



**CITY OF LONG LAKE
PLANNING COMMISSION MEETING MINUTES
JULY 12, 2011**

CALL TO ORDER

The meeting was called to order at 6:35 p.m. by Chair Crump.

Present: Commission Members Crump, Kelley, and Stephenson; City Councilmember Goodwin; City Administrator, Terry Post; Planning Consultant, Ann Perry, and City Councilmember Skjaret.

Absent: Commission Members Hughes and Loosen.

APPROVE AGENDA

Commissioner Kelley moved to approve the agenda as presented. Commissioner Stephenson seconded. Ayes: all.

CONSENT AGENDA

A. Minutes of the June 14, 2011 Planning Commission Meeting

Chair Crump noted that the minutes stated that he had made a motion and it was actually made by Chair Pro-tem Loosen.

Commissioner Stephenson moved to approve the Consent Agenda as amended. Commissioner Kelley seconded. Ayes: all.

OPEN CORRESPONDENCE

None.

NEW BUSINESS

A. Public Hearing and Consideration to Amend the Long Lake Zoning Ordinance to Create Solar and Wind Energy Provisions in all Zoning Districts

Chair Crump opened the public hearing at 6:36 p.m.

No comments were made by the public.

Chair Crump closed the public hearing at 6:36 p.m.

City Administrator Post reported that this draft ordinance would be presented to the City Council at their meeting, the following Tuesday, should the Planning Commission approve.

Commissioner Kelley moved to recommend approval of the proposed zoning ordinance amendments in all zoning districts pertaining to solar and wind energy systems based on the findings in the staff report and the conditions noted in the staff report. Commissioner Stephenson seconded. Ayes: all.

B. Discussion Concerning Creating a Subcommittee to Study and Make Recommendations to the City Council Regarding the Development of Rental Housing Regulations

City Administrator Post stated that the City Council would like the Planning Commission to explore rental housing regulations for the City, including the development of and comparison of similar communities. He noted that this discussion may be premature as more than one member of the Commission is absent tonight.

Chair Crump noted that Commissioner Loosen has expressed interest in joining the Subcommittee.

Commissioners Kelley and Stephenson also expressed interest in joining the Subcommittee.

Commissioner Stephenson moved to form a Subcommittee to study and make recommendations to the City Council regarding the development of rental housing regulations containing Committee Members Loosen, Kelley, and Stephenson. Commissioner Kelley seconded. Ayes: all.

Discussion ensued regarding the difference between rental and vacant properties and possible direction regarding the subject.

City Administrator Post noted that the Council could discuss this item at their first meeting in August, which would be prior to the next Commission meeting, to formally task the subcommittee with specific work plan expected outcomes.

OTHER BUSINESS

Council Liaison Report

Councilmember Skjaret provided an update regarding the LMCC feasibility study for a possible fiber optic network, and noted that the City fee schedule has recently been updated to match surrounding communities and better account for actual staff time. He advised that the City Council discussed and approved the recent recommendations from the Planning Commission from their June meeting.

Commission Member Business

Chair Crump complimented the Town Center on the color of its new roof.

Staff Business

City Administrator Post stated that a public hearing would be held by the City Council on August 1st to consider adopting a no smoking ordinance for public parks, trails, and City facilities. He advised of a code enforcement issue that had been brought to the attention of

City staff regarding a recreational vehicle that is parked in a backyard and the property owner is alleged to be using the RV as a residence. He noted that there are no new land use applications for the Commission meeting in August at this time.

ADJOURN

Chair Crump moved to adjourn the meeting at 6:58 p.m. Commissioner Stephenson seconded. Ayes: all.

Respectfully submitted,

Terry Post
City Administrator