeting.

*A motion was made by Skjaret, seconded by Chillstrom, to approve the Addendum to the existing 20-year Fire Protection Agreement relating to operational, cost-sharing, and fire service area responsibilities for Navarre Fire Station No. 2. Ayes: all.*

### **Accept 2012-2014 Residential Curbside Recycling Services Proposal**

Post advised that the City's current contract for "dual sort" residential curbside recycling services terminates on December 31, 2011. In light of this situation, the City Council, at their November 1, 2011 regular meeting, directed staff to issue Requests for Proposals (RFP's) to providers for residential curbside recycling services for a 2012-2014 three-year term. Options contained within the RFP included pricing for both single and dual sort, in addition to additional pricing factors for day of the week pickup preference and participation in recycling proceeds. RFP's were issued to four firms (BFI, Randy's, Vintage, and Waste Management) with replies only being received by two firms, Randy's Environmental Services and Waste Management.

Analysis of the responses indicated that the proposal from Randy's did not offer dual stream as an option, would only collect from residents existing bins, would only pick up half the city each week versus all of the city on a biweekly basis, and had a first year single family monthly rate of \$3.50. In contrast, the Waste Management proposal provided pricing for both single and dual sort, provided new 64 gallon bins, had a first year monthly rate of \$3.14, and the option of participating in market risk with either a base rate credit or debit depending on market conditions. Staff believes that Waste Management has submitted the stronger proposal. In addition, aside from the anticipated increase in recycling volume from the convenience of single sort, staff is supportive of the option to participate in the recycling materials sales market through a Recycling Materials Offset (RMO) mechanism that could either increase (debit) or decrease (credit) the base rate. Recent history suggests that monthly credits would have been generated over the last two year period. While a change to single sort from the current dual sort method base rate would be more costly - from \$2.46 to \$3.14 for a \$0.68 or 28% increase - staff believes that this increase could be largely mitigated by RMO program credits, resulting in a single sort recycling program at potentially the same or a lesser cost to the City.

Council and staff briefly discussed the RMO program option offered and the implications of single sort contract pricing on the per household charge for recycling as included in resident utility bills.

Council member Chillstrom had spoken to representatives of the cities of Plymouth and Golden Valley. Both recently transitioned to single sort and saw recycling participation increase significantly.

Staff responded to Council member questions relative to a timeline for delivery of single sort carts, how instructions will be distributed to residents, and where containers may be stored on residential property.

*A motion was made by Chillstrom, seconded by Skjaret, to accept the three-year residential curbside recycling services proposal from Waste Management of Minnesota, Inc. with a Recycling Material Offset (RMO) applied against a single stream option base rate and to authorize the City Administrator to enter into a contract with Waste Management for such services. Ayes: all.*

### **OTHER BUSINESS**

**Lighting Along Wayzata Boulevard Berm** – Council member Skjaret commented he had noticed all the solar lighting fixtures along the Wayzata Boulevard landscaped berm area appear to be working properly. Mayor Hultmann noted that "tweaking" of some fixtures is still ongoing, as some are extinguishing earlier than others.

**Holiday Decorations** – Council member Skjaret indicated he was glad to see Public Works installing holiday decorations in the downtown area. Council member Olson questioned whether pine trees in the Wayzata Boulevard landscaped berm area could also be lighted for the holidays. Council member Chillstrom indicated he would check whether the True Value store has strings of solar powered holiday lights that could be used; however, he believed the sets currently in stock were smaller in length and would be inadequate to light the trees.

**Visit Santa at True Value** – Council member Chillstrom reported that Santa will be appearing at Long Lake True Value from 11:00 am to 2:00 pm for the next two Saturdays.

**Joint Work Session with Orono City Council** – Council member Carpenter mentioned he felt generally encouraged by the joint work session held with Orono's City Council the week prior. He noted that Long Lake should be very proud of its strong Fire Department, and he is happy the City has such a strong asset. Council members discussed their appreciation for the Orono Council's willingness to meet at Long Lake; positive efforts made towards resolving fire and sewer agreement issues; and an interest in working more cooperatively with the Orono Council and other boards/commissions on matters including lake concerns or parks/trails opportunities.

**Brown Road Bridge Sidewalk Maintenance** – Council member Chillstrom had been approached by both a resident who uses a wheelchair, and a resident with a vision impairment, expressing their concerns about ice and snow removal on the Brown Road bridge. Post advised that although it is a Hennepin County facility, the Council will not conduct snow/ice removal efforts on the sidewalk; therefore, the City's Public Works department has been making an effort to maintain it and will continue to do so.

**Acknowledgement of Mayors** – Mayor Hultmann publicly acknowledged Orono's Mayor Lili McMillan and Wayzata's Mayor Ken Wilcox for their participation in dialogue as the cities continue to work towards working more cooperatively.

**Volunteer Appreciation Dinner** – Post indicated that the annual Volunteer Appreciation Dinner thanking those who offer their personal time to volunteer for the Planning Commission, Park Board, and LMCC will be held Tuesday, December 13 at City Hall. Food will be catered by the Country Cake Cupboard.

**Thank You to Country Cake Cupboard** – Post thanked the Country Cake Cupboard for the donation of the two large wreaths hanging on the City's entrance signage. Owner April Wysocki had approached staff and offered use of the wreaths.

#### **ADJOURN**

*A motion was made by Olson, seconded by Carpenter, to adjourn the meeting. Ayes: all. The meeting was adjourned at 7:05 pm.*

Respectfully submitted,

Jeanette Moeller  
City Clerk