



**MINUTES
PARK BOARD MEETING
November 1, 2010**

CALL TO ORDER

The meeting was called to order by Public Works Director Wurzer at 5:05 pm.

Present: Chair: Donny Chillstrom; Members: Cindy Borgert, Brian Torney and Bob Hardin

Staff Present: Public Works Director: Marv Wurzer

Absent: Chair: Donny Chillstrom; Members: Nancy Dougherty (with prior notice)

BUSINESS ITEMS

Approve Agenda

A motion was made by Torney, seconded by Borgert, to approve the agenda as presented. Ayes: all.

Approve Minutes of the August 16, 2010 Park Board Meeting

A motion was made by Hardin seconded by Torney, to approve the minutes as presented. Ayes: all.

The Park Board discussed the following agenda items:

- **Discuss Use of Skating Facilities by Orono Youth Hockey Association (OYHA)**
Wurzer noted that it will be important to meet with the OYHA as soon as possible to determine their interest in utilizing the Holbrook facilities for the 2010-2011 winter skating season. Wurzer will ask City administrative staff to contact OYHA to schedule a meeting.
- **Discuss Orono Baseball Association Request for Improvements and Preferential Reservation at Holbrook Park**
The Board reviewed a letter received from the Orono Baseball Association that listed desired improvements to the Holbrook ballfield. The list is similar to one submitted by OBA earlier in the year.

Several of the items are seasonal grounds maintenance that could potentially be handled by Public Works, however, there are facility improvements such as the expansion of electrical and water service that would require construction funding. Board member Torney offered to contact the OBA representative and invite him to a future Board meeting to clarify the OBA's suggested improvements. Further discussion was tabled until a representation from the OBA is present.
- **Discuss Interest in Installation of Sound Amplification Equipment for Holbrook Park Skating Area**
Wurzer explained that there has been discussion of adding a permanent public address system to cover the rink area. After a brief discussion, Board members concluded that this would be a low priority improvement and should not be pursued at this time.

- **Discuss Interest in Purchase of a PA System for Ceremonial Use**

The City currently rents portable public address equipment, when needed, for special events such as Memorial Day. Wurzer suggested that the Board might consider purchase of a system. Initial cost estimates are that a system could be purchased for an amount equal to four to six rental charges. Torney suggested that a City-owned system would be useful for other functions such as the Fire Department's pancake breakfast. The Board directed Wurzer to seek firm pricing for a portable PA system. Price quotes to be reviewed at a future meeting.

- **Discuss Purchase of a Buckthorn Puller**

Wurzer reported that the tool evaluated by Public Works was effective in removing unwanted brush. The Board determined that the availability of such a tool would be a benefit to the City and could also be loaned to residents wishing to improve private property within Long Lake.

A motion was made by Borgert, seconded by Hardin, to recommend that Public Works purchase a buckthorn pulling tool. Ayes: all.

- **Winter Tree Trimming Update and Discussion**

Wurzer briefly reviewed the trimming plan and areas completed to-date. Additional trimming is still needed at Hardin and Dexter Parks. Board member Borgert pointed out that some of the trimming completed by past contractors did not meet the commonly accepted quality standards for such work. Wurzer suggested that the Board should only consider quotes from tree services that could demonstrate a track record of quality work. Wurzer will seek quotes for trimming based on references from surrounding communities. The Board will review and vote on trimming when three quotes are received.

- **Holbrook Park Project Update**

Grading and soil have been completed, paving of the basketball court is complete and the basketball assembly is scheduled to be installed before winter. All agreed that the work done by Public Works was expertly done and provides a great improvement to the park.

- **Discuss Utilizing Park Funds for Cost Participation on Improvements to a Portion of Gravel Trail From Wolf Pointe Trail to Trail B**

After a brief discussion the Board determined that this is a matter that should be brought before the City Council, as it does not directly affect park facilities.

A motion was made by Borgert, seconded by Torney, to forward further discussion of this matter to the City Council. Ayes: all.

OTHER BUSINESS

No other business was discussed.

ADJOURN

Hearing no objection, Public Works Director Wurzer adjourned the meeting by general consent at 6:00 pm.

Respectfully submitted,

Brian Torney
Park Board Member