



**MINUTES**  
**JOINT LONG LAKE/ORONO CITY COUNCIL WORK SESSION**  
**November 29, 2011**

**CALL TO ORDER**

The work session meeting was called to order by Mayor Hultmann at 6:31 p.m.

**Present:** Long Lake Mayor: Tim Hultmann; Council: Brian Carpenter, Donny Chillstrom, Liz Olson and Tom Skjaret

Orono Mayor: Lili Tod McMillan; Council: Cynthia Bremer, Doug Franchot, and Aaron Printup

**Staff Present:** Long Lake City Administrator: Terrance Post; Fire Chief: James Van Eyll  
Orono City Administrator: Jessica Loftus; Finance Director: Ron Olson;  
Assistant City Administrator of Long-Term Strategic Planning: Mike Gaffron

**APPROVE AGENDA**

*A motion was made by Chillstrom, seconded by Skjaret, to approve the Agenda. Ayes: all.*

**Introductions**

After introductions, Mayors Hultmann and McMillan made opening remarks suggesting that both cities had a willingness to work together in not only resolving any issues that may be outstanding, but also collaboratively working toward future outcomes.

**BUSINESS ITEMS**

**Discuss Navarre Fire Station No. 2 Addendum to Existing Fire Contract**

With the station building ownership item removed from the draft Addendum, there was general consent and support for moving this forward for Council approvals on a prompt basis. Administrator Post indicated that it would be included on the December 6, 2011 Long Lake City Council regular meeting agenda. Administrator Loftus indicated that the item could also appear on the December 12, 2011 Orono City Council meeting agenda.

**Discuss Utility Agreements**

General discussion began by reviewing the updated 10/20/11 "Municipal Utility Service Connections" spreadsheets prepared by Orono staff. It became readily apparent that because of the amount of detail presented, discussion would be best served by establishing a joint-city utilities study group to review this material rather than attempting to do so at the work session meeting. The suggestion was made that study group members should include two elected officials and the City Administrator for each city. A further suggestion was made to memorialize the work of the study group in a form that future Council recommendation actions could be based upon as well as a reference document for future officials.

**OTHER BUSINESS**

General discussion of a variety other topics ensued including a Donation Garden trail, carp harvesting in Long Lake, the origin of the "350 development units" number, and a future Watertown Road improvement project involving both cities because of it being a "border" road.

More detailed discussion ensued concerning the topic of proactively planning for the future of the Long Lake Fire Department. It was agreed that the Fire Advisory Board was an appropriate group to task with this charge. Chief Van Eyll suggested that the six State Fire Marshall grant-funded fire department consolidation evaluation studies public reports would be available by January and that a review of these materials would be useful for the Fire Advisory Board. Discussion then turned to process and identifying project tasks, deliverables, and timelines. The consensus was that a recommendation for a preferred "platform" going forward should be delivered for council reaction by fall 2012.

**ADJOURN**

Hearing no objection, Mayor Hultmann adjourned the work session meeting by general consent at 7:40 p.m.

Respectfully submitted,

Terrance Post, City Administrator