



**MINUTES
CITY COUNCIL WORK SESSION
August 16, 2011**

CALL TO ORDER

The work session meeting was called to order by Mayor Hultmann at 5:34 p.m.

Present: Mayor: Tim Hultmann; Council: Brian Carpenter, Don Chillstrom, Liz Olson, and Tom Skjaret

Guest Present: Shane Rudd, Elite Auto

Staff Present: City Administrator: Terrance Post; Fire Chief: James Van Eyll

APPROVE AGENDA

A motion was made by Chillstrom, seconded by Skjaret, to approve the Agenda. Ayes: all.

BUSINESS ITEMS

Discuss Elite Auto Zoning Compliance Plan

Administrator Post introduced this topic by indicating that the purpose was for the business owner to give a status report on site changes to be completed on or before October 31, 2011; Fire Chief Van Eyll to report on earlier fire inspection report deficiencies and current status (note: Chief Van Eyll had to leave the meeting to respond to a fire call); and the City's request for the business to forward an updated formal site plan for 2325 West Wayzata Blvd necessary for the Council to consider allowing the expansion of a legal non-conforming use at the property. Mr. Rudd indicated that the improvements to the "front yard" view from Wayzata Blvd were well underway and should have no problems being completed by the October 31st date, that he would work with Chief Van Eyll on any further fire inspection report corrections required including lighted, battery-powered emergency exit lights, and a revised proposed site plan would be provided for review in the near future.

Discuss Fire Station No. 2 Contract Amendment

Administrator Post asked the Council for additional direction and clarification on how to proceed on this topic. He referenced the July 5, 2011 work session minutes whereby staff was directed to contact Orono in regards to linking an amendment to the current Fire Contract with an amendment to the Fire Station Site Development Agreement from 2002. After discussion, staff was advised to move forward on the Station No. 2 contract amendment and develop language with the City Attorney that would call for both cities to consider adopting a "two-part motion" that would include the fire contract language changes *and* a commitment to make a goodwill effort to work with the other city to modify the utility clause in the Station No. 1 site development agreement. Staff was directed to contact appropriate Orono staff concerning the wishes of the Council.

Discuss Direction to Planning Commission Subcommittee Regarding a Rental Housing Ordinance

Post advised the Council that the Planning Commission had formed a subcommittee to study this topic but had not yet met. Planning Commission Liaison Skjaret briefed the Council on the very general discussion of this topic at the last Planning Commission meeting. After discussion, Skjaret

indicated he would relay the work session discussion points to the subcommittee members at the September 13, 2011 Planning Commission meeting.

OTHER BUSINESS

Post provided requested cost estimates on two elements of the cancelled proposed CSAH 112/ Lake Street signalization improvements project. Per SEH, the costs for design, plans and specs, obtaining county approval, obtaining quotes, and construction inspection are estimated at \$7,000. Construction estimates for the two elements (Emergency Vehicle Preemption (EVP) system and "countdown timer" pedestrian indications are \$9,000-\$12,000 and \$4,000-\$8,400, respectively. Direction was to ask SEH to prepare a proposal for the EVP system only and be considered at a future council meeting.

Councilmember Chillstrom requested to be advised of the link to the Metro Cities website.

ADJOURN

Hearing no objection, Mayor Hultmann adjourned the work session meeting by general consent at 6:34 p.m.

Respectfully submitted,

Terrance Post
City Administrator