



**MINUTES
CITY COUNCIL WORK SESSION
November 15, 2011**

CALL TO ORDER

The work session meeting was called to order by Mayor Hultmann at 5:33 p.m.

Present: Mayor: Tim Hultmann; Council: Brian Carpenter, Donny Chillstrom, and Liz Olson
(note that councilmember Tom Skjaret was absent with an excused absence)

Staff Present: City Administrator: Terrance Post

Guests Present: Lisa Peilen, MHA Director of Municipal Affairs; Planning Commission subcommittee members Carol Kelley and Jeff Stephenson

APPROVE AGENDA

A motion was made by Chillstrom, seconded by Olson, to approve the Agenda. Ayes: all.

BUSINESS ITEMS

Discuss Draft Rental Housing Ordinance

Administrator Post provided background information including Council's direction to have a proposed ordinance on the subject be a registration versus a licensing focus. Discussion ensued including having the city pursue other information resources as well including non-homestead classification from Hennepin County taxpayer records and "30-60-90 mortgage days late delinquency" statistics; providing links to other useful landlord information (e.g. rental history background reports, lease form examples, credit/criminal background checks) on the on-line, voluntary registration form; and reassessing effectiveness/participation after six months. Council indicated it was supportive of holding a Public Hearing and first reading of the ordinance at the December 20, 2011 regular council meeting.

Continued Discussion on Proposed 2012 Reconstruction Project

Post reported that there was no current information regarding the condition of Brimhall and Tamarack Avenue sanitary sewer lines, but that televising was scheduled to occur this month. Council discussed special assessments in light of the current economy and potentially downsizing the proposed project scope to include infrastructure replacement and roadbed mill and overlay only. Staff was directed to have Public Works Director Wurzer make a presentation to them at a future work session meeting regarding his assessment of the condition of the water and sewer lines.

Discussion of Process for Review of Elite Auto Proposed Amended Site Plan

Post noted that as the Council considers approval of the expansion of a non-conforming use for the Elite Auto business by the requirements of Section 24 Subd. 5 of the Zoning Code at a future meeting, one of the supporting documents in this consideration will be an amended site plan. Post asked the Council if they wished this to go through a land use application process and appear before the Planning Commission. Council indicated that review by the Planning Commission would not be required. However, they did emphasize that the approval of the expanded use would require a 4/5

vote by the Council and that the requirement for an amended site plan to be of comparable detail as the original approved site plan should be communicated to the business.

OTHER BUSINESS

Councilmember Carpenter suggested that, at the upcoming regular meeting, the work session scheduled for November 28th be discussed for rescheduling to November 29th prior to the joint Long Lake/Orono work session meeting.

ADJOURN

Hearing no objection, Mayor Hultmann adjourned the work session meeting by general consent at 6:41 p.m.

Respectfully submitted,

Terrance Post, City Administrator