



**CITY OF LONG LAKE
PLANNING COMMISSION MEETING MINUTES
DECEMBER 14, 2010**

CALL TO ORDER

The meeting was called to order at 7:14 p.m. by Vice-Chair Loosen.

Present: Committee Members Hultmann, Skjaret, Hughes and Loosen; City Mayor Gilbert; City Administrator Post; Planning Consultant Perry.

Absent: Chairman Crump; Council Liaison Carpenter.

APPROVE AGENDA

Commissioner Hughes moved to approve the agenda as presented. Commissioner Skjaret seconded. Ayes: all.

CONSENT AGENDA

A. Minutes of the November 16, 2010 Planning Commission Meeting

Commissioner Hultmann moved to approve the Consent Agenda as presented. Commissioner Hughes seconded. Ayes: all.

OPEN CORRESPONDENCE

None.

NEW BUSINESS

A. Public Hearing Regarding Zoning Ordinance Amendments to Allow seasonal Outside Display and Sales of Retail Merchandise in the B-2 District

City Administrator Post verified that notice for Public Hearing had been posted since November 18, 2010 at the Long Lake City Hall and Long Lake Post Office and had also been published as a Legal Notice in the November 27, 2010 edition of the Laker Pioneer newspaper satisfying the ten day notice requirement. Post then turned discussion of the agenda item over to City Planning Consultant Ann Perry.

City Planning Consultant Perry reviewed highlights from her December 14, 2010 memorandum on the subject which included background/overview comments, detail description of staff recommended B-2 Zoning District Amendments, focused discussion

issues and questions, Planning Commissioner action options, a zoning map indicating the specific properties located within the B-2 District, and a draft Ordinance No. 2010-03 Amending the City of Long Lake Zoning Ordinance to Allow Seasonal Outside Display and Sales of retail Merchandise in the B-2 District. After Commissioner questions and discussion on the material presented, Vice-Chair Loosen opened the Public Hearing at 7:30 pm.

Questions and discussion during the Public hearing centered on the determining the percentage of square footage of the outside display area in relationship to the building or tenant space area square footage. The particular instance of an unheated area under a permanent roof without walls (e.g. such as the old drugstore pharmacy drive through lane) being, or not being, part of the tenant area was specifically discussed. In addition the ordinance draft concerning not allowing exterior sound equipment was also discussed. Vice-Chair Loosen closed the Public Hearing at 7:50 pm.

Commissioner Hultmann moved to recommend approval of draft Ordinance No. 2010-03 with the following amendments: 1) that the outside storage square footage area exclude that portion covered by a permanent roof; and 2) Item G.8. concerning the non-allowance of exterior sound equipment be deleted. Commissioner Skjaret seconded. Ayes: all.

B. Discussion of Proposed True Value Store Temporary Signage Plans

City Administrator Post introduced this item seeking direction from the Commission concerning if stacked signs are considered one or two signs given the maximum sign area square footage in this Zoning District (i.e. 22.5 square feet). New store owner Mike Kokesh was present at the meeting and presented a rendition of how the signs were planned to be placed and what their appearance would be. Direction from the Commissioners to staff was that separation between the banners was planned and that they constituted two different signs rather than one stacked sign and should be permissible since the individual banner square footage of 21 square feet was less than the Sign Ordinance Maximum (i.e. 22.5 SF).

OTHER BUSINESS

Council Liaison Report

Mayor Gilbert thanked the Commissioners for their public service to the community and reminisced about how much he had learned while serving as a Planning Commissioner as he began his Long Lake political tenure.

Commission Member Business

Commissioner Hultmann again asked that all Commissioners encourage interested residents to apply for the available positions on the Planning or Park Commissions.

Commissioner Skjaret noted that with his election to the City Council, he hoped to give visibility to a tree replacement ordinance.

Staff Business

City Administrator Post wished everyone a happy holiday season and noted that when the Commission reconvened in 2011, there would be two new members as Commissioners Hultmann and Skjaret had been elected to the City Council.

ADJOURN

Vice-Chair Loosen moved to adjourn the meeting by general consent at 8:02 p.m.

Respectfully submitted,

Terrance Post
City Administrator