



MINUTES
CITY COUNCIL MEETING
January 18, 2011

CALL TO ORDER

The meeting was called to order at 6:37 pm.

Present: Mayor: Tim Hultmann; Council: Tom Skjaret, Donny Chillstrom, Brian Carpenter, and Liz Olson

Staff Present: City Clerk: Jeanette Moeller

Absent: City Administrator: Terrance Post (with prior notice)

PLEDGE OF ALLEGIANCE

CITY OF LONG LAKE UPDATE

No updates were reported at this meeting.

APPROVE AGENDA

A motion was made by Chillstrom, seconded by Skjaret, to approve the Agenda as presented. Ayes: all.

CONSENT AGENDA

The Consent Agenda consisted of:

- A. Approve Minutes of January 4, 2011 City Council Work Session
- B. Approve Minutes of January 4, 2011 City Council Meeting
- C. Approve Vendor Claims and Payroll
- D. Establish Tuesday, April 19, 2011 at 6:30 pm as the Date and Time for the 2011 Local Board of Appeals and Equalization (Board of Review) Meeting
- E. Adopt Resolution No. 2011-02 Authorizing Signatories for the City Financial Account at Lake Community Bank
- F. Adopt Resolution No. 2011-03 Approving Issuance of Special Event Permit #S2011-01 for the Orono Lions Snowball Open 2011
- G. Accept the \$100.00 Donation to the Long Lake Fire Department From RMG "Refer a Friend, Build Your Community"™ Program and Daniel Kutzler
- H. Accept the \$100.00 Donation to the Long Lake Fire Department From RMG "Refer a Friend, Build Your Community"™ Program and Leslie & Jerad Hahn

A motion was made by Olson, seconded by Chillstrom, to approve the Consent Agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

Mark McKenzie, 173 Lakeview Avenue

Mr. McKenzie appeared to ask the Council why the bases for the softball field at Holbrook Park were not left out at all times during the warmer months for the benefit of public users such as himself and neighborhood youth, as the field is often utilized for recreation and practice.

City Clerk Moeller commented that theft of bases had been an issue in the past. Bases are now checked out to the sporting associations who reserve the park for their seasonal use.

Council members discussed whether permanent bases might be a solution; however, as the field is used for both softball and baseball equally, a 'permanent' base would need to be movable to accommodate both sports.

Mayor Hultmann indicated he would approach Public Works Director Wurzer for more information regarding the placement of bases and offered to contact the resident to follow up.

BUSINESS ITEMS

Recognition of Former Mayor and Council Members

Mayor Hultmann presented outgoing Mayor Randy Gilbert and City Council member Sharon Henderson with framed Certificates of Appreciation in recognition and gratitude for their dedicated service and commitment to the City of Long Lake. Mayor Hultmann also noted Mayor Randy Gilbert's name and years of service had been engraved on the City Council Chambers wall plaque honoring the City's past Mayors.

A third framed Certificate of Appreciation was intended to be presented to former City Council member Sam Rettinger, who had been unable to attend the meeting.

Park Board and Planning Commission Appointments

Mayor Hultmann advised that the Council had three candidates – Neil Weber, Jeff Stephenson, and Carol Kelley - to consider for two Planning Commission full terms and polled individual Council members regarding their preferences for the appointments. Mayor and Council members unanimously agreed that they would like to appoint candidates Jeff Stephenson and Carol Kelley to the Planning Commission. Further, the Council desired that applicant Neil Weber be encouraged to utilize his affiliation with the Minnehaha Creek Watershed District to act as a liaison between the City and MCWD, and to communicate regularly with the Council on MCWD business and items of interest.

Mayor Hultmann also indicated that the City had received three applications from Michelle Jerde, Mike Sadler, and Jane Morrison for the position of Park Board member. He clarified that two of the seats available are for full three year terms expiring December 2013, while the third vacancy would be filling a partial term expiring December 2011.

Council member Chillstrom, as former Chair of the Park Board, indicated that he would like to see Mike Sadler and Jane Morrison appointed to the two full term seats. He commented on applicant Michelle Jerde's interest in also serving on Planning Commission and suggested she be appointed to the partial term, then encouraged to apply for the Planning Commission next year.

Mayor and Council were in favor of Council member Chillstrom's suggested appointments to the Park Board.

Mayor Gilbert stated that Resolution No. 2011-01 would be updated to reflect the following appointments:

Michelle Jerde to the position of Park Board member serving an unexpired term effective through December 31, 2011;

Mike Sadler and Jane Morrison to the position of Park Board member serving terms effective January 1, 2011 through December 31, 2013; and

Jeff Stephenson and Carol Kelley to the positions of Planning Commissioner serving terms effective January 1, 2011 through December 31, 2014.

A motion was made by Skjaret, seconded by Chillstrom, to adopt Resolution No. 2011-01 appointing Park Board and Planning Commission members as therein indicated. Ayes: all.

EDA Recommendation Concerning TIF District 1-5 Default Situation

Mayor Hultmann read Administrator Post's report aloud for the Council's consideration:

"This item was most recently discussed at the January 11, 2011 EDA meeting. At that meeting, TIF District 1-5 property owner Art Loosen made a brief presentation regarding his property. This presentation was in response to a request to Mr. Loosen at the December 14, 2010 EDA meeting to provide such information. Mr. Loosen requested that the EDA consider a request to have property taxes made current within ninety days.

EDA Commissioners instead thought sixty days was more appropriate, and made a recommendation to that effect. The motion was initiated by Commissioner Skjaret and seconded by Commissioner Chillstrom. The specific recommendation was to authorize the Long Lake EDA Executive Director to issue a formal letter of default to Mr. Loosen requesting him to cure the delinquent taxes Development Agreement default within sixty days by bringing property taxes to a current condition and providing documentation to the EDA Executive Director evidencing that fact."

A motion was made by Chillstrom, seconded by Olson, to accept the recommendation of the Long Lake EDA and authorize the City Administrator to issue a letter of default to the TIF District 1-5 property owner requesting a cure by means of bringing property taxes current by March 18, 2011 (i.e. 60 days). Ayes: all.

OTHER BUSINESS

No other business was discussed.

ADJOURN

Hearing no objection, Mayor Hultmann adjourned the meeting by general consent at 7:02 pm.

Respectfully submitted,

Jeanette Moeller
City Clerk